

Minutes of the meeting of the Finance Committee held 18:00hrs Tuesday, 26 October 2021, held in the Bridge Room of the Curlew Centre, Sutton Bridge.

Present: Cllr Brewis, Cllr Bruch, Cllr Davies, Cllr York, Mr R Smith (clerk).

Absent: Cllr S Booth, Cllr Goodwin, Cllr Scarlett.

21.116 Apologies were received from Cllr S Booth, Cllr Goodwin, and Cllr Scarlett

21.117 Pecuniary or other interests and requests for dispensation.

- i. Cllr Brewis declared a pecuniary interest on the agenda item 5 regarding payment against his expenses.
- ii. Cllr York declared an interest in agenda item 9 consideration of a grant application, being the chairman on the Sutton Bridge Community Larder (Foodbank).

21.118 It was **resolved** to approve the minutes of the meeting held 28 September 2021 as an accurate record.

21.119 It was **resolved** to approve the September bank reconciliation and cash book.

21.120 Excepting Cllr Brewis' payment against his expenses, for which full Council would need to consider separately, it was **resolved** to recommend for approval payments to 26 October 2021 set out in the table below. Cllr Goodwin and Cllr York to undertake bank payments.

Payee	Detail	Net £	VAT £	Total £
Unity Trust Bank	Bank Service Charge	18.00		18.00
TalkTalk	Calls & Broadband	34.00	6.80	40.80
Complete Weed Control	Hedge Maintenance MP	305.00	61.00	366.00
The Curlew Centre	Room Hire 5th- 21st September	55.00		55.00
Cllr C Brewis	Travel Expenses	48.60		48.60
Mrs K Croxford	Black Bags - Outside Operative	15.75	3.15	18.90
Mrs K Croxford	Expenses	23.06		23.06
Mrs K Croxford	Adobe Acrobat	12.64	2.53	15.17
Mr D Borkertas	Electric Allowance	8.00		8.00
Staff	Salaries	2,390.28		2,390.28
LCC Pension Fund	WYPF Pension Scheme	801.81		801.81
Mr R Collingwood Smith	Adobe Acrobat	8.42	1.69	10.11
Mr R Collingwood Smith	Expenses	46.48	1.67	48.15
Heronwood	Parish Grass Cutting 3 rd /17 th /30 th Sept	280.00		280.00
Heronwood	Highways Grass Cutting	140.00		140.00
Heronwood	Garden of Rest Grass Cutting	65.00		65.00
Heronwood	LCC Picnic Area Grass Cutting	15.00		15.00
SMC Ltd	Monthly Legionella Control	60.00	12.00	72.00
Mr D Large	Garden of Rest Bench Installation	30.00		30.00
FLP Ltd	Play Equipment Inspection Report	110.00	12.00	132.00
Total		4,467.04	110.84	4,577.88

21.121 There was no delegated expenditure.

21.122 The following receipts were noted: bank interest £71.86; Highways' grass cutting agreement £1,020.88; Garden Allotment receipts £100.00; Farm Business Tenancy Rent £4,381.80; Burial Ground receipts £500.00.

21.123 Second quarter budget review.

- i. Cllr Bruch requested information regarding certain budget transfers, which the clerk said related to movements being made from the previous year's budget due to late payments passing over from March 2021.
- ii. Noting the Council's bank deposits, it was agreed to take up Cllr Bruch offer to investigate investment accounts for recommendation at a future meeting.
- iii. It was **resolved** to approve the second quarter budget review noting all major headings were within budget.

21.124 As Cllr York had declared an interest in the matter of a grant request from Sutton Bridge Community Larder, there were insufficient other councillors present to resolve on the matter. The matter was to be passed to full Council for its consideration.

21.125 It was **resolved** on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2).

21.126 To consider quotes relating to the Parish Council activities within the agreed annual budget allocations under delegated authority from the Parish Council. [confidential, as matters relate to commercial negotiations].

- i. It was **resolved** to proceed with the repair of the Memorial fence @ £75.00.
- ii. It was **resolved** to proceed with the works in the car park @ £220.00.
- iii. It was **resolved** to proceed with quote to cut back elder trees at Wright's Lane allotments @ £130.00.
- iv. It was **resolved** to repair the bench in the Garden of Rest @ £45.00.

There being no other business, the meeting closed at 18:33 hrs.

Signed.....
Finance Committee Chair

Date.....