

# Sutton Bridge Parish Council Finance Committee

## Meeting Notice & Agenda

**Notice is hereby given**, and all members of the Committee duly requested to attend a meeting of the Parish Council's Finance Committee, to be held 18:00hrs Tuesday, 30 August 2022 in the Diamond Hall of the Curlew Centre, Sutton Bridge.



Clerk

24 August 2022

[clerk@suttonbridge-pc.gov.uk](mailto:clerk@suttonbridge-pc.gov.uk)

### AGENDA

1. To note members' attendance and to receive apologies for absence.
2. To receive declarations of disclosable pecuniary or other interests and to consider any written request for dispensation.
3. To approve the [minutes](#) of the finance meeting held 26 July 2022.
4. To approve the July [cash book and bank reconciliation](#).
5. To approve payments to 30 August 2022 with any late payments reported by the clerk, and to note two members to authorise bank payments.

Payee	Detail	Net £	VAT £	Total £
TalkTalk	Calls & Broadband	36.50	7.30	43.80
Bridge Hardware	Combination Padlock	25.00	5.00	30.00
Heronwood	Parish Grass Cutting	244.00		244.00
Heronwood	Garden of Rest Grass Cutting	130.00		130.00
Heronwood	Highways Grass Cutting	180.00		180.00
Adobe Acrobat	Adobe Acrobat Subscription	12.64	2.53	15.17
Adobe Acrobat	Adobe Acrobat Subscription	12.64	2.53	15.17
Microsoft	Email Subscriptions	594.00	118.80	712.80
Mrs K Croxford	Blacks Bags	17.01	3.40	20.41
Mrs K Croxford	Concrete Posts	99.45	19.89	119.34
Mrs K Croxford	Poppy Wreaths	51.00		51.00
Mrs K Croxford	Postage	32.64		32.64
Mr D Borkertas	Home Electric Allowance	8.00		8.00
PKF Littlejohn	External Audit	400.00	80.00	480.00
The Curlew Centre	Room Hire 5th & 12th July	60.00		60.00
Mrs K Croxford	Home Office Allowance	10.00		10.00
APJ Electrical Ltd	Pavilion Water Heater	200.00		200.00
SSE	Electricity 9th July - 8th August 2022	174.32	8.71	183.03
Mrs K Croxford	Fence Wall Spikes	5.82	1.17	6.99
H M Land Registry	Tom's Wood Title Register	3.00		3.00
ICO	Data Protection Fee	35.00		35.00
Staff	Salaries	2,479.14		2,479.14
Lincs Pension Fund	WYPF Pension Contributions	816.82		816.82
<b>Total</b>		<b>5,626.98</b>	<b>249.33</b>	<b>5,876.31</b>

6. To note delegated expenditure (excl. VAT): black bags £17.01; postage £32.64; HM Land Registry £3.00.
7. To note receipts: Garden of Rest £500.00; Allotments £28.00; bank interest £139.45.
8. To note that the [notice of conclusion of audit](#) and [external auditor's report and certificate](#) for y/e 31 March 2022 has been published on the Parish Council's website. There were no matters raised by the external auditors giving cause for concern
9. To note the automatic renewal of the Parish Council's long term [insurance policy](#) with BHIB ending 01 October 2023 at a cost for the year of £1,615.07 (+1.8% yr./yr.).
10. To consider any grant applications.
11. To resolve on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2).
12. To consider quotes for works [confidential, commercial negotiations].