

SUTTON BRIDGE PARISH COUNCIL

Pavilion Committee

Minutes of a meeting of the pavilion committee held 6pm on Tuesday 15th January 2019 in the Parish office.

Present:

Council members: Cllr S. Booth, Cllr D. Cook, Cllr K. Davies, Cllr J. Grimwood, Cllr A. Scarlett, Cllr T. York.

SBUFC representatives: Mr D. Earth, Mr D. Smith.

Clerk: Mr R. Smith. Admin Assistant: Mrs K. Croxford.

1.19 Apologies for absence

Cllr C. Brewis, Mr P. Clery.

2.19 Declarations of interest.

None

3.19 Previous minutes.

It was **resolved** to approve the minutes of the meeting held on 13th November 2018.

4.19 To resolve on moving into closed session on the grounds of confidentiality by virtue of the Public Bodies (Admission to Meetings) Act 1960s.1(2).

It was **resolved** to move into closed session.

5.19 Terms of reference

It was noted that under the terms of reference approved by full Council, the authorised expenditure limit for the Committee had been set at £1,000.00 [Parish Council Minute Ref 243.18 v].

6.19 Fundraising

i. East Coast Community Fund (ECCF)

The clerk reported that the closing date for the next round of applications was 23rd January 2019. As the project was not yet in a position to apply, it was **resolved** to reconsider submitting an application at a later date.

ii. The Football Federation

The clerk reported that he had not heard back from the Football Federation regarding the next meeting date and would chase this up

iii. South Holland District Council (SHDC)

- On 14/12/18, Emily Holmes, Communities Manager SHDC, had notified the clerk that while there was District Council support for the project to help find £20,000, there was no explicit commitment to any direct funding. In response, the clerk had reaffirmed the view of the majority of those present at the meeting held with Ms Holmes 23/11/18, that the circulated notes of the meeting accurately recorded her statements of the time. Specifically, that there was political support within the District Council to provide financial support of £20,000 towards a new pavilion and that she had said that she would be writing a report proposing this level of funding.
- Mr P Clery had previously stated that he would be taking up the matter with Lord Porter, Leader of SHDC.

iv. Other sources of funding

Applications would be submitted when more detailed proposals and costings were available.

7.19 Lease/hire arrangements

i. Samples leases

Examples of sample leases had yet to be provided by Cllr Brewis

- ii. Fair rent & Pitch fees.
Mr D Smith was to investigate fees paid by other football clubs in the area.
- iii. Football Club/3rd rights of access
Mr D Earth would email through a programme of league and cup matches for the senior and youth teams
- iv. Other matters
Mr D Smith would investigate and provide a quote for the removal of the concrete base in the Memorial Park, as this would increase the potential pitch size.

8.19 Pavilion location and design

- i. Location
 - It was suggested that consideration be given to moving the pavilion and pitches to Parish owned farmland to the north of the Village. This could provide a significantly larger sports area than available on the Memorial Park, accommodating multiple and multi-purpose pitches (including the possibility of 3G) and provide additional facilities for the Village as well as the primary school.
 - It was **resolved** for the clerk to make further investigations into the matter, contacting those who might be considered helpful, including Lincolnshire Football Foundation and SHDC planners.
- ii. Design matters
It was suggested that the new pavilion would require four changing rooms in order to cater for two playing teams and officials, both male and female.
- iii. Visits to neighbouring facilities
The clerk and Mr Earth reported on neighbouring facilities that might be visited including those at Wisbech St Mary and Terrington St Clement.
- iv. Building requirements.
Suggestions were made to include the following in the new building:
 - Hall to allow ball games and indoor training
 - Catering facilities
 - Parish Office
- v. Design costs.
Two quotes had been received relating to the design of the building. These would be considered at a later meeting.

9.19 Additional sporting facilities

To be considered at a later meeting.

10.19 Any other matters

None

11.19 To set date and time for the next meeting

It was **resolved** not to set a date for a further meeting. The chair would call the next meeting as required.

The chair closed the meeting at 7.40pm.

Signed

Pavilion Committee Chair

Date.....