

## **Minutes of a meeting of the New Pavilion Committee held 18:47hrs, Tuesday, 17 January 2023, in the Diamond Hall at the Curlew Centre, Sutton Bridge.**

**Present:** Cllr S Booth, Cllr C Brewis (chair), Cllr D Bruch, Cllr K Davies, Cllr R Goodwin, Cllr C Robinson, Cllr A Scarlett, Cllr T York, Mr D Earth (SBUFC), Mr D Sones (SBUFC), Mr R Sandell (Ridge & Partners LLP), Mr Andrew Oglesby (Oglesby & Limb Ltd), Mr R Smith (clerk), Mrs K Croxford (Admin. Asst.).

**Absent:** Mr D Smith (SBUFC)

23.013. Apologies were received from Mr D Smith.

23.014. There were no declarations of interest or requests for dispensation.

23.015. It was **resolved** to approve the minutes of the meeting held on 10 January 2023.

23.016. It was **resolved** to move into closed session in accordance with the public bodies (Admission to Meetings) Act 1960 s.1(2).

23.017. Matters arising from earlier Assembly of the Parish Meeting

01. It was asked if any of the services for the new pavilion could be placed down the side of the Curlew Centre. It was thought that this could create some difficulties and a wayleave or easement would be required, along with the agreement of the Curlew Centre.

02. It was questioned if a grey water system could be used within the project. This might have cross land ownership issues but would be investigated.

23.018. Cllr Booth asked if the new pavilion could be used as an emergency centre. Due to site levels, this might be a problem, but this would be clearer once the flood risk assessment had taken place,

01. Cllr Brewis reported that he had written to the Rt Hon Sir John Hayes CBE MP to ask for any ideas about financing the project and would report back once he had received a reply.

02. Cllr Robinson asked if a budget for the cost of building the new pavilion had been determined, as residents were asking him this question. It was noted that no budget had yet been set. The clerk stated that if loan funding was required by the Parish Council for a Public Works Loan, then a Parish referendum on the proposals would likely be required.

03. Mr D Earth reported that he had been in contact with the Peterborough Football League. They had questioned if details of the project had been included on the Local Sports Facilities Plan (LSFP) and if the County Football Association had been contacted. The clerk reported that details had been included in the LSFP and once the pavilion design had progressed further, the County FA could be contacted.

23.019. Matters relating to the new pavilion design.

Mr Oglesby circulated a list of questions to members and the following resolutions were made.

01. It was **resolved** to combine the communal room and café providing a larger single room.

02. It was **resolved** to reduce the number of changing rooms from four to two.

03. It was **resolved** to have sixty-four lockers, large enough to have enough room for kit bags.

04. In accordance with Sport England recommendations, it was **resolved** that the size of the changing rooms should be 20m<sup>2</sup> to accommodate a variety of sports in the future.

05. It was **resolved** that the layout of the changing room should be a u shape design as per the drawing (A1625 PR2 changing room two).

06. It was **resolved** that the room for the parish office should incorporate space for document storage, two desks, a fire safe, a photocopier, a shredder, a filing cabinet, a CCTV monitor and provide facilities for security for lone working.

07. It was **resolved** that an addition of a second floor was not to be ruled out at this stage and that a consultation with a commercial vendor for further advice should be sought.

**19:59hrs Cllr Robinson left the meeting.**

08. It was **resolved** to have three open showers and one cubicle within the changing rooms. This could be reviewed later.

**20.01hrs Cllr Robinson returned to the meeting**

09. Further investigations would take place concerning the electrical capacity for the building once further advice had been received.

23.020. Matters arising from the previous meeting

01. It was **resolved** for the clerk to send the letter of intent to Oglesby & Limb for their appointment

as architect and principle designer.

02. Mr Oglesby confirmed that he had sent a response to a letter received by a resident. It was **resolved** that any future correspondence sent to Mr Oglesby should be directed back to the clerk.
  03. It was **resolved** to approve the following surveys subject to their amounts being within the forecasted budget.
    - i. Topographical survey @ £685.00
    - ii. Flood risk assessment up to a maximum of £600.00
    - iii. Tree Survey report up to a maximum of £645.00
  04. Mr Sandell would forward copies of all quotes to the clerk for the records.
  05. A copy of the recent tree assessment report in the Memorial Park would be forwarded to Mr Oglesby for further information.
- 23.021. The next committee meeting was scheduled to take place on Tuesday 21 February 2023 in the Bridge Room of The Curlew Centre.

The chairman closed the meeting at 20.20 hrs.

Signed .....  
Chairman

Date.....