

# Sutton Bridge Parish Council Finance Committee

## Meeting Notice & Agenda

**Notice is hereby given**, and all members of the Committee duly requested to attend a meeting of the Parish Council's Finance Committee, to be held 18:00hrs Tuesday, 26 July 2022 in the Diamond Hall of the Curlew Centre, Sutton Bridge.



Clerk

21 July 2022

[clerk@suttonbridge-pc.gov.uk](mailto:clerk@suttonbridge-pc.gov.uk)

### AGENDA

1. To note members' attendance and to receive apologies for absence.
2. To receive declarations of disclosable pecuniary or other interests and to consider any written request for dispensation.
3. To approve the [minutes](#) of the finance meeting held 28 June 2022.
4. To approve the [June cash book and bank reconciliation and first quarter bank reconciliation](#).
5. To check and if appropriate recommend to full council payments to 26 July 2022 as below with any late payments reported by the clerk, and to note two members to authorise bank payments.

<b>Pavee</b>	<b>Detail</b>	<b>Net £</b>	<b>VAT £</b>	<b>Total £</b>
Unity Trust Bank	Service Charge	18.00		18.00
TalkTalk Business	Calls & Broadband	36.50	7.30	43.80
Heronwood	Parish Cutting 7/16/30 June	366.00		366.00
Heronwood	Garden of Rest Grass Cutting	195.00		195.00
Heronwood	Highways Grass Cutting	270.00		270.00
Heronwood	LCC Picnic Area Grass Cutting	18.00		18.00
SMC Ltd	Pavilion Legionella Control	60.00	12.00	72.00
The Curlew Centre	June Room Hire	120.00		120.00
The Curlew Centre	Office Hire July - September	1,000.00		1,000.00
LALC	Training 23rd June 2022	60.00	12.00	72.00
Ridge & Partners	Interim Fees	2,250.00	450.00	2,700.00
Mr D Borkertas	Home Electric Allowance	8.00		8.00
LALC	Cllr Brewis to Networking Day	25.00	5.00	30.00
Cllr Brewis	Travel expenses	37.80		37.80
SSE	Electricity 11/06 - 08/07/22	160.70	8.03	168.73
Mrs K Croxford	Expenses - Postage	27.00		27.00
Mrs K Croxford	Home Allowance	10.00		10.00
Mrs K Croxford	Mobile Phone Allowance	8.33	1.67	10.00
Corporate Express (UK) Ltd	Home Printer Ink Cartridges	27.95		27.95
Mr R Smith	Home Allowance	26.00		26.00
Mr R Smith	Mobile Phone Allowance	10.00		10.00
Mr R Smith	Travel Expenses	11.70		11.70
Mr R Smith	Adobe Acrobat Subscription	12.64	2.53	15.17
Mrs K Croxford	Adobe Acrobat Subscription	12.64	2.53	15.17
Staff	Salaries	2,600.54		2,600.54
SLCC	Clerk to National Conference	335.00	57.50	392.50
Lincs Pension Fund	WYPF Pension Contributions	816.82		816.82
<b>Total</b>		<b>8,523.62</b>	<b>558.56</b>	<b>9,082.18</b>

6. To note delegated expenditure (excl. VAT): postage £27.00; ink cartridges £27.95.
7. To note receipts: Christmas lights donation £3,180.00; Christmas lights donation (Mrs D Cook) £100.00; Bank interest £96.05.
8. To recommend approval the [first quarter budget review](#), including any budget transfers, noting all category totals are within budget.
9. To consider any grant applications.
10. **To resolve on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2).**
11. To consider additional information and quotes for reactive speed indication devices (SIDs) [confidential, commercial negotiations].
12. To consider quotes for other works [confidential, commercial negotiations].
  - i. Installation of village gateways on New Road.
  - ii. Buffet for Propeller Memorial Service.
  - iii. Any late received quotes.
13. To resolve on approving clerk attending the SLCC National Conference @ £335.00+ VAT + travel.