

Sutton Bridge Parish Council Finance Committee

Meeting Notice & Agenda

Notice is hereby given, and all members of the Committee duly requested to attend a meeting of the Parish Council's Finance Committee, to be held 18:00hrs Tuesday, 27 September 2022 in the Diamond Hall of the Curlew Centre, Sutton Bridge.



Clerk

22 September 2022

clerk@suttonbridge-pc.gov.uk

AGENDA

1. To note members' attendance and to receive apologies for absence.
2. To receive declarations of disclosable pecuniary or other interests and to consider any written request for dispensation.
3. To approve the [minutes](#) of the finance meeting held 30 August 2022.
4. To approve the August [cash book and bank reconciliation](#).
5. To approve payments to 27 September 2022 with any late payments reported by the clerk, and to note two members to authorise bank payments.

Payee	Detail	Net £	VAT £	Total £
Adobe Acrobat	Adobe Acrobat Subscription	12.64	2.53	15.17
TalkTalk	Calls & Broadband	36.50	7.30	43.80
BHIB	Insurance	1,615.07		1,615.07
SMC	Pavilion Legionella Control	507.00	101.40	608.40
The Curlew Centre	Room Hire 9th August 2022	22.50		22.50
Andrew Belson	Tree Report	690.00	138.00	828.00
Adobe Acrobat	Adobe Acrobat Subscription	12.64	2.53	15.17
Mrs K Croxford	Memorial Service Refreshments	12.55		12.55
Mrs K Croxford	Postage	48.06		48.06
Mrs K Croxford	Black Bags	18.29	3.66	21.95
Mr D Borkertas	Travel Expenses	31.50		31.50
Wave	Water Rates PC 6th June - 5th Sept	41.34	2.44	43.78
Wave	Water Rates Pavilion 7th June - 6th Sept	43.14		43.14
Mr C Hennelly	Tree works	120.00		120.00
Heronwood	Parish Grass Cutting 31/08/22	105.00		105.00
Heronwood	Garden of Rest Grass Cutting	65.00		65.00
SMC LTD	Pavilion Monthly Legionella Control	60.00	12.00	72.00
SSE	Electricity Pavilion 05/04/22 - 06/09/22	372.42	18.59	391.01
SSE	Electricity Pavilion C/N 05/04/22 - 08/08/22	-706.26	-35.29	-741.55
The Anchor Inn	Memorial Service Refreshments	348.75	69.75	418.50
XBM Ltd	Photocopier 9/8 - 20/09/22	18.86	3.77	22.63
123 Reg	Domain Subscription	11.99	2.40	14.39
Mr R Smith	Home Office Allowance	26.00		26.00
Mr R Smith	Travel Expenses	15.75		15.75
Mrs K Croxford	Home Office Allowance	10.00		10.00
Mrs K Croxford	Travel Expenses	3.24		3.24
Tracey's Flowers	Wreath for Queen Elizabeth II	100.00		100.00
Staff	Salaries	2,416.04		2,416.04
HMRC	Tax & NI contributions	2,711.95		2,711.95
Lincs Pension Fund	WYPF Pension Contributions	816.82		816.82
The Curlew Centre	Office Hire Oct - Dec 2022	1,000.00		1,000.00
Total		10,586.79	329.08	10,915.87

6. To note delegated expenditure (excl. VAT): postage £48.06; black bags £18.29
7. To note receipts since July meeting: bank interest £276.28; Garden of Rest receipts £400.00; allotment receipts £78.00

8. To note that the [notice of conclusion of audit](#) and [external auditor's report and certificate](#) for y/e 31 March 2022 has been published on the Parish Council's website. There were no matters raised by the external auditors giving cause for concern
9. To resolve to recommend to continue as part of the [Smaller Authorities' Audit Appointments \(SAAA\) arrangements](#) for the next five-year appointing period.
10. To resolve to agree to continue with [remote internal audit review proposals for 2022-23](#) from Auditing Solutions Ltd, subject to a maximum fee of £360.00 (2021/22 £310.00).
11. To consider any grant applications.
12. To resolve on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2).
13. To consider quotes for works [confidential, commercial negotiations].