

Sutton Bridge Parish Council Finance Committee

Meeting Notice & Agenda

Notice is hereby given, and all members of the Committee duly requested to attend, a meeting of the Parish Council's Finance Committee, to be held 6pm Tuesday, 27 October 2020. In accordance with [The Local Authorities and Police and Crime Panels \(Coronavirus\) \(Flexibility of Local Authority and Police and Crime Panel Meetings\) \(England and Wales\) Regulations 2020](#) (LAPCP 2020), this meeting will be held via remote attendance.

The meeting may be joined using the following link:

<https://us02web.zoom.us/j/81358046781?pwd=NW9jNWRTS9DTzZCemJsURRW9mZz09>

Telephone: 0203 901 7895 / 0131 460 1196 / 0203 051 2874 / 0203 481 5237 / 0203 481 5240

Meeting ID: 813 5804 6781, Passcode: 714234



Clerk - Sutton Bridge Parish Council
22 October 2020

AGENDA

1. Apologies for absence
2. To receive declarations of interests and/or consider any dispensations
3. To approve the [minutes](#) of the finance meeting held on 29 September 2020.
4. To resolve to agree the September [bank reconciliation](#) and [cash book](#).
5. To resolve to agree the October [payroll](#).
6. To examine and approve supplier payments to 27 October 2020 as below, and to resolve on recommendation to full Council, including any late payments reported by the clerk.

Table 1: payments to 27 October 2020

Payee	Detail	Net £	VAT £	Total £
Unity Trust Bank	Quarterly Bank Charges	18.00	0.00	18.00
ICO	Data Protection Registration	35.00	0.00	35.00
TSB	Service charge	0.00	0.00	0.00
TalkTalk	Calls & Broadband	26.95	5.39	32.34
XBM LTD	Photocopier C/N 22/08-21/09	0.06	0.01	0.07
Anglian Water WAVE	Water charges Pavilion	15.93	0.00	15.93
Mr D Large	Pavilion drainage repairs	140.00	0.00	140.00
Heronwood	Parish Grass Cutting 11/09 & 25/09	220.00	0.00	220.00
Heronwood	Highways Grass Cut	160.00	0.00	160.00
Heronwood	LCC Picnic Area Grass Cut	30.00	0.00	30.00
Heronwood	Cemetery Grass Cut	130.00	0.00	130.00
Sutton Bridge Community Larder	S137 Grant	1,000.00	0.00	1,000.00
Mr R Smith	Travel	3.15	0.00	3.15
Mr R Smith	Adobe Acrobat monthly subscription	12.64	2.53	15.17
Mr R Smith	Zoom meetings monthly subscription	11.99	2.40	14.39
Mr R Smith	Mobile telephone - September	8.33	1.67	10.00
Mrs K Croxford	Travel	8.37	0.00	8.37
Mrs K Croxford	Adobe Acrobat monthly subscription	12.64	2.53	15.17
Mrs K Croxford	Mobile telephone - September	8.33	1.67	10.00
Staff	Salaries	2,042.00	0.00	2,042.00
Lincs Pension Fund	Pension Scheme	801.81	0.00	801.81
Total		4,685.20	16.20	4,701.40

7. To note any delegated expenditure as reported by the clerk
8. To note receipts: bank interest £117.28; burial ground fees £50.00; garden allotment rent £135.00.
9. To consider applications for grants as allowable under LGA 1972 S.137
10. To resolve on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2).
11. To consider the grass cutting contract for 2020/21.
12. To consider quotes for the upkeep and maintenance of Parish Council assets.
13. To set time and date of next meeting