

Sutton Bridge Parish Council Finance Committee

Meeting Notice & Agenda

Notice is hereby given, and all members of the Committee duly requested to attend a meeting of the Parish Council's Finance Committee, to be held 18:00hrs Tuesday, 28 June 2022 in the Diamond Hall of the Curlew Centre, Sutton Bridge.



Clerk

23 June 2022

clerk@suttonbridge-pc.gov.uk

AGENDA

1. To elect a chair for 2022/23
2. To note members' attendance and to receive apologies for absence.
3. To receive declarations of disclosable pecuniary or other interests and to consider any written request for dispensation.
4. To approve the [minutes](#) of the finance meeting held 24 May 2022.
5. To approve the May [cash book and bank reconciliation](#).
6. To check and if appropriate recommend to full council payments to 28 June 2022 as below with any late payments reported by the clerk, and to note two members to authorise bank payments.

Payee	Detail	Net £	VAT £	Total £
TalkTalk	Calls & Broadband	36.50	7.30	43.80
The Curlew Centre	Room Hire May 2022	30.00		30.00
SMC	Pavilion Legionella Control	140.00	28.00	168.00
Corido	Garden of Rest Bench	263.34	46.66	310.00
Heronwood	Parish Grass Cutting	244.00		244.00
Heronwood	Garden of Rest Grass Cutting	130.00		130.00
Heronwood	Highways Grass Cutting	180.00		180.00
Heronwood	LCC Picnic Area Grass Cutting	18.00		18.00
Wave	Water rates PC 6/3-5/6/22	40.96	2.43	43.39
Wave	Water rates PC 7/3-6/6/22	23.29		23.29
Mrs K Croxford	Mobile phone Allowance	8.33	1.67	10.00
Mrs K Croxford	Home Allowance	10.00		10.00
Mrs K Croxford	Adobe Subscription	12.64	2.53	15.17
Mrs K Croxford	Office Stationery	28.72	5.75	34.47
Mrs K Croxford	Postage	4.20		4.20
Mr R Smith	Adobe Subscription	12.64	2.53	15.17
Mr R Smith	Home Office Allowance	26.00		26.00
Mr R Smith	Mobile phone Allowance	8.33	1.67	10.00
Mr R Smith	Travel Expenses	12.15		12.15
Staff	Salaries	2,784.86		2,784.86
Lincs Pension Fund	WYPF Pension Contributions	978.50		978.50
HMRC	Tax & NI contributions	3,038.19		3,038.19
SSE	Electricity 11/5 - 10/06/22	174.32	8.71	183.03
XBM	Photocopier 17/05 -21/06/22	14.74	2.95	17.69
Total		8,219.71	110.20	8,329.91

7. To note delegated expenditure (excl. VAT): office stationery £28.72; postage £4.20.
8. To note receipts: bank interest £ Total £ SHDC litter collection £1,260.00; Donation for memorial bench £250.00; Bank interest £79.83; SBUFC pavilion & pitch fees £718.87; Allotment rents £62.00.
9. To consider any grant applications.
10. To consider [revision](#) to the Financial Regulations
11. To resolve on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2).
12. To consider quotes for works [confidential, as matters relate to commercial negotiations].
 - i. To consider repairs and the MOT test for the electric utility vehicle
 - ii. To consider the repairs and the annual test for the water heater in the Pavilion
 - iii. To consider the purchase of a gas locker for the Jubilee beacon canister as requested by insurers.
 - iv. To consider the installation of concrete posts at the Wright's Lane allotments.
 - v. To consider quotes for road planings to fill path at Wright's Lane allotment.
 - vi. Any late received quotations.