

Draft document - subject to change and approval at the next meeting

Minutes of the meeting of Sutton Bridge Parish Burial Ground Committee held 6pm, Tuesday 16 June 2020, via remote attendance.

Present: Cllr. S. Booth, Cllr. K Davies, Cllr. A. Scarlett, Mr R. Smith (clerk), Mrs K. Croxford (admin. assistant)

20.001 To elect a chair

It was RESOLVED to elect Cllr S Booth as chair

20.002 Apologies for absence

Cllr C Brewis

20.003 Declarations of interest – to receive declarations of disclosable pecuniary or other interests not previously notified to the Monitoring Officer and/or consideration of any written request for dispensation.

None

20.004 To resolve to accept the draft minutes of the meeting on the 15th January 2019 as an accurate record

It was RESOLVED to approve the minutes of the meeting on 15th January 2019.

20.005 To consider and resolve on any matters relating to administration, allocation, and designation, of graves

It was RESOLVED to recommend to full Council the following changes were made to the regulations:

- I. To allow either NAMM or BRAMM accreditations.
- II. To allow the headstone foundation slab to be either granite or concrete.
- III. To change the memorial type for inclusion of a wooden cross.

20.006 To consider fees for 2021-2022.

It was RESOLVED to recommend reviewing cemetery fees in November 2021 for implementation in April 2022.

20.007 Following discussions by the committee it was RESOLVED to obtain quotations for the following work:

- I. Replacement of 1 dead Silver Birch tree.
- II. Removal of dead Yews
- III. Weeding of the flower beds
- IV. Investigate options for edging near the Yew trees
- V. Renovation and treatment of the wooden benches
- VI. Fixing cracks in the tarmac footpaths
- VII. Spraying of weeds on pathways

20.008 To set date for next meeting.

It was RESOLVED not to set a date for a further meeting. The chairman to call another meeting within the next 12 months, or when appropriate.

There being no other business, the meeting closed at 6.32pm

Signed.....
Chairman Burial Ground Committee

Date.....