

Minutes of the meeting of the Finance Committee held 18:00hrs Tuesday, 28 June 2022, in the Curlew Centre Diamond Hall, Sutton Bridge.

Present: Cllr S Booth (from 18:03hrs), Cllr Brewis, Cllr Bruch, Cllr Goodwin, Cllr Scarlett (chair), Cllr York, Mr R Smith (clerk), Mrs K Croxford (admin assistant).

Absent: None

22.085. It was resolved to elect Cllr Scarlett as committee chair for the year 2022/23

22.086. Apologies were received from Cllr Davies who had resigned from the committee

22.087. Declarations of disclosable pecuniary or other interests.

18:03hrs Cllr S Booth joined the meeting.

22.088. It was **resolved** to approve the minutes of the meeting held 24 May 2022.

22.089. It was **resolved** to approve the May bank reconciliation and cash book

22.090. It was **resolved** to recommend approval for payments to 30 June 2022 as below. Cllr Goodwin and Cllr Scarlett would undertake bank payments.

Payee	Detail	Net £	VAT £	Total £
TalkTalk	Calls & Broadband	36.50	7.30	43.80
The Curlew Centre	Room Hire May 2022	30.00		30.00
SMC	Pavilion Legionella Control	140.00	28.00	168.00
Corido	Garden of Rest Bench	263.34	46.66	310.00
Heronwood	Parish Grass Cutting	244.00		244.00
Heronwood	Garden of Rest Grass Cutting	130.00		130.00
Heronwood	Highways Grass Cutting	180.00		180.00
Heronwood	LCC Picnic Area Grass Cutting	18.00		18.00
Wave	Water rates PC 6/3-5/6/22	40.96	2.43	43.39
Wave	Water rates PC 7/3-6/6/22	23.29		23.29
Mrs K Croxford	Mobile phone Allowance	8.33	1.67	10.00
Mrs K Croxford	Home Allowance	10.00		10.00
Mrs K Croxford	Adobe Subscription	12.64	2.53	15.17
Mrs K Croxford	Office Stationery	28.72	5.75	34.47
Mrs K Croxford	Postage	4.20		4.20
Mr R Smith	Adobe Subscription	12.64	2.53	15.17
Mr R Smith	Home Office Allowance	26.00		26.00
Mr R Smith	Mobile phone Allowance	8.33	1.67	10.00
Mr R Smith	Travel Expenses	12.15		12.15
Staff	Salaries	2,784.86		2,784.86
Lincs Pension Fund	WYPF Pension Contributions	978.50		978.50
HMRC	Tax & NI contributions	3,038.19		3,038.19
SSE	Electricity 11/5 - 10/06/22	174.32	8.71	183.03
XBM	Photocopier 17/05 -21/06/22	14.74	2.95	17.69
Mr D Borkertas	Home Electric Allowance	8.00		8.00
Mr D Borkertas	Travel Expenses	46.80		46.80
Total		8,274.51	110.20	8,384.71

01. It was **resolved** to delegate authority to the clerk to make arrangements to disconnect the water in the old toilet block subject to the charges being a reasonable amount.

02. It was **resolved** to recommend that overtime worked by the clerk up to 31 May 2022 of 29.5 hours were to be paid under the June payroll.

22.091. Delegated expenditure was noted (excl. VAT): office stationery £8.72, postage £4.20

22.092. Receipts were noted: bank interest £79.83; SHDC litter collection £1260.00; donation for memorial bench £250.00; pavilion and pitch fees £718.87; allotment rent £62.00.

Cllr Goodwin & Cllr Scarlett declared an interest in the next item as members of Jelly & Jolly's, which was named as a benefiting organisation on the application.

22.093. It was **resolved** to recommend returning a grant application to the applicant to re-date, check and sign and then re-submit for the next meeting.

22.094. It was resolved to recommend approving the revision to the Council's Financial Regulations.

22.095. It was **resolved** on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2)

22.096. It was **resolved** to recommend proceeding with repairs and MOT for the electric utility @ £124.00

+ VAT.

- 22.097. It was **resolved** to recommend proceeding with repairs and annual test for the water heater in the Pavilion @ £240.00.
- 22.098. It was **resolved** to recommend that the jubilee beacon canister be returned, and any deposits refunded.
- 22.099. it was **resolved** to proceed with the installation of the concrete posts at the Wrights Lane allotments @ £208.00 and for the Parish Council to purchase five bollards at a cost of £170.00. It was noted that three posts were to be installed first with the remaining two installed after a meeting with allotment tenants.
- 22.100. It was resolved to recommend deferring the consideration of quotes for road planings for the allotment roadway until after the meeting with the allotment tenants.
- 22.101. It was **resolved** to recommend fixing and tighten the three drop down posts at the Garden of Rest @ £35.00.
- 22.102. It was **resolved** to recommend repairing the bench in the Memorial Park and check the other benches @ £105.00.
- 22.103. It was **resolved** to recommend purchasing a pack of bird control spikes to deter the pigeons from the gazebo in the Garden of Rest. Cllr S Booth offered to install them at no extra cost to the council.
- 22.104. There being no other business, the meeting closed at 18:45 hrs.