

Sutton Bridge Parish Council Finance Committee

Meeting Notice & Agenda

Notice is hereby given, and all members of the Committee duly requested to attend, a meeting of the Parish Council's Finance Committee, to be held 6pm Tuesday, 24 November 2020. In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (LAPCP 2020), this meeting will be held via remote attendance.

The meeting may be joined using the following link:

<https://us02web.zoom.us/j/82856697617?pwd=YVpNMXA2bjUycHU4UTFKcjZMS1hEZz09>

Telephone: 0203 901 7895 / 0131 460 1196 / 0203 051 2874 / 0203 481 5237 / 0203 481 5240

Meeting ID: 828 5669 7617, Passcode: 177532



Clerk - Sutton Bridge Parish Council
19 November 2020

AGENDA

1. Apologies for absence
2. To receive declarations of interests and/or consider any dispensations
3. To approve the of the finance meeting held on 27 October 2020.
4. To resolve to agree the October bank reconciliation and cash book
5. To resolve to agree the November payroll
6. To examine and approve supplier payments to 24 November 2020 as below, and to resolve on recommendation to full Council, including any late payments reported by the clerk.

Payee	Detail	Net £	VAT £	Total £
Talk Talk	Calls & Broadband	26.95	5.39	32.34
Fenland Leisure Products	Play Area Inspection	100.00	20.00	120.00
Complete Weed Control	Memorial Park Weed Control	80.00	16.00	96.00
Complete Weed Control	Burial Ground Maintenance	600.00	120.00	720.00
LALC	Zoom Subscription	50.00	10.00	60.00
Mr R Smith	Travel	5.40		5.40
Mr R Smith	Adobe Acrobat Subscription	12.64	2.53	15.17
Mr R Smith	Mobile Telephone - November	8.33	1.67	10.00
Mrs K Croxford	Adobe Acrobat Subscription	12.64	2.53	15.17
Mrs K Croxford	CSW Jackets	106.20	21.24	127.44
Mrs K Croxford	Mobile Telephone November	8.33	1.67	10.00
Staff Salaries	Salaries November	2,042.00		2,042.00
Lincs Pension Fund	Pension Scheme	801.81		801.81
Mr D Large	Tree work	160.00		160.00
Mr D Large	Allotment Maintenance	250.00		250.00
Mr D Large	TPO Tree works	990.00		990.00
Mr D Large	Tree work	150.00		150.00
Total		5,404.30	201.03	5,605.33

7. To note any delegated expenditure as reported by the clerk
8. To note receipts: bank interest £117.08; burial ground fees £200.00; garden allotment rent £0.50.
9. To consider any applications for grants.
10. To resolve on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2).
11. To consider matters related to staff terms of service as recommended by the Personnel Committee
12. To consider the 2021/22 draft salaries budget as proposed by the Personnel Committee.
13. To consider the draft 2021/22 Budget.
14. To consider quotes for the upkeep and maintenance of Parish Council assets.
15. To set time and date of next meeting