

# Sutton Bridge Parish Council Finance Committee

## Meeting Notice & Agenda

**Notice is hereby given**, and all members of the Committee asked to attend a meeting of the Finance Committee, 18:00hrs Tuesday, 31 January 2023 in the Bridge Room of The Curlew Centre, Sutton Bridge.



Clerk

26 January 2023

[clerk@suttonbridge-pc.gov.uk](mailto:clerk@suttonbridge-pc.gov.uk)

### AGENDA

1. To note members' attendance and to receive apologies for absence.
2. To receive declarations of disclosable interests and to consider any requests for dispensation.
3. To approve the [minutes](#) of the finance meeting held 13 December 2022.
4. To approve the December [cash book and bank reconciliation](#).
5. To approve payments to 31 January 2023 with any late payments reported by the clerk, and to note two members to authorise bank payments.

Payee	Detail	Net £	VAT £	Total £
XBM	Photocopier 21/11 - 20/12/22	5.43	1.08	6.51
Adobe Acrobat	Clerk Adobe Subscription	12.64	2.53	15.17
Unity Trust	Bank Charges	18.00		18.00
SSE	Electricity 9/11- 8/12/22	169.83	8.49	178.32
Adobe Acrobat	Admin Adobe Subscription December	16.64	3.33	19.97
Adobe Acrobat	Admin Adobe Subscription January	16.64	3.33	19.97
DLS Engineering	Finger Post Sign Repair	140.00	28.00	168.00
SMC	Pavilion Monthly Legionella	60.00	12.00	72.00
TalkTalk	Calls & Broadband	36.50	7.30	43.80
Wave	Water Rates Pavilion 7/9 - 6/12/22	31.60		31.60
LS Men's Shed	Grant Application - Float	1,000.00		1,000.00
Bridge Hardware	Combination Lock	23.29	4.66	27.95
Mrs K Croxford	Flashing Beacon Light	20.82	4.17	24.99
Mrs K Croxford	Black Bags	23.17	4.63	27.80
Mrs K Croxford	Home Office Allowance	10.00		10.00
XBM Ltd	Photocopier 20/12 -17/01/23	3.83	0.76	4.59
Kwik Signs	Bin Stickers Wombles	45.00	9.00	54.00
Mr R Smith	Home Office Allowance	26.00		26.00
Mr R Smith	Travel expenses	13.50		13.50
Kwik Signs	Jubilee Hi Vis Vests	36.00	7.20	43.20
Staff	Salaries	2,597.36		2,597.36
Mr R Smith	Mobile Phone Allowance	10.00		10.00
Mrs K Croxford	Mobile Phone Allowance	10.00		10.00
Mr D Lambert	Electric Home Allowance	11.00		11.00
Lincs Pension Fund	WYPF Pension Contributions	864.34		864.34
<b>Total</b>		<b>5,201.59</b>	<b>96.48</b>	<b>5,298.07</b>

6. To note receipts since last meeting: burial receipts £600; LCC verge cutting £1,058.80; garden allotment receipts £50.00; bank interest £193.61; VAT reclaim £2,710.46; wayleave £194.23.
7. To approve the [3rd quarter budget review](#), including any budget transfers, noting all category totals are within budget.
8. To consider any grant requests.
9. **To resolve on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2).**
10. To consider quotes for works [confidential terms of tenders, proposals in negotiations].
  01. Grass Cutting
    - i. To resolve on highway grass cutting agreement with Lincolnshire County Council.
    - ii. To resolve on Parish grass cutting quotes for 2023.
  02. Other quotes