

Minutes of the meeting of the Finance Committee held 18:00hrs Tuesday, 25 October 2022, in the Curlew Centre Bridge Room, Sutton Bridge.

Present: Cllr Brewis, Cllr Bruch, Cllr Goodwin, Cllr Scarlett (chair), Cllr York, Mr R Smith (clerk), Mrs K Croxford (admin assistant).

Absent: Cllr S Booth

- 22.152. Apologies were received from Cllr S Booth.
- 22.153. Cllr Bruch declared an interest in the approval of payments, as a trustee of the Curlew Centre Committee and as a payee for his expenses.
- 22.154. It was **resolved** to approve the minutes of the meeting held 27 September 2022.
- 22.155. It was **resolved** to recommend approval of the September cash book and bank reconciliation.
- 22.156. It was **resolved** to recommend approval for payments to 25 October 2022 as below. Having declared an interest Cllr Bruch abstained from approval of the payment to the Curlew Centre and the payment to himself. Cllr Scarlett and Cllr York agreed to authorise bank payments.

| Payee | Detail | Net £ | VAT £ | Total £ |
|--------------------------|---------------------------------|------------------|-----------------|------------------|
| Unity Trust Bank | Bank Charges | 18.00 | | 18.00 |
| TalkTalk | Calls & Broadband | 36.50 | 7.30 | 43.80 |
| Ridge & Partners | Interim Fee - September | 4,500.00 | 900.00 | 5,400.00 |
| The Curlew Centre | Room Hire September | 105.00 | | 105.00 |
| The Curlew Centre | Room Hire Adjustment | 22.50 | | 22.50 |
| Adobe Acrobat | Admin Adobe Subscription | 16.64 | 3.33 | 19.97 |
| Adobe Acrobat | Clerk Adobe Subscription | 12.64 | 2.53 | 15.17 |
| SB Foodbank | Grant application | 300.00 | | 300.00 |
| Heronwood | Parish Grass Cutting Sept 2022 | 327.00 | | 327.00 |
| Heronwood | LCC Picnic Area Grass Cutting | 25.00 | | 25.00 |
| Heronwood | Garden of Rest Grass Cutting | 130.00 | | 130.00 |
| Heronwood | Highways Grass Cutting | 180.00 | | 180.00 |
| JW Drainage | Pavilion Drain Repairs | 447.50 | 89.50 | 537.00 |
| Complete Weed Control | Garden of Rest Maintenance | 470.00 | 94.00 | 564.00 |
| SLCC | Membership Fee | 234.00 | | 234.00 |
| Cllr D Bruch | Travel Expenses LALC AGM | 48.60 | | 48.60 |
| Mr D Large | Repair Bench in MP | 105.00 | | 105.00 |
| Mr D Large | Installation 5 Concrete Posts | 208.00 | | 208.00 |
| LALC | LALC AGM 12.10.22 | 20.00 | 4.00 | 24.00 |
| Mr D Borkertas | Travel Expenses | 12.60 | | 12.60 |
| Mr D Lambert | Travel Expenses | 12.87 | | 12.87 |
| Mr D Lambert | Boots | 24.99 | | 24.99 |
| Mrs K Croxford | Black Bags | 19.21 | 3.84 | 23.05 |
| Mrs K Croxford | Waterproof Trousers | 11.09 | 2.22 | 13.31 |
| Mrs K Croxford | Postage | 16.32 | | 16.32 |
| Tears of Sutton Bridge | Repairs & MOT Electric Vehicle | 339.91 | 67.98 | 407.89 |
| XBM | Photocopier 20 Sept - 18 Oct 22 | 36.41 | 7.28 | 43.69 |
| Mrs K Croxford | Home Office Allowance | 10.00 | | 10.00 |
| Mrs K Croxford | Travel Expenses | 1.08 | | 1.08 |
| Staff | Salaries | 2,351.51 | | 2,351.51 |
| Staff | Mobile phone allowances | 20.00 | | 20.00 |
| Mr R Smith | Home office allowance | 26.00 | | 26.00 |
| Mr R Smith | Travel Expenses | 9.90 | | 9.90 |
| Lincs Pension Fund | WYPF Pension Contributions | 816.82 | | 816.82 |
| Fenland Leisure Products | Play inspection report | 110.00 | 22.00 | 132.00 |
| Total | | 11,025.09 | 1,203.98 | 12,229.07 |

- 22.157. Delegated expenditure (excl. VAT): Outside operative PPE £36.08; Black bags £19.21.
- 22.158. Receipts since last meeting: bank interest £127.91; FBT rent £4,408.00; allotments £49.00.
- 22.159. It was **resolved** to approve the second quarter budget review, including any budget transfers, noting all category totals were within budget.
- 22.160. Draft budget 2023/24.
01. The draft budget 2023/24 as circulated by the clerk was considered.
 02. It was **resolved** to recommend that this should be further considered at the next meeting.

22.161. Following details circulated to members on the CCLA Public Sector Deposit Fund, it was **resolved** to recommend to investigate interest rates from other banks/building societies, the Finance Committee to be delegated with the approval of the account.

18:34 hrs Cllr D Bruch left the meeting due to his interest in the next agenda item

22.162. Regarding a grant application from the Mad Hatters group for £750.00, it was **resolved** to recommend to full council that the applicant forward copies of accounts, bank statements, and health and safety documentation.

18:43 hrs Cllr Bruch returned to the meeting

22.163. It was **resolved** to move into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2)

22.164. Quote for works [confidential, commercial negotiations]

01. It was **resolved** to purchase a magnetic warning beacon for the electric utility vehicle @ £38.99.
02. It was **resolved** to instruct Holly Cottage to cut the hedge in the Memorial Park @ £210.
03. It was **resolved** to instruct JAH Gardening to cut the hedge on St Peter Scott Road @ £180.
04. Regarding a quote to flail /strim the edges of the Memorial Park, it was **resolved** to recommend that further quotes were required. An assessment of the work required would be undertaken by Cllr York and Mrs Croxford.
05. It was resolved to **recommend** getting more quotes to board gable ends on the old toilet block.
06. It was **resolved** to proceed with Legionella Hygiene Testing from SMC Ltd @ £1,427.00.
07. Regarding tree quotes, it was **resolved** to recommend that the Open Spaces Committee consider the quotes and prioritise the work to be undertaken.

There being no other business, the chair closed the meeting at 18:36 hrs.