

Minutes of a meeting of the new pavilion & projects committee held 19:00hrs Tuesday, 22 June 2021, in the Bridge Room at the Curlew Centre, Sutton Bridge.

Present: Cllr S Booth, Cllr M Booth, Cllr C Brewis (chairman), Cllr D Bruch, Cllr K Davies, Cllr R Perkins, Cllr C Robinson, Cllr A Scarlett, Mr R Smith (clerk), Mrs K Croxford (admin. Assistant).

Absent: Cllr R Goodwin, Cllr T York, Mr D Earth (co-opted, SBUFC), Mr D Smith (co-opted, SBUFC)

Cllr C Brewis welcomed attendees to the meeting.

21.17 It was resolved to elect Cllr Brewis as chairman for the year 2021/22.

21.18 Apologies were received from Cllr Goodwin & Cllr York.

21.19 There were no declarations of interest.

21.20 It was resolved to approve the minutes of the meeting held on 23 March 2021.

21.21 It was **resolved** for the clerk to draft an amended terms of reference based around that of another Parish Council, which could be considered at the next full Council meeting and was to include the following amendments:

- I. The remit of the committee should remain as covering the planning, financing, and construction of a new pavilion with associated sporting facilities.
- II. The target completion date should be changed to 'as soon as possible'.
- III. Voting would be by councillor members of the committee only, not co-opted members.
- IV. The committee was to have a quorum of five voting members.

21.22 Pavilion design

- I. Following the next steps from the 23 March 2021 meeting, the clerk reported that:
 - a. A list of potential architects, building contractors and consultants was being kept.
 - b. Given the remaining uncertainty as to the preferred design of the pavilion, an architect's brief had yet to be drawn up.
 - c. Mr Earth had been unable to get a response from Terrington Football Club to arrange a visit by the committee.
 - d. The committee had made a worthwhile visit to Marshland Hall.
- II. Consideration of CCTV proposals would be until deferred the design of the pavilion had been further progressed.
- III. The committee discussed various options and locations of the new pavilion and would consider the co-option of additional non-voting, non-council members as required.
- IV. The committee felt that to move the project forward the existing location of the new pavilion should remain.

8.20pm Cllr M Booth left the meeting

- V. Any additional sporting facilities or associated projects were to be considered once further plans had been set out.

8.25pm Cllr M Booth returned to the meeting

21.23 Fundraising.

- I. As previously reported, the original grant application for the Ørsted East Coast Community Fund (administered by GrantScape) had been withdrawn. This could be re-applied for once the project had reached a position where costs could be more accurately estimated.
- II. The clerk reported that he was in receipt of a list of fundraising from the Marshland Hall visit.
- III. It was **resolved** to recommend that the newly formed Fundraising Committee deal with the fundraising for the project once it had been established.

21.24 Next Steps

- I. It was **resolved** for the clerk to circulate the plans for Hethersett Parish Council with a copy of committee members' comments on the design.
- II. Cllr Robinson would contact Cllr York to advise him to contact the clerk regarding further information about the design of the new pavilion.

21.25 Following the review of the committee's terms of reference which determined that the remit of the committee did not cover 'other projects', it was **resolved** to recommend that the full council consider the planting of a community wood at the next meeting.

21.26 It was resolved to hold the next meeting 19:00hrs 20 July 2021 in the Bridge Room at the Curlew Centre.

The chairman closed the meeting at 8.23 pm.

Signed
Chairman

Date.....