

SUTTON BRIDGE PARISH COUNCILMinutes of Finance Committee meeting held on 25th February 2020, 6.00pm at the Parish office.In attendance: Committee members: Cllrs Scarlett (chair), S Booth, Brewis, Clery,
Parish Clerk Mr Robert Smith, Admin Assistant Mrs K Croxford**FC18.20 Apologies for absence**

Cllrs York

FC19.20 To receive declarations of interests and/or consider any dispensation

Cllr S Booth declared an interest in agenda number 20 (FC 37.20) as a Parish Council tenant.

FC20.20 To agree the minutes of the finance meeting held on 28th January 2020It was RESOLVED to accept the notes of meeting on 17th December 2019 as minutes.**FC21.20 To examine and approve supplier payments to 25th February 2020 as below:**

It was RESOLVED to recommend to accept payments for January 2020 suppliers' invoices

Payee	Detail	Payment	Net	VAT	Total
Anglian Water -Wave	Water Rates toilet block Sept-Dec	BP	£ 44.93	£ 2.67	£ 47.60
GES Water 29.01.20	Water testing - Pavilion		£ 130.00	£ 26.00	£ 156.00
GES Water 31.10.19	Water testing credit Note		-£ 130.00	-£ 26.00	-£ 156.00
Post Office Ltd	Postage AB book	CP	£ 3.00		£ 3.00
Post Office Ltd	Postage	BP	£ 2.26		£ 2.26
Staff	Salaries	BP	£ 1,850.59		£ 1850.59
Lincs Pension Fund	Pension Scheme	BP	£ 623.82		£ 623.82
Bridge Hardware	Padlock	CP	£ 2.82	£ 0.56	£ 3.38
Bridge Hardware	Pegs for marking graves	CP	£ 3.65	£ 0.73	£ 4.38
Bridge Hardware	Padlock	CP	£ 4.98	£ 1.00	£ 5.98
Amazon	Key cabinet	CP	£ 16.11	£ 3.23	£ 19.34
Universal Silk Printers	Hazard Sign	CP	£ 1.09	£ 0.22	£ 1.31
Mineet Ltd	Key Tags	CP	£ 3.93	£ 0.78	£ 4.71
Duke Gifts	Hazard Sign	CP	£ 6.24	£ 1.25	£ 7.49
XBM Ltd	Photocopier	DD	£ 5.01	£ 1.01	£ 6.02
Late Payments					
Mr D Large	MP leaf clearance and repairs	BP	£ 160.00		£ 160.00
LCC	Signage for Burial Ground	BP	£ 285.00		£ 285.00
S H Everitt	Electric Report for Pavilion	BP	£ 200.00	£ 40.00	£ 240.00
Safety Signs	Hazard Sign	CP	£ 17.35	£ 3.47	£ 20.82
TalkTalk Business	Calls & Broadband	DD	£ 26.95	£ 5.39	£ 32.34
Total			£3257.73	£ 60.31	£ 3318.04

FC22.20 To consider any late payments

Late payments were noted

FC23.20 To note receipts: interest £135.08; VAT refund £708.17; Burial interment £400.00

Receipts were noted

FC24.20 To note delegated expenditure by the clerk

The delegated expenditure for £56.17 was noted

FC25.20 To review the Council's annual investment strategy for 2020-21

It was RESOLVED to recommend the annual investment strategy for 2020-21 to full Council.

FC26.20 To review the Council's pension discretion statement and to resolve appropriately

It was RESOLVED to recommend that no material amendments are made to the pension discretion statement.

FC27.20 To consider grant applications.

It was RESOLVED to recommend to approve grant to Sutton Bridge in Bloom at £400 for 2020/21.

FC28.20 To consider, and to sign if correct, the payroll, bank reconciliation, and cash book expenditure

Payroll, bank reconciliation & cash book expenditure calculations were checked by Cllrs Brewis & Clery. It was RESOLVED to sign off all documents as correct noting the £160 additional expenditure for leaf clearance and repairs in the Memorial Park

FC29.20 To consider more detailed proposal for the drainage of the car park

It was RESOLVED to defer matter pending further information

FC30.20 To consider proposals for the introduction of a school crossing patrol warden, or other option.

It was RESOLVED to defer matter pending further information

FC31.20 To consider purchase of utility road vehicle

It was RESOLVED to recommend a maximum expenditure of £15,000 towards the cost for the purchase of an electric utility vehicle including costs for garaging and electric charge insulation.

FC32.20 To consider quotes for remedial work in the Memorial Park

It was RESOLVED to recommend to approve quote for the renovation of the village green picnic benches @ £160.00 and tree work in the memorial park @ £160.00.

FC33.20 To consider tree proposals

It was RESOLVED to recommend tree advice given from LCC and inspect trees in the Memorial Park every 3 years with the next inspection due in 2022.

FC34.20 To consider LALC annual training scheme

It was RESOLVED to recommend not to renew the LALC annual training scheme.

FC35.20 To resolve on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2).

It was RESOLVED to enter closed session

FC36.20 To consider matters relating to the sale of Kenzie Drive and to resolve appropriately

It was RESOLVED to recommend an appropriate course of action.

Cllr S Booth left the meeting at 6.47pm

FC37.20 To consider proposals for the management of the Parish Council Farm Business Tenancies (FBT'S)

It was RESOLVED to recommend the quote from Longstaff & Co to produce up to 5 FBT agreements and up to 4 hours of management time up to £1800 + VAT.

FC38.20 To set date & time of next meeting

It was RESOLVED to hold another meeting of the Finance Committee on Tuesday 31st March 2020 at 6.00pm

There being no other business, the meeting closed at 6.55pm.

Signed.....
Chairman Finance Committee

Date.....