

Minutes of the meeting of the Finance Committee held 18:00hrs Tuesday, 26 April 2022, in the Curlew Centre Diamond Hall, Sutton Bridge.

Present: Cllr Brewis, Cllr Bruch, Cllr Davies, Cllr Goodwin, Cllr Scarlett (chair), Cllr York (from 18:10 hrs), Mr R Smith (clerk), Mrs K Croxford (admin assistant).

Absent: Cllr S Booth.

22.042. Apologies were received from Cllr S Booth.

22.043. Declarations of disclosable pecuniary or other interests.

01. Cllr Bruch declared an interest in agenda item 5 financial matters, as a member of the Curlew Centre Committee

22.044. It was **resolved** to approve the minutes of the meeting held 29 March 2022.

22.045. It was **resolved** to approve the March bank reconciliation and cash book

22.046. It was **resolved** to recommend for approval payments to 26 April 2022 set out in the table below. Cllr Goodwin and Cllr Scarlett to undertake bank payments.

Payee	Detail	Net £	VAT £	Total £
XBM Ltd	Photocopier 19/10- 21/10/21	- 15.00	- 3.00	- 18.00
XBM Ltd	Photocopier 21/5 -22/6/21	15.00	3.00	18.00
XBM Ltd	Photocopier 22/11-20/12/21	1.66	0.33	1.99
XBM Ltd	Photocopier 20/12- 21/01/22	1.12	0.22	1.34
XBM Ltd	Photocopier 20/01- 21/02/22	1.78	0.36	2.14
ICCM	Subscription Fee	95.00		95.00
Mr D Borkertas	Expenses	10.84	0.57	11.41
The Curlew Centre	Office Rent April - June 2022	1,000.00		1,000.00
Mr C Hennelly	Tree Work	380.00		380.00
SHIDB	Drainage Rates	724.24		724.24
SSE	Pavilion Electricity	59.70	2.98	62.68
Heronwood	Parish Grass Cutting	110.00		110.00
Heronwood	Garden of Rest Grass Cutting	65.00		65.00
Heronwood	Highways Grass Cutting	80.00		80.00
SBPCC	Grant	2,750.00		2,750.00
Mr R Tear	Burial Refund	550.00		550.00
Mrs K Croxford	Black Bags	20.00	4.00	24.00
Mrs K Croxford	Expenses	34.65	1.67	36.32
Mr R Smith	WD40	2.58	0.52	3.10
Mr R Smith	ID Cards	51.57	10.31	61.88
Mr R Smith	Adobe subscription	12.64	2.53	15.17
Mr R Smith	Home office allowance	26.00		26.00
Mr R Smith	Mobile phone contribution	8.33	1.67	10.00
Mr R Smith	Mileage	14.40		14.40
Staff	Salaries	2,471.83		2,471.83
LCC	WYPF Pension Contributions	816.82		816.82
Auditing Solutions	Auditors Fee	90.00	18.00	108.00
Complete Weed Control	MP Weed Control	390.00	78.00	468.00
TalkTalk	Calls & Broadband	34.00	6.80	40.80
Mr D Large	Install Concrete Post in the Garden of Rest	75.00		75.00
Fenland Fire	Pavilion Fire Report	35.70	7.14	42.84
SMC Ltd	Pavilion Monthly Legionella Control	60.00	12.00	72.00
SSE	Electricity 22/3- 4/4/22	189.69	37.93	227.62
XBM Ltd	Photocopier 21/03- 21/04/22	3.96	0.80	4.76
Richard King Memorials		150.00	30.00	180.00
Total		10,316.51	215.83	10,532.34

22.047. Delegated expenditure as included above of a Jubilee Clip @ £2.84 + VAT, The Wombles Black Bags @ £20.00 + VAT was noted.

22.048. The following receipts were noted: Precept £70,033.00; VAT reclaim £585.95; Fair £437.46; bank interest £64.77. LCC bus stop renovation grant £1,250.00; Farm Rent £4,103.34; Allotments £126.00.

22.049. It was **resolved** to recommend approval of the year-end budget review, including budget transfers and the earmarked reserves to be carried forward.

22.050. It was **resolved** to recommend approval of the annual internal audit certificate 2021/22

(AGAR page 3 of 6).

- 22.051. It was **resolved** to recommend approval of the detailed internal auditor's report for 2021/22, noting that recommendation R1 had been agreed at the last Parish Council meeting.
- 22.052. It was **resolved** to recommend approve of the financial accounts for y/e 31st March 2022.
- 22.053. It was **resolved** to recommend approval of the bank reconciliation for the year ended 31st March 2022
- 22.054. It was **resolved** to recommend approval of the asset register as of 31st March 2022.
18:10 hrs Cllr York entered the meeting
- 22.055. It was **resolved** to approve the period for the exercise of Public Rights: Monday 13th June to Friday 22nd July 2022
- 22.056. Considering each statement in turn, it was **resolved** to recommend agreement with the questions posed on the annual governance statement 2021/22 (AGAR page 4 of 6).
- 22.057. It was **resolved** to recommend approval of the annual accounting statements 2021/22.
- 22.058. It was **resolved** to recommend approval of the explanation of variance 2021/22.
- 22.059. It was **resolved** to recommend the appointment of Auditing Solutions Ltd as the internal auditor for the financial y/e 31/03/23.
- 22.060. It was resolved to recommend approval of the Council's annual investment strategy 2022-23.
- 22.061. There were no grant applications.
- 22.062. It was **resolved** to recommend the purchase of the Platinum Jubilee Beacon at £490.00 + VAT.
- 22.063. It was **resolved** to recommend an increase in the football club pitch and pavilion fees of 10% to £341.00 for 2022/23, plus 50% charge of the pavilion's electricity and water charges.
- 22.064. It was **resolved** on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2)
- 22.065. Quotation for works
01. It was resolved to recommend the purchase of two replacement laptops and a computer monitor @ £2,685.34 + VAT
 02. It was resolved to recommend the work for the application of herbicide to boundary of the Memorial Park @ £ 95.00 + VAT.
 03. It was resolved to recommend the work for the treatment of knotweed, if necessary, along the old railway lane in the Memorial Park @ £413.40
 04. It was resolved to recommend the work for the application of herbicide to the paths and yew tree borders in the Garden of Rest @ £90.10 + VAT
- 22.066. There being no other business, the meeting closed at 18:41 hrs.