

# Sutton Bridge Parish Council Meeting

## Summons & Agenda

**Notice is hereby given**, and all members of the Council are asked to attend a meeting of the Parish Council 19:00hrs Tuesday, 26 September 2023 in the Bridge Room, The Curlew Centre, Sutton Bridge.



Clerk to Sutton Bridge Parish Council  
21 September 2023

[clerk@suttonbridge-pc.gov.uk](mailto:clerk@suttonbridge-pc.gov.uk)

### Public Forum.

As indicated below, 15 minutes is set aside to hear from members of the public, when a short statement may be made, or a question asked (3 minutes per person). Anyone wishing to speak should raise their hand and wait to be asked by the chair. A question shall not require a response nor start a debate. Unless otherwise indicated, members of the public may not speak at any other time.

### AGENDA

1. To note members' attendance and to receive apologies for absence.
2. To receive declarations of disclosable interests and to consider requests for dispensation.
3. To receive representations from members of the public.
4. To approve the [minutes](#) of the meeting held Tuesday, 25 July 2023.
5. To approve the [minutes](#) of the extraordinary meeting held 15 August 2023.
6. To receive any police matters.
7. To receive the chair's report.
8. To receive the clerk's report / outstanding matters not on the agenda.
9. To receive reports from District & County Council councillors.
10. Financial matters.
  01. To approve the July 2023 [cash book and bank reconciliation](#).
  02. To resolve to ratify [payments to 30 August 2023](#) as approved by the Finance Committee.
  03. To approve the August 2023 [cash book and bank reconciliation](#).
  04. To approve [payments to 26 September 2023](#) and note the two members authorising bank payments.
  05. To note that the [notice of conclusion of audit](#) and [external auditor's report and certificate](#) for y/e 31 March 2023 has been published on the Parish Council's website. There were no matters raised by the external auditors giving cause for concern.
  06. To consider [grant application](#) from the Mad Hatter's.
  07. To note remaining monies available to the Sutton Bridge Wombles and to resolve appropriately.
11. To consider recent [correspondence](#).
12. To consider [planning applications](#).
13. To note [planning comments](#) submitted by the clerk in accordance with the Council's [planning policy](#).
14. To note District Council [planning decisions](#).
15. Committee Reports
  01. New Pavilion
    - i. To receive the [minutes](#) of the last meeting.
    - ii. Confidential contractual matters to be considered in closed session.

02. Garden Allotments' Committee
  - i. To receive the [minutes](#) of the last meeting.
  - ii. To resolve to amend the rules & regulations and tenancy agreements to include a provision for recovering costs from a tenant who leaves an allotment plot in an unacceptable condition.
03. CCTV Working Party
04. Community Speed Watch Working Party
05. Other committee and working party reports.
16. To appoint two new members to the Burial Ground Committee.
17. To receive any outside body representative reports.
18. To resolve on a proposal for the purchase of defibrillators in the village (Cllr Philpott).
19. **To resolve to move into closed session [Public Bodies (Admission to Meetings) Act 1960 s.1(2).]**
20. To consider quotes for general works.
21. To receive report and consider confidential contractual matters relating to the new pavilion project.
22. To consider confidential individual grave plot matters relating to the burial ground.
23. To consider confidential staffing & administration matters and to resolve appropriately.