

# New Pavilion & Projects Committee

**Minutes of meeting held 7.00pm on Tuesday 25<sup>th</sup> August 2020 via remote attendance.**

**Present:** Council members: Cllr S. Booth, Cllr M Booth, Cllr C Brewis, Cllr K Davies, Cllr A. Scarlett, Cllr T. York.  
Co-opted members: Mr D. Earth (SBUFC)  
Clerk: Mr R. Smith. Admin Assistant: Mrs K. Croxford.

26.20 **Apologies for absence.**

Mr D Smith

27.20 **Declarations of Interest**

None

**7.01pm Cllr York entered the meeting**

28.20 **To agree the minutes of the previous meetings**

- i. It was **resolved** to approve the minutes of the meeting held on 04 August 2020.
- ii. It was **resolved** to approve the minutes of the site meeting held on 20 August 2020.

29.20 **To resolve on moving into closed session on the grounds of confidentiality in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2), as the following matters relate to terms of tenders, or proposals in negotiations.**

It was **resolved** to move into closed session

30.20 **To consider and agree Architect's Brief**

The draft brief was shared to the committee and items discussed. The clerk to prepare a final document before meeting with Architect's.

31.20 **To consider new pavilion location on the Memorial Park.**

It was **resolved** to locate the new Pavilion at the back of the Curlew Centre.

32.20 **To agree next steps.**

- i. Preparation of final architect's design brief
- ii. Cllr Brewis in consultation with the clerk to contact the planning officer to make arrangements to discuss the proposed location and report back at the next meeting.

33.20 **To set date and time of next meeting**

To be held on 22<sup>nd</sup> September 2020 at 7pm

The chairman closed the meeting at 7.20pm.

Signed .....

Date.....

Chairman