

Sutton Bridge Parish Council Finance Committee

Meeting Notice & Agenda

Notice is hereby given, and all members of the Committee duly requested to attend, a meeting of the Parish Council's Finance Committee, to be held 18:00hrs Tuesday, 26 October 2021 in the Bridge Room of the Curlew Centre, Sutton Bridge.



Clerk

21 October 2021

clerk@suttonbridge-pc.gov.uk

AGENDA

1. To note members' attendance and to receive apologies for absence.
2. To receive declarations of disclosable pecuniary or other interests and to consider any written request for dispensation.
3. To approve the [minutes](#) of the finance meeting held 28 September 2021.
4. To resolve to agree the September [bank reconciliation](#) and [cash book](#).
5. To examine and approve supplier payments to 26 October 2021 within the agreed annual budget and under delegated authority from the Parish Council.

| Payee | Detail | Net £ | VAT £ | Total £ |
|------------------------|--------------------------------|-----------------|--------------|-----------------|
| Unity Trust Bank | Bank Service Charge | 18.00 | | 18.00 |
| TalkTalk | Calls & Broadband | 34.00 | 6.80 | 40.80 |
| Complete Weed Control | Hedge Maintenance MP | 305.00 | 61.00 | 366.00 |
| The Curlew Centre | Room Hire 5th- 21st September | 55.00 | | 55.00 |
| Cllr C Brewis | Travel Expenses | 48.60 | | 48.60 |
| Mrs K Croxford | Black Bags - Outside Operative | 15.75 | 3.15 | 18.90 |
| Mrs K Croxford | Expenses | 23.06 | | 23.06 |
| Mrs K Croxford | Adobe Acrobat | 12.64 | 2.53 | 15.17 |
| Mr D Borkertas | Electric Allowance | 8.00 | | 8.00 |
| Staff | Salaries | 2,390.28 | | 2,390.28 |
| LCC Pension Fund | WYPF Pension Scheme | 801.81 | | 801.81 |
| Mr R Collingwood Smith | Adobe Acrobat | 8.42 | 1.69 | 10.11 |
| Mr R Collingwood Smith | Expenses | 46.48 | 1.67 | 48.15 |
| Total | | 3,767.04 | 76.84 | 3,843.88 |

6. To note any delegated expenditure as reported by the clerk.
7. To note receipts: bank interest £71.86; LCC highways grass cutting agreement £1,020.88; allotments £100.00; Farm Business Tenancy rent £3,635.00.
8. To consider [second quarter budget review](#).
9. To consider application for grant from the Food Bank, as allowable under LGA 1972 s.137.
10. To resolve on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2).
11. To consider quotes relating to the Parish Council activities. [confidential, as matters relate to commercial negotiations]
 - i. Repair of Memorial Park fence.
 - ii. Works in the car park
 - iii. Cut back of elder trees at the Wright's Lane allotments.
 - iv. Any late received.