

Sutton Bridge Parish Council Finance Committee

Meeting Notice & Agenda

Notice is hereby given, and all members of the Committee duly requested to attend a meeting of the Parish Council's Finance Committee, to be held 18:00hrs Tuesday, 25 January 2022 in the Diamond Room of the Curlew Centre, Sutton Bridge.



Clerk

20 January 2022

clerk@suttonbridge-pc.gov.uk

AGENDA

1. To note members' attendance and to receive apologies for absence.
2. To receive declarations of disclosable pecuniary or other interests and to consider any written request for dispensation.
3. To approve the minutes of the finance meeting held 14 December 2021.
4. To approve the December [bank reconciliation](#) and [cash book](#).
5. To check and if appropriate recommend to full council payments to 25 January 2022 as below with any late payments reported by the clerk, and to note two members to authorise bank payments.

Payee	Detail	Net £	VAT £	Total £
XBM	Photocopier payment	53.33	10.66	63.99
Unity Trust	Service Charge Oct- Dec 2021	18.00		18.00
TalkTalk	Calls & Broadband	34.00	6.80	40.80
Mad Hatters	Grant Application	500.00		500.00
SMC	Pavilion Monthly Water Monitoring	60.00	12.00	72.00
Cozens	Purchase & Supply Additional Motifs	5,985.00	1,197.00	7,182.00
Cozens	Christmas Lights call out attendance	300.00	60.00	360.00
Cozens	Installation of 21 Column Motifs	1,050.00	210.00	1,260.00
SSE	Pavilion Electricity 21/10- 30/11/21	108.33	5.41	113.74
Mrs K Croxford	Adobe Acrobat Monthly Subscription	12.64	2.53	15.17
Mrs K Croxford	Travel Expenses	1.44		1.44
Mrs K Croxford	Mobile Telephone	8.33	1.67	10.00
Mrs K Croxford	Home Allowance	10.00		10.00
Mrs K Croxford	Black Bags Outside Operative	15.66	3.13	18.79
Mrs K Croxford	Large Black Bags - Outside Operative	15.75	3.15	18.90
Mr D Borkertas	Home Electric Allowance	8.00		8.00
Staff	Salaries	2,424.20		2,424.20
LCC	WYPF Pension Scheme	801.81		801.81
Clerk	Home Office Allowance - January	26.00		26.00
Clerk	Mobile phone - January	8.33		8.33
Clerk	Travel Expenses to 19/01/22	7.65		7.65
Clerk	Adobe Acrobat monthly subscription	8.42	1.69	10.11
Total		11,456.89	1,514.04	12,970.93

6. To note delegated expenditure included in table above: black bags £31.41 + VAT.
7. To note receipts: bank int. £70.63; Garden of Rest (GOR) £600.00; GOR Wayleave £193.02.
8. To consider the [3rd quarter budget review](#) and whether to recommend to full council the included budget transfers.
9. To consider [draft budget 2022-2023 rev.1.](#)
10. To consider any grant applications.
11. To resolve on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2).
12. To consider quotes received. [confidential, as matters relate to commercial negotiations]
 - i. To consider quotes to repair the 'Story of the Fens' sign located on the East Bank.
 - ii. To consider quotes for service of the electric utility vehicle
 - iii. To consider any late received quotes.
13. To consider offer by Little Sutton Parish Meeting for Parish services' contributions [confidential, as matters relate to ongoing negotiations].