

Sutton Bridge Parish Council

Meeting Notice & Agenda

Notice is hereby given, and all members of the Council are duly requested to attend, a meeting of the Parish Council to be held 19:00hrs Tuesday, 26 October 2021 in the Bridge Room of the Curlew Centre, Sutton Bridge

Information for members of the public & press:

For the protection of the public, Council members, and staff, the following COVID-19 risk mitigation measures will be in place:

- Please use hand sanitiser as provided.
- Attendees are asked to maintain social distancing guidelines where possible.
- Use of facemasks is a matter of personal choice.
- At agenda item 3. Public Participation, 15 minutes is set aside when a short statement may be made, or a question asked, individual members of the public may speak for a maximum of 5 minutes. If you wish to speak, when invited by the chair please raise your hand and wait to be asked. A question shall not require a response nor start a debate. Unless otherwise indicated on the agenda, members of the public should not speak at any other time.



Clerk to Sutton Bridge Parish Council

21 October 2021

clerk@suttonbridge-pc.gov.uk

AGENDA

1. To note members' attendance and to receive apologies for absence.
2. To receive declarations of disclosable pecuniary or other interests and to consider any written request for dispensation.
3. Public Participation.
 - I. To receive representations relating to matters on the agenda.
 - II. To receive representations or questions on other matters.
4. To approve the [minutes](#) of the Parish Council meeting held on Tuesday, 28 September 2021.
5. To note any police matters.
 - I. Following [response from the Police and Crime Commissioner](#) (PCC), to resolve on giving written permission to the PCC to forward correspondence about allegations of abusive and threatening communications to the Chief Constable's office.
6. To receive the chairman's report.
7. To receive the clerk's report.
8. To receive reports on District (SHDC) & Lincolnshire County Council (LCC) matters.
9. Financial matters.
 - I. To approve the September [bank reconciliation](#) and [cash book](#).
 - II. To approve payments to 26 October 2021 as table below and any late payments reported by the clerk, and to note the two members who will authorise bank payments.

Payee	Detail	Net £	VAT £	Total £
Unity Trust Bank	Bank Service Charge	18.00		18.00
TalkTalk	Calls & Broadband	34.00	6.80	40.80
Complete Weed Control	Hedge Maintenance MP	305.00	61.00	366.00
The Curlew Centre	Room Hire 5th- 21st September	55.00		55.00
Cllr C Brewis	Travel Expenses	48.60		48.60
Mrs K Croxford	Black Bags - Outside Operative	15.75	3.15	18.90
Mrs K Croxford	Expenses	23.06		23.06
Mrs K Croxford	Adobe Acrobat	12.64	2.53	15.17
Mr D Borkertas	Electric Allowance	8.00		8.00
Staff	Salaries	2,390.28		2,390.28
LCC Pension Fund	WYPF Pension Scheme	801.81		801.81
Mr R Collingwood Smith	Adobe Acrobat	8.42	1.69	10.11
Mr R Collingwood Smith	Expenses	46.48	1.67	48.15

Payee	Detail	Net £	VAT £	Total £
Total		3,767.04	76.84	3,843.88

- III. To note any delegated expenditure as reported by the clerk.
- IV. To note receipts: bank interest £71.86; LCC highways grass cutting agreement £1,020.88; allotments £100.00; Farm Business Tenancy rent £3,635.00.
- V. To consider [second quarter budget review](#).
- VI. To consider application for grant from the Food Bank, as allowable under LGA 1972 s.137.
10. To consider recent correspondence, including any late received.
 - I. Correspondence to the chairman criticising procedural matters at the last meeting.
 - II. Correspondence relating to complaint about procedural matters at the last meeting.
 - III. Correspondence relating to complaint about procedural matters at recent meetings.
 - IV. Copy of correspondence to the vice-chair relating to councillor voting patterns.
 - V. Correspondence to Cllr Michael Booth relating to the Parish Council meeting held 29 June 2021.
 - VI. Correspondence to the chairman relating to procedural matters at recent meetings.
 - VII. Written statement received from Cllr Goodwin.
 - VIII. To consider South Holland Internal Drainage Board [voting paper](#).
 - IX. Late correspondence.
11. To consider planning applications, including any late received.
 - I. [H18-1040-21](#): Land to the south of Centenary Way, PE12 9TF. Details of construction management & precautions for the prevention of mud deposit on public highway (Conditions 5 & 6 of H18-1126-20)
 - II. [H18-1033-21](#): 55 New Road. Extensions and Alterations.
 - III. [H18-1034-21](#): Fenacre Farm, 92 Peters Point Road. Conversion of barn into dwelling.
 - IV. [H18-0991-21](#): 338 Bridge Road. Two storey extension & alterations including fence to front.
 - V. [H18-0992-21](#): 340 Bridge Road. Two storey extension & alterations.
12. To note District Council planning decisions.
 - I. H18-0588-21: The Boat House, 46 Bridge Road. Siting of Meter Box. Approved.
13. Highways & footways:
 - I. Update on outstanding matters.
 - II. To report any new matters.
14. Committee and Working Party Reports
 - I. Pavilion
 - II. Open spaces
 - III. Garden allotments
15. Outside body representative reports.
16. To consider adopting an [amended Press & Media Policy](#) as resolved 27 July 2021, minute 21.172.
17. To consider Parish grass cutting for 2021.
18. To consider garden allotments rent review.
19. To consider football club pitch and pavilion charges.
20. Measures to reduce speeding in the village.
 - I. To consider applying for [neighbourhood 20mph speed limit](#) (Cllr Davies).
 - II. To consider the installation of reactive signs.
 - III. To receive update on Community Speed Watch (Cllr Davies)
21. To receive update on Christmas lights
22. To consider other Christmas activities (Cllr Perkins)
23. To consider the Queens Platinum Jubilee celebrations in 2022.
24. To consider any update about discussions with Enso Energy on the Gunthorpe Road Solar Farm (Cllr Brewis, Cllr Bruch, Cllr York)
25. New CCTV system
 - I. To consider working party progress on proposals for a new CCTV system. (Cllr Bruch, Cllr Davies, Cllr Perkins)
 - II. To consider councillor request to attend CCTV informational visit with associated costs.
26. To consider working party progress on the planting of a community wood (Cllr M Booth, Cllr Brewis, Cllr York).
27. To receive report back regarding Community Infrastructure Levy (Cllr M. Booth).
28. To receive requests from members for items to be included on the agenda of a future meeting.

29. To resolve on moving into closed session on the grounds of confidentiality in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2).
30. To consider quotes relating to the Parish Council activities. [confidential, as matters relate to commercial negotiations].
 - I. Repair of Memorial Park fence.
 - II. Works in the car park
 - III. Cut back of elder trees at the Wright's Lane allotments.
 - IV. Any late received.
31. To consider freedom of information request
32. To report on and to consider any staffing & administration matters. [confidential as matters relate to conditions of employment, pending grievance or disciplinary proceedings, or other personal matters].