

Minutes of a meeting of the new pavilion & projects committee held 7.00pm, Tuesday 16th February 2021, via remote attendance.

Present: Cllr S Booth, Cllr M Booth, Cllr C Brewis, Cllr K Davies, Cllr A Scarlett, Cllr T York, Mr D Earth (co-opted, SBUFC), Mr D Smith (co-opted, SBUFC), Mr R Smith (clerk), Mrs K Croxford (admin. Assistant).

21.01 **Apologies for absence.**

None

21.02 **Declarations of Interest**

None

21.03 **To agree the minutes of the meeting held on Tuesday 25 August 2020.**

It was **resolved** to approve the minutes of the meeting held on 25 August 2020.

21.04 **To resolve on moving into closed session on the grounds of confidentiality in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2), as the following matters relate to terms of tenders, or proposals in negotiations.**

It was **resolved** to move into closed session.

21.05 **To consider quotations received**

Cllr M Booth reported that he had been in correspondence with SHDC to obtain contact information for other consultants to quote to provide an architect's brief and other services. Unfortunately, the officer at SHDC was away until 22 February and unable to provide any information until after that date.

21.06 **To consider building design requirements.**

- I. Cllr Brewis reported that he had spoken to the District's planning department, who had agreed with the proposed location of the new pavilion at the back of the Curlew Centre.
- II. Cllr Scarlett suggested that when quotations were sought for foundation works, costs should be obtained for the requirements of a two-storey building, as well as for a single-storey building. The costs for providing for a future second-storey expansion of the building could then be considered.

21.07 **To consider build contract requirements.**

Cllr York would send all committee members information on Portakabin modular constructions.

21.08 **To agree next steps**

- I. The committee felt it was important to have more than one quote from prospective project consultant and would therefore wait for the officer at SHDC to return to work.
- II. The clerk was to contact the officer at SHDC to acquire a list of consultants in order to seek further quotations to provide an architect brief and other services. As soon as quotations had been received, the clerk would arrange a date for a further meeting.

21.09 **To set date and time for the next meeting.**

It was resolved not to set a date for the next meeting. The clerk would call a further meeting once the information had been received.

The chairman closed the meeting at 7.20pm.

Signed
Chairman

Date.....