

# Sutton Bridge Parish Council Finance Committee

## Meeting Notice & Agenda

**Notice is hereby given**, and all members of the Committee duly requested to attend, a meeting of the Parish Council's Finance Committee, to be held 18:00hrs Tuesday, 14 December 2021 in the Diamond Room of the Curlew Centre, Sutton Bridge.



Clerk

09 December 2021

[clerk@suttonbridge-pc.gov.uk](mailto:clerk@suttonbridge-pc.gov.uk)

### **AGENDA**

1. To note members' attendance and to receive apologies for absence.
2. To receive declarations of disclosable pecuniary or other interests and to consider any written request for dispensation.
3. To approve the [minutes](#) of the finance meeting held 26 October 2021.
4. To resolve to agree the October [bank reconciliation](#) and [cash book](#).
5. To resolve to agree the November [bank reconciliation](#) and [cash book](#).
6. To examine and approve supplier payments to 14 December 2021 within the agreed annual budget and under delegated authority from the Parish Council.

Payee	Detail	Net £	VAT £	Total £
Talk Talk	Calls & Broadband November	£34.00	£6.80	£40.80
Staff	Salaries - November	£2,383.84		£2,383.84
LCC	WYPF Pension Scheme	£801.81		£801.81
Talk Talk	Calls & Broadband December	£34.00	£6.80	£40.80
A J Electrical	Pavilion Electrical Report	£180.00		£180.00
SB Community Larder	Grant Application	£1,000.00		£1,000.00
Mrs K Croxford	Adobe Acrobat Monthly Subscription	£12.64	£2.53	£15.17
Mrs K Croxford	Black Bags Outside Operative	£14.99	£3.00	£17.99
The Curlew Centre	Room Hire October 2021	£22.00		£22.00
Mr D Borkertas	Home Electric Nov Allowance	£8.00		£8.00
Mrs K Croxford	Travel Expenses	£2.34		£2.34
Mrs K Croxford	Mobile Phone	£8.33	£1.67	£10.00
Mrs K Croxford	Home Allowance	£10.00		£10.00
Lincs CM	Tree Work in Memorial Park	£515.00	£103.00	£618.00
Lincs CM	Fence & Target Wall Repairs	£1,270.00	£254.00	£1,524.00
Lincs CM	Garden of Rest Maintenance	£230.00	£46.00	£276.00
RBL Poppy Appeal	Poppy Wreaths	£51.00		£51.00
Mr D Large	Parish Sites Maintenance	£470.00		£470.00
SMC Consultants	Legionella Testing Pavilion	£140.00	£28.00	£168.00
Wave	Water Rates - 6/10- 5/12 - Old toilets	£39.59	£2.38	£41.97
Heronwood	Garden of Rest Cutting	£65.00		£65.00
Heronwood	Parish Cutting	£110.00		£110.00
Heronwood	Highways	£80.00		£80.00
Heronwood	Picnic Area	£15.00		£15.00
XBM	Photocopier	£4.06	£0.81	£4.87
Mr D Borkertas	Home Electric Dec Allowance	£8.00		£8.00
Mrs K Croxford	Expenses December	£18.33	£1.67	£20.00
Mrs K Croxford	Adobe Acrobat Monthly Subscription	£12.64	£2.53	£15.17
HMRC	Tax & NI Contributions	£2,571.89		£2,571.89
Staff	Salaries - December	£2,449.10		£2,449.10
LCC	WYPF Pension Scheme	£801.81		£801.81
Mr R Smith	Expenses November	£36.58	£1.67	£38.25
Mr R Smith	Expenses December	£34.33	£1.67	£36.00
Mr R Smith	Adobe Acrobat Monthly Subscription	£8.42	£1.69	£10.11
EON	Electricity 1/9- 30/12 Pavilion	£184.55	£9.22	£193.77
<b>Total</b>		<b>£13,627.25</b>	<b>£473.44</b>	<b>£14,100.69</b>

7. To note any delegated expenditure as reported by the clerk.

8. To note receipts: November bank interest £72.87; Farm Business Rent £1745.00, Garden Allotment Rent £20.00, VAT Reclaim £909.66, Burial receipts £350.00.
9. To consider precept and [draft budget 2022-2023](#)
10. To consider grant [request from Mad Hatters for £500](#) to provide gifts for Father Christmas to hand out. as allowable under LGA 1972 s.137.
11. To resolve on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2).
12. To consider renewing for 2022-23 [LCC Parish agreement](#) for urban highways grass cutting.
13. To consider quotes received. [confidential, as matters relate to commercial negotiations]
  - i. To consider quotes received [confidential, as matters relate to commercial negotiations].
  - ii. To resolve on approving quote for reinstating 'Gateway to Sutton Bridge' sign on Bridge Road and to cut back trees and hedges on Parish Council land both sides of Sir Peter Scott Road.
  - iii. To resolve on approving quote for replacing the vandalised rubbish bin in the carpark.
  - iv. To resolve on approving quote for boundary survey and pegging out Wright's Lane allotment.
  - v. To resolve on approving quote for the provision of project management services for the new pavilion build.
  - vi. To resolve on approving quote for Parish grass cutting for 2022.