

Sutton Bridge Parish Council Finance Committee

Meeting Notice & Agenda

Notice is hereby given, and all members of the Committee duly requested to attend, a meeting of the Parish Council's Finance Committee, to be held 6pm Tuesday, 15 December 2020. This meeting will be held via remote attendance.

The meeting may be joined using the following link:

<https://us02web.zoom.us/j/81773667448?pwd=ZWkxazdRUHIYQkUxNUIOUkU4ZUgrUT09>

Telephone: 0203 901 7895 / 0131 460 1196 / 0203 051 2874 / 0203 481 5237 / 0203 481 5240

Meeting ID: 817 7366 7448, Passcode: 494556



Clerk - Sutton Bridge Parish Council
10 December 2020

AGENDA

1. Apologies for absence
2. To receive declarations of interests and/or consider any dispensations
3. To approve the of the finance meeting held on 24 November 2020.
4. To resolve to agree the November bank reconciliation and cash book
5. To resolve to agree the December payroll
6. To examine and approve supplier payments to 15 December 2020 as below, and to resolve on recommendation to full Council, including any late payments reported by the clerk.

Payee	Detail	Net £	VAT £	Total £
Longstaff	FBT agreements	760.00	152.00	912.00
S H Everitt Ltd	Smoke detectors x 6/ Water heater checks	669.52	133.90	803.42
Mr D Large	Clear site Wright's Lane Farmland	300.00	-	300.00
Mr D Large	Removal & replacement of dead tree -BG	53.50	-	53.50
Mr D Large	Notice board repair	90.00	-	90.00
Heronwood	Parish Grass Cutting 05/10 & 20/10	220.00	-	220.00
Heronwood	Highways Grass Cut	160.00	-	160.00
Heronwood	LCC Picnic Area Grass Cut	30.00	-	30.00
Heronwood	Cemetery Grass Cut	130.00	-	130.00
Brian A Watson & Son	Parish clock repair	255.00	-	255.00
Anglian Water WAVE	Water charges old toilet block	39.28	2.37	41.65
The Curlew Centre	Office Rent	1,000.00	-	1,000.00
Mr R Smith	Travel	2.25	-	2.25
Mr R Smith	Home Office Allowance (9 months)	234.00	-	234.00
Mr R Smith	Adobe Acrobat monthly subscription	12.64	2.53	15.17
Mr R Smith	Mobile telephone	8.33	1.67	10.00
Mrs K Croxford	Travel	13.95	-	13.95
Mrs K Croxford	Home Office Allowance (9 months)	234.00	-	234.00
Mrs K Croxford	Adobe Acrobat monthly subscription	12.64	2.53	15.17
Mrs K Croxford	Mobile telephone	8.33	1.67	10.00
Staff	Salaries	2,042.00	-	2,042.00
Lincs Pension Fund	Pension Scheme	801.81	-	801.81
HMRC	PAYE	1,675.23	-	1,675.23
Total		8,752.48	296.67	9049.15

7. To note any delegated expenditure as reported by the clerk
8. To note receipts: Burial ground fees £50.00; Farm rent £746.80
9. To consider any applications for grants
10. To consider the draft budget 2021/22 (rev.1)
11. To resolve on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2).
12. To consider quotes for the upkeep and maintenance of Parish Council assets.
13. To set time and date of next meeting