

**Minutes of the meeting of the Finance Committee held 18:00hrs Tuesday, 25 January 2022, held in the Curlew Centre Diamond Hall, Sutton Bridge.**

**Present:** Cllr S Booth, Cllr Brewis, Cllr Bruch, Cllr Davies, Cllr Goodwin, Cllr Scarlett, Mr R Smith (clerk), Mrs K Croxford (admin assistant).

**Absent:** Cllr York

- 22.001. Apologies Cllr York
- 22.002. Cllr Scarlett declared an interest in agenda item 12.III in that the contractor had undertaken private work on her behalf
- 22.003. It was **resolved** to approve the minutes of the meeting held 14 December 2021 as an accurate record.
- 22.004. It was **resolved** to approve the December bank reconciliation and cash book
- 22.005. It was **resolved** to recommend for approval payments to 25 January 2022 set out in the table below. Cllr Brewis abstained from voting due to his involvement with Sutton Bridge Fund Raisers for the Christmas Lights. Cllr Goodwin and Cllr Scarlett to undertake bank payments.

Payee	Detail	Net £	VAT £	Total £
XBM	Photocopier payment	53.33	10.66	63.99
Unity Trust	Service Charge Oct- Dec 2021	18.00		18.00
TalkTalk	Calls & Broadband	34.00	6.80	40.80
Mad Hatters	Grant Application	500.00		500.00
SMC	Pavilion Monthly Water Monitoring	60.00	12.00	72.00
Cozens	Purchase & Supply Additional Motifs	5,985.00	1,197.00	7,182.00
Cozens	Christmas Lights call out attendance	300.00	60.00	360.00
Cozens	Installation of 21 Column Motifs	1,050.00	210.00	1,260.00
SSE	Pavilion Electricity 21/10- 30/11/21	108.33	5.41	113.74
Mrs K Croxford	Adobe Acrobat Monthly Subscription	12.64	2.53	15.17
Mrs K Croxford	Travel Expenses	1.44		1.44
Mrs K Croxford	Mobile Telephone	8.33	1.67	10.00
Mrs K Croxford	Home Allowance	10.00		10.00
Mrs K Croxford	Black Bags Outside Operative	15.66	3.13	18.79
Mrs K Croxford	Large Black Bags - Outside Operative	15.75	3.15	18.90
Mr D Borkertas	Home Electric Allowance	8.00		8.00
Staff	Salaries	2,424.20		2,424.20
LCC	WYPF Pension Scheme	801.81		801.81
Clerk	Home Office Allowance - January	26.00		26.00
Clerk	Mobile phone - January	8.33	1.67	10.00
Clerk	Travel Expenses to 19/01/22	7.65		7.65
Clerk	Adobe Acrobat monthly subscription	8.42	1.69	10.11
SHDC	Election Recharge	3228.47		3228.47
LALC	AGM Attendance October 2021	55.00	11.00	66.00
Mr D Large	Reinstate Gateway Sign	55.00		55.00
Mr D Large	Sir Peter Scott- Vegetation Maintenance	200.00		200.00
	<b>Total</b>	<b>14,995.36</b>	<b>1526.71</b>	<b>16,522.07</b>

- 22.006. Delegated expenditure included in the table above for black bags @ £31.41 + VAT was noted.
- 22.007. The following receipts were noted: bank interest £70.63; Garden of Rest £600.00; Wayleave £193.02
- 22.008. It was **resolved** to recommend acceptance of the 3<sup>rd</sup> Quarter budget review with budget transfers as circulated.
- 22.009. Budget 2022-23
01. A proposal to increase the precept by 7.5% on the previous year was rejected.
  02. It was resolved to recommend approval of the draft budget 2022-2023 rev. 1, as circulated. It was recommended that the included three-year forecast should be further discussed early in the new financial year.
- 22.010. It was **resolved** to set the precept requirement for 2022-23 at £70,033.

18:45hrs Cllr M Booth joined the meeting as an observer

22.011. There were no grant applications to consider.

22.012. It was **resolved** on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2)

22.013. Quotations for works

01. It was resolved to proceed with quote @ £60.00 to repair the 'Story of the Fens' sign
02. Subject to any alternative quotes received, it was resolved to accept the quote to service the electric utility vehicle @ £520.00 for two services.
03. It was resolved to proceed with the quote for the mole pest control in the Memorial Park up to the value of £15.00 per hole.

22.014. Little Sutton Parish Meeting's financial contributions to services

*The clerk declared an interest in this item, as his wife was clerk to Little Sutton Parish Meeting.*

01. It was resolved to recommend to full Council a charge to Little Sutton Parish Meeting for £100 p.a. as contribution to the maintenance and upkeep of the Parish Council's Garden of Rest. This would allow Little Sutton residents, as included in the electoral register, to be treated as though residents of Sutton Bridge in relation to the Garden of Rest.
02. It was resolved to accept a £15 p.a. contribution from Little Sutton Parish Meeting towards the two Sutton Bridge Garden Waste collections paid for by the Parish Council and as organised by County Cllr Tyrrell.

**There being no other business, the meeting closed at 18:58hrs.**

Signed.....  
Finance Committee Chair

Date.....