

## Minutes of the meeting of the Finance Committee held 18:00hrs Tuesday, 14 December 2021, held in the Curlew Centre Diamond Hall, Sutton Bridge.

**Present:** Cllr S Booth, Cllr Brewis, Cllr Bruch, Cllr Davies, Cllr Goodwin Cllr Scarlett, Cllr York, Mr R Smith (clerk), Mrs K Croxford (admin assistant).

**Absent:** None

21.127 There were no apologies

21.128 Pecuniary or other interests and requests for dispensation.

- i. Cllr York declared a pecuniary interest on the agenda item (minute 21.132) regarding payment to the Community Larder
- ii. The clerk declared an interest in agenda item (minute 21.139. i) in that the contractor had undertaken private work on his behalf and agenda item (minute 21.129.v.) in that the current grass cutting contractor undertook private work on his behalf.

21.129 It was **resolved** to approve the minutes of the meeting held 26 October 2021 as an accurate record.

21.130 It was **resolved** to approve the October bank reconciliation and cash book

21.131 It was **resolved** to approve the November bank reconciliation and cash book

21.132 It was **resolved** to recommend for approval of payments to 14 December 2021 set out in the table below. The payment for the Curlew Centre office rent would be further considered by full Council. Cllr Goodwin and Cllr York to undertake bank payments.

Payee	Detail	Net £	VAT £	Total £
Talk Talk	Calls & Broadband November	£34.00	£6.80	£40.80
Staff	Salaries - November	£2,383.84		£2,383.84
LCC	WYPF Pension Scheme	£801.81		£801.81
Talk Talk	Calls & Broadband December	£34.00	£6.80	£40.80
A J Electrical	Pavilion Electrical Report	£180.00		£180.00
SB Community Larder	Grant Application	£1,000.00		£1,000.00
Mrs K Croxford	Adobe Acrobat Monthly Subscription	£12.64	£2.53	£15.17
Mrs K Croxford	Black Bags Outside Operative	£14.99	£3.00	£17.99
The Curlew Centre	Room Hire October 2021	£22.00		£22.00
Mr D Borkertas	Home Electric Nov Allowance	£8.00		£8.00
Mrs K Croxford	Travel Expenses	£2.34		£2.34
Mrs K Croxford	Mobile Phone	£8.33	£1.67	£10.00
Mrs K Croxford	Home Allowance	£10.00		£10.00
Lincs CM	Tree Work in Memorial Park	£515.00	£103.00	£618.00
Lincs CM	Fence & Target Wall Repairs	£1,270.00	£254.00	£1,524.00
Lincs CM	Garden of Rest Maintenance	£230.00	£46.00	£276.00
RBL Poppy Appeal	Poppy Wreaths	£51.00		£51.00
Mr D Large	Parish Sites Maintenance	£470.00		£470.00
SMC Consultants	Legionella Testing Pavilion	£140.00	£28.00	£168.00
Wave	Water Rates - 6/10- 5/12 - Old toilets	£39.59	£2.38	£41.97
Heronwood	Garden of Rest Cutting	£65.00		£65.00
Heronwood	Parish Grass Cutting	£110.00		£110.00
Heronwood	Highways	£80.00		£80.00
Heronwood	Picnic Area	£15.00		£15.00
XBM	Photocopier	£4.06	£0.81	£4.87
Mr D Borkertas	Home Electric Dec Allowance	£8.00		£8.00
Mrs K Croxford	Expenses December	£18.33	£1.67	£20.00
Mrs K Croxford	Adobe Acrobat Monthly Subscription	£12.64	£2.53	£15.17
HMRC	Tax & NI Contributions	£2,571.89		£2,571.89
Staff	Salaries - December	£2,449.10		£2,449.10
LCC	WYPF Pension Scheme	£801.81		£801.81
Mr R Smith	Expenses November	£36.58	£1.67	£38.25
Mr R Smith	Expenses December	£34.33	£1.67	£36.00
Mr R Smith	Adobe Acrobat Monthly Subscription	£8.42	£1.69	£10.11
EON	Electricity 1/9- 30/12 Pavilion	£184.55	£9.22	£193.77
Heronwood	Garden of Rest Cutting 1 <sup>st</sup> Nov 2021	£65.00		£65.00
Heronwood	Highways Grass Cutting	£80.00		£80.00

Heronwood	Parish Grass Cutting	£15.00		£15.00
Wave	Water Rates Pavilion 7/9 to 6/12/21	22.38		22.38
The Curlew Centre	Office Rent Jan – March 2022	1000.00		1000.00
Total		<b>£14809.63</b>	<b>£473.44</b>	<b>£15,283.07</b>

- 21.133 There was no delegated expenditure.
- 21.134 The following receipts were noted: bank interest £143.41 (November & December); Farm Business Rent £1745.00; Garden Allotment Rent £20.00; VAT Reclaim £909.66; Burial Receipts £350.00
- 21.135 It was **resolved** to recommend deferring the decision on the precept and draft budget 2022-2023 until the January meeting. If the January meeting was cancelled, the approval of the budget would be delegated to the chairman and vice-chair in consultation with the clerk.
- 21.136 It was **resolved** to recommend approving a grant application of £500.00 to Mad Hatters to provide gifts for Father Christmas to hand out, as allowable under LGA 1972 s.137. Cllr Davies abstained.
- 21.137 It was **resolved** on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2)
- 21.138 It was **resolved** to recommend renewing the 2022-23 LCC Parish agreement for urban highways grass cutting.
- 21.139 Quotes received were considered [confidential, as matters relate to commercial negotiations].
- i. It was **resolved** to proceed with quote @ £50.00 to reinstate the 'Gateway to Sutton Bridge sign' and to cut back and tidy both sides of Sir Peter Scott Road @ £200.00
  - ii. It was **resolved** to recommend replacing the vandalised rubbish bin in the car park up to the value of £600 including installation.
  - iii. It was **resolved** to recommend deferring the item to survey the boundary and peg out Wrights Lane allotment until further quotes had been received.
  - iv. After consideration of the quotes received for the provision of project management services for the new Pavilion build, it was **resolved** to recommend that the two short listed companies attend a meeting in January with Councillors to discuss their quotes in more detail, the clerk would request references of similar work they had undertaken
  - v. It was **resolved** to recommend quote for Heronwood to continue with the grass cutting, providing for two additional cuts of the Memorial Park.

There being no other business, the meeting closed at 18:43 hrs.

Signed.....

Finance Committee Chair

Date.....