

Sutton Bridge Parish Council Finance Committee

Meeting Notice & Agenda

Notice is hereby given, and all members of the Committee duly requested to attend a meeting of the Parish Council's Finance Committee, to be held 18:00hrs Tuesday, 22 February 2022 in the Diamond Room of the Curlew Centre, Sutton Bridge.



Clerk

17 February 2022

clerk@suttonbridge-pc.gov.uk

AGENDA

1. To note members' attendance and to receive apologies for absence.
2. To receive declarations of disclosable pecuniary or other interests and to consider any written request for dispensation.
3. To approve the [minutes](#) of the finance meeting held 25 January 2022.
4. To approve the January [bank reconciliation](#) and [cash book](#).
5. To check and if appropriate recommend to full council payments to 22 February 2022 as below with any late payments reported by the clerk, and to note two members to authorise bank payments.

Payee	Detail	Net £	VAT £	Total £
TalkTalk	Calls & Broadband	£34.00	£6.80	£40.80
SMC Ltd	Pavilion Water Monitoring	£60.00	£12.00	£72.00
SSE	Electricity Pavilion	£97.66	£4.88	£102.54
Mr D Borkertas	Home Electric Allowance	£8.00		£8.00
Mrs K Croxford	Travel Expenses	£1.53		£1.53
Mrs K Croxford	Mobile Telephone February	£8.33	£1.67	£10.00
Mrs K Croxford	Home Allowance	£10.00		£10.00
Mrs K Croxford	Litter Bin - Curlew Car Park	£289.43	£57.88	£347.31
Mrs K Croxford	Adobe Acrobat	£12.64	£2.53	£15.17
Mr R Collingwood Smith	Adobe Acrobat - October	£8.42	£1.69	£10.11
Mr R Collingwood Smith	Adobe Acrobat	£8.42	£1.69	£10.11
LALC	Annual Subscription 2022-23	£754.47		£754.47
Staff	Salaries	2,371.25		£328.25
Mr R Collingwood Smith	Home Office Allowance	£26.00		£26.00
Mr R Collingwood Smith	Mobile phone	£8.33	£1.67	£10.00
Mr R Collingwood Smith	Travel	£7.20		£7.20
Total		3,705.68	£90.81	£3,796.49

6. To note delegated expenditure included in table above: none.
7. To note receipts: bank interest. £68.17; Garden of Rest receipts £890.00.
8. To resolve not to renew Zoom remote meetings subscription saving ~£100 p.a. instead to rely on Microsoft Teams meetings for remote meetings, as included with Microsoft 365 subscription.
9. To resolve on approving a revised [Employer's Pension Discretion Statement](#) in line with [Guide to LGPS Employer Discretions](#).
10. To consider any grant applications.
11. To resolve on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2).
12. To consider quotes received. [confidential, as matters relate to commercial negotiations]
 - i. Further quote for mole work in the Memorial Park.
 - ii. Any late received quotes.