

**Minutes of the meeting of the Finance Committee held 18:00hrs Tuesday, 13 December 2022, in the Curlew Centre Bridge Room, Sutton Bridge.**

**Present:** Cllr Booth, Cllr Brewis, Cllr Bruch, Cllr Goodwin, Cllr Scarlett (chair), Cllr York, Mr R Smith (clerk), Mrs K Croxford (admin assistant).

22.179. There were no apologies.

22.180. Cllr Bruch, as a trustee of the Curlew Centre declared an interest in the approval of its payments.

22.181. It was **resolved** to approve the minutes of the meeting held 29 November 2022. Cllr Brewis abstained due to not being at that meeting.

22.182. It was **resolved** to recommend approval of the November cash book and bank reconciliation.

22.183. It was **resolved** to recommend approval for payments to 13 December 2022 as below. Cllr Goodwin and Cllr York agreed to authorise bank payments.

Payee	Detail	Net £	VAT £	Total £
Adobe Acrobat	Clerk Adobe Subscription	12.64	2.53	15.17
TalkTalk	Calls & Broadband	36.50	7.30	43.80
The Curlew Centre	Room Hire	45.00		45.00
The Curlew Centre	Office Hire Jan - March 2023	1,000.00		1,000.00
Ridge & Partners LLP	Interim Fees	3,000.00	600.00	3,600.00
SSE	Pavilion Electricity 7/9 - 10/10/22	81.16	4.05	85.21
SSE	Pavilion Electricity 11/10 - 08/11/22	78.00	3.90	81.90
Wave	Water Rates Public Conveniences	40.89	2.40	43.29
Mr R Smith	Home Office Allowance	26.00		26.00
Mr R Smith	Travel Expenses	7.61		7.61
Staff	Payroll	2,552.56		2,552.56
Lincs Pension Fund	WYPF Pension Contributions	864.34		864.34
HMRC	Tax & NI contributions	3,113.13		3,113.13
Heronwood	Parish Grass Cutting - November	122.00		122.00
Heronwood	Highways Grass Cutting	90.00		90.00
Holly Cottage	Memorial Park Hedge Maintenance	210.00		210.00
Mrs K Croxford	Home Office Allowance	10.00		10.00
Mrs K Croxford	Travel Expenses	1.80		1.80
Adobe Acrobat	Admin Adobe Subscription	16.64	3.33	19.97
<b>Total</b>		<b>11,308.27</b>	<b>623.51</b>	<b>11,931.78</b>

22.184. Delegated expenditure (excl. VAT): none.

22.185. Receipts since last meeting: Garden of Rest £50.00, Bank Interest £143.72

22.186. The notice of appointment of the external auditor by Smaller Authorities' Audit Appointments for the 5-year period until 2026-27 and the scale of fees was noted

22.187. it was **resolved** to recommend approval of the draft budget 2023/24 rev.2.

22.188. It was **resolved** to move into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2).

22.189. Quotes for works [confidential, commercial negotiations].

01. It was **resolved** to recommend purchasing a combination lock up to the value of £30.00 for the gate in the Memorial Park and the details passed to emergency services.

22.190. Salaries Budget.

01. Receipt of the draft 2022 pension valuation results report was noted. It was **resolved** to approve acceptance of the proposed contribution rates from 1 April 2023.

02. It was **resolved** to recommend approval of the Salaries Budget 2023/24 rev.1.

***There being no other business, the chair closed the meeting at 18:22 hrs.***