

Sutton Bridge Parish Council Finance Committee

Meeting Notice & Agenda

Notice is hereby given, and all members of the Committee asked to attend a meeting of the Finance Committee, 18:00hrs Tuesday, 25 October 2022 in the Bridge Room of The Curlew Centre, Sutton Bridge.



Clerk

20 October 2022

clerk@suttonbridge-pc.gov.uk

AGENDA

1. To note members' attendance and to receive apologies for absence.
2. To receive declarations of disclosable pecuniary or other interests and to consider any written request for dispensation.
3. To approve the [minutes](#) of the finance meeting held 27 September 2022.
4. To approve the September [cash book and bank reconciliation](#).
5. To approve payments to 25 October 2022 with any late payments reported by the clerk, and to note two members to authorise bank payments.

Payee	Detail	Net £	VAT £	Total £
Unity Trust Bank	Bank Charges	18.00		18.00
TalkTalk	Calls & Broadband	36.50	7.30	43.80
Ridge & Partners	Interim Fee - September	4,500.00	900.00	5,400.00
The Curlew Centre	Room Hire September	105.00		105.00
The Curlew Centre	Room Hire Adjustment	22.50		22.50
Adobe Acrobat	Admin Adobe Subscription	16.64	3.33	19.97
Adobe Acrobat	Clerk Adobe Subscription	12.64	2.53	15.17
SB Foodbank	Grant application	300.00		300.00
Heronwood	Parish Grass Cutting Sept 2022	327.00		327.00
Heronwood	LCC Picnic Area Grass Cutting	25.00		25.00
Heronwood	Garden of Rest Grass Cutting	130.00		130.00
Heronwood	Highways Grass Cutting	180.00		180.00
JW Drainage	Pavilion Drain Repairs	447.50	89.50	537.00
Complete Weed Control	Garden of Rest Maintenance	470.00	94.00	564.00
SLCC	Membership Fee	234.00		234.00
Cllr D Bruch	Travel Expenses LALC AGM	48.60		48.60
Mr D Large	Repair Bench in MP	105.00		105.00
Mr D Large	Installation 5 Concrete Posts	208.00		208.00
LALC	LALC AGM 12.10.22	20.00	4.00	24.00
Mr D Borkertas	Travel Expenses	12.60		12.60
Mr D Lambert	Travel Expenses	12.87		12.87
Mr D Lambert	Boots	24.99		24.99
Mrs K Croxford	Black Bags	19.21	3.84	23.05
Mrs K Croxford	Waterproof Trousers	11.09	2.22	13.31
Mrs K Croxford	Postage	16.32		16.32
Tears of Sutton Bridge	Repairs & MOT Electric Vehicle	339.91	67.98	407.89
XBM	Photocopier 20 Sept - 18 Oct 22	36.41	7.28	43.69
Mrs K Croxford	Home Office Allowance	10.00		10.00
Mrs K Croxford	Travel Expenses	1.08		1.08
Staff	Salaries	2,351.51		2,351.51
Staff	Mobile phone allowances	20.00		20.00
Mr R Smith	Home office allowance	26.00		26.00
Mr R Smith	Travel Expenses	9.90		9.90
Lincs Pension Fund	WYPF Pension Contributions	816.82		816.82
Total		10,915.09	1,181.98	12,097.07

6. To note delegated expenditure (excl. VAT): Outside operative PPE £36.08; Black bags £19.21.
7. To note receipts since last meeting: bank interest £127.91; FBT rent £4,408.00; allotments £49.00.
8. To recommend approval of the [second quarter budget review](#), including any budget transfers, noting all category totals are within budget.
9. To consider the draft budget 2023/24.
10. To consider opening a [CCLA Public Sector Deposit Fund](#).
11. To consider [grant application](#) from the Mad Hatters group for £750.00.
12. To resolve on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2).
13. To consider quotes for works [confidential, commercial negotiations].