

Minutes of a meeting of the New Pavilion Committee held 18:00hrs, Tuesday, 15 November 2022, in the Bridge Room at the Curlew Centre, Sutton Bridge.

Present: Cllr S Booth, Cllr C Brewis (chair), Cllr K Davies, Cllr C Robinson, Cllr A Scarlett, Mr D Earth (SBUFC), Mr R Sandell (Ridge & Partners LLP), Mr Andrew Oglesby (Oglesby & Limb Ltd) via remote attendance from 18:00hrs to 18:41hrs, Mr R Smith (clerk), Mrs K Croxford (Admin. Asst.).

Absent: Cllr D Bruch, Cllr R Goodwin, Cllr York, Mr D Smith (SBUFC), Mr D Sones (SBUFC),

- 22.038. The chair, Cllr C Brewis gave welcome, and introductions were made by the committee.
- 22.039. Apologies were received from Cllr Bruch, Cllr Goodwin, Mr D Smith, and Mr Sones.
- 22.040. There were no declarations of interest or requests for dispensation.
- 22.041. It was **resolved** to approve the minutes of the meeting held on 09 August 2022.
- 22.042. It was **resolved** to move into closed session in accordance with the public bodies (Admission to Meetings) Act 1960 s.1(2).
- 22.043. Update from the Project Manager, Mr Roger Sandell
01. Two meetings for Parish residents had now taken place on 05 July 2022 and 01 November 2022 with all those present in favour of building a new pavilion.
 02. Following completion of the interviews, Oglesby & Limb Ltd from Spalding had been appointed as architect and principal designer.
 03. A contract would be drawn up to formally appoint Oglesby & Limb Ltd and then signed at the next Parish Council meeting 13 December 2022.
- 22.044. Introduction of Oglesby & Limb Ltd
01. Mr Sandell introduced Mr Andrew Oglesby to the committee.
 02. Mr Oglesby introduced himself and apologised to the committee for attending via remote access not attending in person, due to testing positive to Covid 19.
 03. The Project Manager had provided him with the brief, he was looking forward to working with the Council on the project.
 04. A programme of works and risk register would be drafted, proposals and dates would be sent to Mr Sandell.
 05. Further work concerning planning, infrastructure, and percolation tests would be investigated and discussed with the project manager.

18:41hrs Mr A Oglesby left the meeting via remote access

- 22.045. Feedback from Parish Assembly
01. The minutes from the last Parish Assembly had been circulated to members.
 02. A member of the public had stated that there were posts on social media opposing plans for a new pavilion due to cost and that these views should be noted. The general view of the committee was that the community was broadly supportive of the idea of a new pavilion and posts to the contrary had not been seen.
 03. It was noted that the matter of further developing communication /consultation with residents, including using social media, would be considered at the next Parish Council meeting.
- 22.046. Next Steps
01. *Design*
 - i. Mr Oglesby would provide available dates of when he would be able to attend a site visit, which members of the committee could attend.
 02. *Grant applications and fundraising*
 - i. Regarding letters previously sent to local businesses for fundraising, only a few responses had been received. The chair stated that up letters would be sent once the building design had progressed sufficiently.
 03. *Parish consultations*
 - i. The next Assembly of the Parish Meeting had been scheduled for 18:00hrs 17 January 2023 in the Curlew Centre.
 04. *Other*
 - i. The clerk would investigate costings and terms of a loan from the Public Loan Work Board (PWLB) and report back at the next meeting.

22.047. Project expenditure

01. The clerk provided details of project expenditure to date, along with a first draft of budgeted expenditure for professional fees, excluding all building costs.

Capital Reserve Account Opening Balance 01 April 2022: **£102,547.00**

Expenditure to date.

Inv. Date	Description	Amount (excl. VAT)
30/06/22	Ridge & Partners LLP	£2,250.00
30/09/22	Ridge & Partners LLP	£4,500.00
31/10/22	Ridge & Partners LLP	£3,000.00
Total		£9,750.00

Forecast to y/e 31/03/23.

Description	Amount (excl. VAT)
Expenditure to date	£9,750.00
Ridge & Partners LLP	£6,150.00
Oglesby & Limb Ltd	£15,000.00
Other	£0.00
Total	£30,900.00

Draft Budget y/e 31/03/24

Description	Amount (excl. VAT)
Ridge & Partners LLP	£12,000.00
Oglesby & Limb Ltd	£16,500.00
Other	£43,147.00
Total	£71,647.00

Capital Reserve Account Closing Balance 31 March 2024: **£0.00.**

02. Mr Sandell would provide a cash flow forecast to allow the clerk to more accurately budget for the predicted expenditure.

22.048. The next committee meeting was scheduled to take place 18:00hrs Tuesday 10 January 2023 in the Bridge Room of The Curlew Centre.

The chairman closed the meeting at 19:24 hrs.

Signed

Date.....

Chair