

Minutes of the meeting of the Finance Committee held 18:00hrs Tuesday, 27 September 2022, in the Curlew Centre Diamond Hall, Sutton Bridge.

Present: Cllr Brewis, Cllr Bruch, Cllr Goodwin, Cllr Scarlett (chair), Cllr York (from 18:02), Mr R Smith (clerk), Mrs K Croxford (admin assistant).

Absent: Cllr S Booth

22.139. Apologies received from Cllr S Booth.

18:02 Cllr York entered the meeting

22.140. Cllr Bruch declared an interest in agenda item 5 as a trustee of the Curlew Centre Committee.

22.141. It was **resolved** to approve the minutes of the Finance Committee meeting held 30 August 2022.

22.142. It was **resolved** to recommend approval of the August cash book and bank reconciliation.

22.143. It was **resolved** to recommend approval for payments to 27 September 2022 as below. Having declared an interest Cllr Bruch abstained from approval of the payment to the Curlew Centre. Cllr York and Cllr Scarlett agreed to authorise bank payments.

Payee	Detail	Net £	VAT £	Total £
Adobe Acrobat	Adobe Acrobat Subscription	12.64	2.53	15.17
TalkTalk	Calls & Broadband	36.50	7.30	43.80
BHIB	Insurance	1,615.07		1,615.07
SMC	Pavilion Legionella Control	507.00	101.40	608.40
The Curlew Centre	Room Hire 9th August 2022	22.50		22.50
Andrew Belson	Tree Report	690.00	138.00	828.00
Adobe Acrobat	Adobe Acrobat Subscription	12.64	2.53	15.17
Mrs K Croxford	Memorial Service Refreshments	12.55		12.55
Mrs K Croxford	Postage	48.06		48.06
Mrs K Croxford	Black Bags	18.29	3.66	21.95
Mr D Borkertas	Travel Expenses	31.50		31.50
Wave	Water Rates PC 6th June - 5th	41.34	2.44	43.78
Wave	Water Rates Pavilion 7th June - 6th	43.14		43.14
Mr C Hennelly	Tree works	120.00		120.00
Heronwood	Parish Grass Cutting 31/08/22	105.00		105.00
Heronwood	Garden of Rest Grass Cutting	65.00		65.00
SMC LTD	Pavilion Monthly Legionella Control	60.00	12.00	72.00
SSE	Electricity Pavilion 05/04/22 -	372.42	18.59	391.01
SSE	Electricity Pavilion C/N 05/04/22 –	-706.26	-35.29	-741.55
The Anchor Inn	Memorial Service Refreshments	348.75	69.75	418.50
XBM Ltd	Photocopier 9/8 - 20/09/22	18.86	3.77	22.63
123 Reg	Domain Subscription	11.99	2.40	14.39
Mr R Smith	Home Office Allowance	26.00		26.00
Mr R Smith	Travel Expenses	15.75		15.75
Mrs K Croxford	Home Office Allowance	10.00		10.00
Mrs K Croxford	Travel Expenses	3.24		3.24
Tracey's Flowers	Wreath for Queen Elizabeth II	100.00		100.00
Staff	Salaries	2,416.04		2,416.04
HMRC	Tax & NI contributions	2,711.95		2,711.95
Lincs Pension Fund	WYPF Pension Contributions	816.82		816.82
The Curlew Centre	Office Hire Oct - Dec 2022	1,000.00		1,000.00
Mr D Large	Repair Bench in Memorial Park	105.00		105.00
Total		10,690.79	329.08	11020.87

22.144. Delegated expenditure (excl. VAT): black bags £18.29, postage £48.06; tree works £120.00

22.145. Receipts since July meeting: Garden of Rest £450.00; allotments £78.00; bank interest £276.28.

22.146. It was noted that the notice of conclusion of audit and external auditor's report and certificate for y/e 31 March 2022 had been received and that there were no matters raised by the external auditors giving cause for concern. The documents had been published on the Council's website.

22.147. It was **resolved** to recommend continuing as part of the small authorities' audit appointments

(SAAA) for the next five-year appointing period.

22.148. It was **resolved** to recommend approving remote internal audit review proposals for 2022-23 from Auditing Solutions Ltd, subject to a maximum fee of £360.00 (2021/22) £310.00.

18:06hrs Cllr York left the meeting due to his interest in the agenda item as a member of the Sutton Bridge Community Larder

22.149. It was **resolved** to recommend a grant of £300.00 to Sutton Bridge Community Larder.

18:17hrs Cllr York returned to the meeting

22.150. It was **resolved** to move into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2)

22.151. Quote for works [confidential, commercial negotiations]

- i. It was **resolved** to recommend proceeding with the quote for the operation play inspection report @ £110.00 plus VAT
- ii. It was **resolved** to recommend proceeding with the repair to the bench in the Memorial Park @ £105.00
- iii. It was **resolved** to defer the matter of the removal of the small concrete post to the Allotments Committee
- iv. Cllr S Booth & Cllr York offered to remove the felled tree stump in the Memorial Park at no cost to the Council.
- v. It was **resolved** to recommend seeking further quotes to cut back the hedge near the Churchyard and flail back the boundary in the Memorial Park.
- vi. It was **resolved** to recommend seeking further quotes for the overgrown vegetation along the Sir Peter Scott Road
- vii. It was **resolved** to recommend disconnecting the water in the old toilet block.

There being no other business, the chair closed the meeting at 18:44 hrs.