

**Minutes of a meeting of the New Pavilion Committee held 19:00hrs, Tuesday, 04 July 2023, in the Bridge Room at the Curlew Centre, Sutton Bridge.**

**Present:** Cllr A Landy, Cllr S McLaughlin, Cllr M Middleton (chair), Cllr N Mills, Cllr M Philpott, Mr R Sandell (Ridge & Partners LLP), Mr A Oglesby (Oglesby & Limb Ltd), Mr D Earth (co-opted SBUFC), Mr L Marchant (co-opted), Mr D Wall (co-opted from 19:10hrs), Mr R Smith (clerk), Mrs K Croxford (admin. asst.), Cllr A Billings (observing), Cllr D Bruch (observing), Cllr M Landy (observing), two members of the public.

**Absent:** None

***Cllr Middleton gave an introduction and welcomed everyone to the meeting.***

- 23.001. All members were present. It was reported that Cllr Perkins had resigned from the committee.
- 23.002. There were no declarations of interest or requests for dispensation.
- 23.003. It was **resolved** to receive public representations after considering co-option of a new member.
- 23.004. It was **resolved** to approve the minutes of the meeting 06 June 2023.
- 23.005. It was **resolved** to co-opt Mr David Wall to the committee.
- 23.006. Public Representations
01. It was asked that the committee vote against going into closed session at agenda item 10.
- 23.007. Following a request, members of the committee introduced themselves.
- 23.008. There was no correspondence.
- 23.009. It was agreed to defer consideration of consultation matters to the next meeting.
01. Cllr A Landy reported that to complete the UK shared Prosperity Fund form, an estimate of building costs was required.
- 23.010. It was **resolved** to stay in open session.
- 23.011. In his Architect's Report, Mr Andrew Oglesby, presented two options for the new building.
01. Option one - internal floor area of 206 sq. m. This included:
- Two team changing areas with toilets and showers.
  - Two officials' rooms with toilets and showers.
  - Two accessible toilets, one left-hand accessible and the other right-hand accessible.
  - A Changing Places toilet area.
  - Two small storerooms and a cleaner's cupboard.
  - Plant space & a small general-purpose room that could be used as an office or servery.
- Option two - internal floor area of 260 sq. m. This had the same general layout but also included an area of social space with side areas for furniture storage.
02. The site of the new building had been drawn on the west side of the memorial park centred to the side of the football pitches. Given the investigations that had been undertaken, Mr Oglesby considered this to be the optimum location. Both options allowed for the retention of the existing pavilion and gave wider access from the car park.
03. From the flood risk assessment, the height the pavilion had to be raised above the level of the pitch had been determined, both ramp and step access would be needed.
04. The materials used should be both durable and resistant to vandalism, brick was a likely choice, but this was yet to be confirmed.
05. Answering a question about the storage space needed by the football club, Mr Earth said that this was currently stored in the 40 ft mobile container and in the old pavilion. Several suggestions for additional storage could be investigated to give comparative costings.
- 23.012. Project Manager's Report, Mr Roger Sandell, Ridge & Partners LLP.
01. Mr Sandell circulated a summary update and an order of cost estimates.
02. The topographical survey had now been completed.
03. The flood risk assessment was now 90% complete.
04. Tree, drainage, and services capacity surveys had yet to be completed.
- 23.013. Next Steps
01. Mr Sandall would send the clerk an updated cost of quotes to provide the remaining surveys for consideration at the next Parish Council meeting.
02. It was **resolved** that a working party made up of all committee members would meet at the chair's house 15:00hrs Thursday 06 July 2023, to provide a recommendation for the next Parish Council about the new pavilion's location and other building options.
- 23.014. Next meeting: 19:00hrs 29 August 2023 in the Bridge Room of The Curlew Centre.

20:53hrs the chair closed the meeting.

Signed .....

Chairman