

Minutes of the meeting of the Finance Committee held 18:00hrs Tuesday, 26 July 2022, in the Curlew Centre Diamond Hall, Sutton Bridge.

Present: Cllr S Booth, Cllr Brewis, Cllr Bruch, Cllr Goodwin, Cllr Scarlett (chair), Cllr York (from 18:03), Mr R Smith (clerk), Mrs K Croxford (admin assistant).

Absent: None

22.105. As all members were present, there were no apologies.

22.106. Cllr Brewis declared an interest on agenda item 9 as a signatory for Sutton Bridge Fundraisers and as a payee on the payments. Cllr Bruch declared an interest in payments, as a member of the Curlew Centre Committee.

18:03hrs Cllr T York joined the meeting.

22.107. It was **resolved** to approve the minutes of the Finance Committee meeting held 28 June 2022.

22.108. It was **resolved** to recommend approval of the June cash book, the June bank reconciliation, and the first quarter bank reconciliation, all as circulated.

22.109. It was **resolved** to recommend approval for payments to 31 July 2022 as below. Having declared an interest Cllr Brewis & Cllr Bruch abstained. Cllr Goodwin and Cllr Scarlett would authorise bank payments.

Payee	Detail	Net £	VAT £	Total £
Unity Trust Bank	Service Charge	18.00		18.00
TalkTalk Business	Calls & Broadband	36.50	7.30	43.80
Heronwood	Parish grass cutting	366.00		366.00
Heronwood	Garden of Rest Grass Cutting	195.00		195.00
Heronwood	Highways Grass Cutting	270.00		270.00
Heronwood	LCC Picnic Area Grass Cutting	18.00		18.00
SMC Ltd	Pavilion Legionella Control	60.00	12.00	72.00
The Curlew Centre	June Room Hire	120.00		120.00
The Curlew Centre	Office Hire July - September	1,000.00		1,000.00
LALC	Training 23rd June 2022	60.00	12.00	72.00
Ridge & Partners	Interim Fees	2,250.00	450.00	2,700.00
Mr D Borkertas	Home Electric Allowance	8.00		8.00
LALC	Cllr Brewis Networking Day	25.00	5.00	30.00
Cllr C Brewis	Travel expenses	37.80		37.80
SSE	Electricity 11/06 - 08/07/22	160.70	8.03	168.73
Mrs K Croxford	Expenses - Postage	27.00		27.00
Mrs K Croxford	Home Allowance	10.00		10.00
Mrs K Croxford	Mobile Phone Allowance	8.33	1.67	10.00
Corporate Express	Home Printer Ink Cartridges	27.95		27.95
Mr R Smith	Home Allowance	26.00		26.00
Mr R Smith	Mobile Phone Allowance	10.00		10.00
Mr R Smith	Travel Expenses	11.70		11.70
Mr R Smith	Adobe Acrobat Subscription	12.64	2.53	15.17
Mrs K Croxford	Adobe Acrobat Subscription	12.64	2.53	15.17
Staff	Salaries	2,600.54		2,600.54
Lincs Pension Fund	WYPF Pension Contributions	816.82		816.82
JW Drainage	Clear Pavilion blocked drains	100.00	20.00	120.00
Mr D Large	Install memorial bench	120.00		120.00
Mr D Large	Fix drop-down posts GOR	35.00		35.00
Mr D Large	Repair Memorial Park bench	105.00		105.00
XBM	Photocopier charges	19.57	3.91	23.48
Total		8,903.19	582.47	9,485.66

22.110. Delegated expenditure was noted (excl. VAT): postage £27.00: ink cartridges £27.95.

22.111. Receipts were noted: Christmas lights donation £3,180.00: Christmas lights donation (Mrs D Cook) £100.00: bank interest £96.05.

22.112. It was **resolved** to recommend approval of the first quarter budget review, including any budget transfers, noting all category totals were within budget.

22.113. There were no grant applications.

- 22.114. **It was resolved on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2)**
- 22.115. The clerk reported that he believed that had made an error in the way certain expenses had been paid. It was **resolved** to recommend referral of the matter to LALC for further advice.
- 22.116. After receiving clarification from the LCC Road Safety Officer on what devices could be attached to LCC streetlights, and after considering a new quote, it was **resolved** to recommend proceeding with different speed indication devices, at a total cost of £5,500.
- 22.117. It was **resolved** to recommend that a working party consider in more detail the installation of village gateways on New Road.
- 22.118. It was **resolved** to recommend approval of a quote for the supply of a sweet & savoury buffet for 30 people, to be served after the Propeller Memorial Service 04 September 2022 at @ £13.95 per person.
- 22.119. It was **resolved** to recommend approval of a quote to trace and locate a buried manhole using CCTV, to give access to excavate and cut out intruding root to the pavilion's foul drain @ £572.50 plus VAT.
- 22.120. It was **resolved** to recommend approval of the following quotes for works in the Garden of Rest:
01. To cut back the laurel hedge to 5ft at the front of the gazebo and to tidy and shape up the hedge behind the gazebo @ £125.00 plus VAT
 02. For three applications of a suitable weed killer on twitch grass in the Garden of Rest at a total cost of £165.00 plus VAT.
 03. To trim back and tidy the west & east boundary hedges to 6ft @ £345 plus VAT.
- 22.121. It was **resolved** to recommend the repair of the bench in the Memorial Park @ £105.00.
- 22.122. It was **resolved** to recommend that the clerk attended the SLCC National Conference @ £335.00 plus VAT plus travel.

There being no other business, the chair closed the meeting at 18:49 hrs.