

Minutes of the meeting of the Finance Committee held 18:00hrs Tuesday, 22 February 2022, held in the Curlew Centre Diamond Hall, Sutton Bridge.

Present: Cllr Brewis, Cllr Bruch, Cllr Davies, Cllr Goodwin, Cllr Scarlett, Cllr York (from 18:07hrs), Mr R Smith (clerk), Mrs K Croxford (admin assistant).

Absent: Cllr S Booth

- 22.015. Apologies were received from Cllr S Booth
- 22.016. There were no declarations of disclosable pecuniary or other interests.
- 22.017. It was **resolved** to approve the minutes of the meeting held 25 January 2022.
- 22.018. It was **resolved** to approve the January bank reconciliation and cash book
- 22.019. It was **resolved** to recommend for approval payments to 22 February 2022 set out in the table below. Cllr Goodwin and Cllr Scarlett to undertake bank payments.

Payee	Detail	Net £	VAT £	Total £
TalkTalk	Calls & Broadband	£34.00	£6.80	£40.80
SMC Ltd	Pavilion Water Monitoring	£60.00	£12.00	£72.00
SSE	Electricity Pavilion	£97.66	£4.88	£102.54
Mr D Borkertas	Home Electric Allowance	£8.00		£8.00
Mrs K Croxford	Travel Expenses	£1.53		£1.53
Mrs K Croxford	Mobile Telephone February	£8.33	£1.67	£10.00
Mrs K Croxford	Home Allowance	£10.00		£10.00
Mrs K Croxford	Litter Bin - Curlew Car Park	£289.43	£57.88	£347.31
Mrs K Croxford	Adobe Acrobat	£12.64	£2.53	£15.17
Mr R Collingwood Smith	Adobe Acrobat - October	£8.42	£1.69	£10.11
Mr R Collingwood Smith	Adobe Acrobat	£8.42	£1.69	£10.11
LALC	Annual Subscription 2022-23	£754.47		£754.47
Staff	Salaries	2,371.25		£2371.25
Mr R Collingwood Smith	Home Office Allowance	£26.00		£26.00
Mr R Collingwood Smith	Mobile phone	£8.33	£1.67	£10.00
Mr R Collingwood Smith	Travel Expenses	£7.20		£7.20
XBM Ltd	Photocopier 21/1- 22/2 Credit	-15.00	-3.00	-18.00
XBM Ltd	Photocopier 20/12 -21/11 Credit	-15.00	-3.00	-18.00
XBM Ltd	Photocopier 19/10- 22/11 Credit	-4.06	-0.81	-4.87
XBM Ltd	Photocopier 21/01 -22/02	15.00	3.00	18.00
Total		3,686.62	£87.00	£3,773.62

- 22.020. A late receipt of a minimum charge invoice for £15.00 + VAT from XBM Ltd had been received, which was not applicable under the contract. As this had been a recurring event, it was resolved to delegate to the clerk any appropriate action, including whether to terminate the agreement.

18:07hrs Cllr York joined the meeting

- 22.021. There was no delegated expenditure.
- 22.022. Receipts were noted: bank interest £68.17; Garden of Rest £890.00; Allotments £14.00.
- 22.023. It was resolved not to renew Zoom meetings subscription and instead use Microsoft Teams for remote meetings, where permitted
- 22.024. It was resolved to approve the revised Employer's Discretion Statement as circulated, in line with Guide to LGPS Employer Discretions.
- 22.025. There were no grant applications.
- 22.026. It was **resolved** on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2)
- 22.027. A further quote for mole work in the Memorial Park was noted
- 22.028. Members expressed thanks to the working party for getting the project to this point. It was **resolved** to recommend budget transfers of £2,000 from Twinning and £2,000 from Contingency, currently within earmarked reserves, to provide support from the budget for the event
- 22.029. There being no other business, the meeting closed at 18:25hrs.

Signed.....
Committee Chair

Date.....