

Minutes of the meeting of the Finance Committee held 6pm Tuesday, 24 November 2020, via remote attendance.

Present: Cllr. Booth, Cllr. Brewis, Cllr. Goodwin, Cllr. Scarlett, Cllr. York, Mr R. Smith (clerk), Mrs K Croxford (admin. assistant).

20.082 No apologies for absence were received.

20.083 To receive declarations of interests and/or consider any dispensations
There were no declarations

20.084 To agree the minutes of the finance meeting held on 27 October 2020
It was **resolved** to approve the minutes of the meeting held 27/10/2020 as an accurate record

20.085 To resolve to agree the October bank reconciliation and cash book
It was **resolved** to accept and sign off the October bank reconciliation and cash book

20.086 To resolve to agree the November payroll
It was **resolved** to accept and sign off the November payroll

20.087 To examine and approve supplier payments to 24 November 2020 as below:
It was **resolved** to defer payment of tree works until further investigations had been made, otherwise all payments to 24th November 2020 set out in the table below were approved. Cllr Brewis and Cllr Scarlett to undertake BACS payments (BP).

Table 1: payments to 24th November 2020

Payee	Detail	Net £	VAT £	Total £
Talk Talk	Calls & Broadband	26.95	5.39	32.34
Fenland Leisure Products	Play Area Inspection	100.00	20.00	120.00
Complete Weed Control	Memorial Park Weed Control	80.00	16.00	96.00
Complete Weed Control	Burial Ground Maintenance	600.00	120.00	720.00
LALC	Zoom Subscription	50.00	10.00	60.00
Mr R Smith	Travel	5.40		5.40
Mr R Smith	Adobe Acrobat Subscription	12.64	2.53	15.17
Mr R Smith	Mobile Telephone - November	8.33	1.67	10.00
Mrs K Croxford	Adobe Acrobat Subscription	12.64	2.53	15.17
Mrs K Croxford	CSW Jackets	106.20	21.24	127.44
Mrs K Croxford	Mobile Telephone November	8.33	1.67	10.00
Staff Salaries	Salaries November	2,042.00		2,042.00
Lincs Pension Fund	Pension Scheme	801.81		801.81
Mr D Large	Tree work	160.00		160.00
Mr D Large	Allotment Maintenance	250.00		250.00
Mr D Large	TPO Tree works	990.00		990.00
Mr D Large	Tree work	150.00		150.00
XBM	Photocopier	2.81	0.57	3.38
Total		5407.11	201.60	5608.71

20.088 To note any delegated expenditure as reported by the clerk.

It was **resolved** to recommend the following delegated expenditure.

- i. An order had been issued for £50.00 for the removal of a pile of wood on Wrights Lane holding.
- ii. An order had been issued for the repair of the spring on the church clock amount still awaited.

20.089 To note receipts: bank interest £117.08; burial ground fees; £300.00; garden allotment rent £0.50., Farm Rent £5380.00
Receipts were noted

20.090 To consider applications for grants as allowable under LGA 1972 S.137
There were no grant applications to consider.

20.091 To resolve on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2)
It was **resolved** to move into closed session

20.092 To consider matters related to staff terms of service as recommended by the Personnel Committee
It was **resolved** to recommend payment of a home allowance for the clerk and admin assistant as recommend by the Personnel Committee.

- 20.093 To consider the 2021/22 draft salaries budget as proposed by the Personnel Committee
It was **resolved** to recommend the draft salaries budget as recommended by the Personnel Committee.
- 20.094 To consider the draft 2021/22 Budget.
It was **resolved** to recommend the draft budget as circulated.
- 20.095 To consider quotes for Parish Council assets.
It was resolved to recommend quote for £250.00 for camera investigation for the drain near the Pavilion.
- 20.096 To set time and date for next meeting.
It was **resolved** to hold the next meeting of the Finance Committee at 6pm on 15/12/2020, via remote attendance
- There being no other business, the meeting closed at 6.35 pm.

Signed.....
Finance Committee Chair

Date.....