

Sutton Bridge Parish Council Meeting Notice & Agenda

Notice is hereby given, and all members of the Council are duly requested to attend a meeting of the Parish Council to be held 19:00hrs Tuesday, 26 July 2022 in the Diamond Hall of the Curlew Centre, Sutton Bridge

Information for councillors, staff, members of the public, & press.

Please do not attend the meeting if you are feeling unwell.

Please arrive five minutes before the time of the meeting. Late arrivals may not be admitted.

As indicated below, 15 minutes is set aside when a short statement may be made, or a question asked, individual members of the public may speak for a maximum of 5 minutes. Anyone wishing to speak should raise their hand and wait to be asked by the chair. A question shall not require a response nor start a debate. Unless otherwise indicated, members of the public may not speak at any other time.

To minimise the length of the meeting, councillors are asked to read briefing papers before the meeting and to keep comments brief and to the point.



Clerk to Sutton Bridge Parish Council
21 July 2022
clerk@suttonbridge-pc.gov.uk

AGENDA

1. *To note members' attendance and to receive apologies for absence.*
2. *To receive declarations of disclosable pecuniary or other interests and to consider any written request for dispensation.*
3. *Public Participation.*
 01. To receive representations relating to matters on the agenda.
 02. To receive representations or questions on other matters.
4. *To approve the [minutes](#) of the Parish Council meeting held Tuesday, 28 June 2022.*
5. *Police matters.*
 01. To note receipt of [The Suttons NPT July Newsletter](#).
 02. Lincolnshire [Strong Voices Project](#).
 03. Any late received correspondence.
6. *To receive the chairman's report.*
7. *To receive the clerk's report.*
8. *To receive reports on District (SHDC) & Lincolnshire County Council (LCC) matters.*
9. *Financial matters.*
 01. To approve the [June cash book and bank reconciliation and first quarter bank reconciliation](#).
 02. To approve payments to 26 July 2022 as table below with any late payments as reported by the clerk, and to note the two members authorising bank payments.

Payee	Detail	Net £	VAT £	Total £
Unity Trust Bank	Service Charge	18.00		18.00
TalkTalk Business	Calls & Broadband	36.50	7.30	43.80
Heronwood	Parish Cutting 7/16/30 June	366.00		366.00
Heronwood	Garden of Rest Grass Cutting	195.00		195.00
Heronwood	Highways Grass Cutting	270.00		270.00
Heronwood	LCC Picnic Area Grass Cutting	18.00		18.00
SMC Ltd	Pavilion Legionella Control	60.00	12.00	72.00
The Curlew Centre	June Room Hire	120.00		120.00
The Curlew Centre	Office Hire July - September	1,000.00		1,000.00
LALC	Training 23rd June 2022	60.00	12.00	72.00
Ridge & Partners	Interim Fees	2,250.00	450.00	2,700.00
Mr D Borkertas	Home Electric Allowance	8.00		8.00
LALC	Cllr Brewis to Networking Day	25.00	5.00	30.00
Cllr Brewis	Travel expenses	37.80		37.80

Payee	Detail	Net £	VAT £	Total £
SSE	Electricity 11/06 - 08/07/22	160.70	8.03	168.73
Mrs K Croxford	Expenses - Postage	27.00		27.00
Mrs K Croxford	Home Allowance	10.00		10.00
Mrs K Croxford	Mobile Phone Allowance	8.33	1.67	10.00
Corporate Express (UK) Ltd	Home Printer Ink Cartridges	27.95		27.95
Mr R Smith	Home Allowance	26.00		26.00
Mr R Smith	Mobile Phone Allowance	10.00		10.00
Mr R Smith	Travel Expenses	11.70		11.70
Mr R Smith	Adobe Acrobat Subscription	12.64	2.53	15.17
Mrs K Croxford	Adobe Acrobat Subscription	12.64	2.53	15.17
Staff	Salaries	2,600.54		2,600.54
SLCC	Clerk to National Conference	335.00	57.50	392.50
Lincs Pension Fund	WYPF Pension Contributions	816.82		816.82
Total		8,523.62	558.56	9,082.18

03. To note delegated expenditure (excl. VAT): postage £27.00; ink cartridges £27.95.
 04. To note receipts: Christmas lights donation £3,180.00; Christmas lights donation (Mrs D Cook) £100.00; Bank interest £96.05.
 05. To approve the [first quarter budget review](#), including any budget transfers, noting all category totals are within budget.
 06. To consider any grant applications.
10. *To consider recent correspondence, including any late received.*
01. [Letter](#) requesting information and making suggestions for the Memorial Park.
 02. [Request for help](#) regarding Bridge Road planter.
 03. South Holland [Pride Awards](#).
 04. [Invitation](#) to Citizens Advice Spalding office.
 05. South Holland District Council [Love Your Parks Week](#)
 06. [LCC call for change to parish grass cutting agreement](#).
 07. To note [SHDC email](#) stating press reports about Sutton Bridge air quality was wrong.
 08. LCC [scrutiny review](#) of towns & parish centres.
 09. Further information on [Spalding Flower Parade 2023](#).
 10. Any late correspondence.
11. *To consider planning applications, including any late received.*
01. [H18-0722-22](#): 2 New Road, PE12 9RA. Residential Development, Erection of Pair of Semi-Detached Houses, re-submission of H18-0189-22.
 02. Any late received.
12. *To note District Council planning decisions.*
01. H18-0766-21: 8 New Road. Proposed Vehicular Access. Approved.
 02. H18-0005-22: Land Adj. Nightingale Way, Granville Terrace, Withington Street & Chestnut Terrace. Residential development of 123 dwellings. Refusal.
13. *Highways & footways:*
01. To receive update on any outstanding matters.
 02. To consider matters arising from LCC highways officer's visit.
 03. New matters.
 - i. [Temporary traffic restriction](#) Young's Row and Crosby Row.
 - ii. Any other reports.
14. *To receive committee and working party reports.*
01. New Pavilion Committee
 - i. To note the draft minutes of the last meeting held 12 July 2022.
 - ii. To resolve for the chair to call a Parish Meeting 18:00hrs Tuesday 04 October 2022 to provide a new pavilion update.
 - iii. To resolve, in consultation with the chair or vice-chair, to delegate to the clerk authority to take any appropriate action, including the submission of a complaint, to expedite solicitor's action on land registration.

- iv. To resolve to delegate to the New Pavilion committee such actions as required to send out invitations to tender for the appointment of a contractor for the design of the new pavilion.
 - v. To receive any additional reports.
02. Garden Allotments Committee
- i. To consider collection arrangements of approximately 3 tonnes of hardcore from Foul Anchor and transport to Wright's Lane for road repair.
03. Open spaces Working Party.
- i. To resolve to elevate the Working Party to a Committee.
 - ii. To resolve to authorise Cllr York to hold a key for the Memorial Park for emergency access.
04. CCTV Working Party
05. Community Speed Watch
- i. To receive report.
 - ii. To note Zoom training session on 08 August 2022.
15. *To receive any outside body representative reports.*
16. *To consider update in discussions with SHDC regarding village parks.*
17. *To review the situation on the proposed introduction of a compulsory Infrastructure Levy by central government, versus the position of the District Council on the current Community Infrastructure Levy (CIL).*
18. *To receive requests from members for items to be included on the agenda of a future meeting.*
19. ***To resolve on moving into closed session on the grounds of confidentiality in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2).***
20. *To consider additional information and quotes for reactive speed indication devices (SIDs) [confidential, commercial negotiations].*
21. *To consider quotes for other works [confidential, commercial negotiations].*
- 01. Installation of village gateways on New Road.
 - 02. Buffet for Propeller Memorial Service.
 - 03. Removal of stump in the Memorial Park.
 - 04. Any late received quotes.
22. *To receive communications with the police about a previous report of an assault in the Memorial Park [confidential, matters relate to an individual].*
23. *To consider the matter of a private gateway having been installed into the Memorial Park [confidential, matters relate to potential dispute].*
24. *To consider staffing & administration matters [confidential as matters relate to conditions of employment, pending grievance or disciplinary proceedings, or other personal matters].*
- 01. To resolve on approving clerk attending the SLCC National Conference @ £335.00+ VAT + travel.
 - 02. Any other personnel matter.
25. *To consider matters relating to representation on the Curlew Centre committee [confidential, commercial negotiations].*