

Minutes of the meeting of the Finance Committee held 18:00hrs Tuesday, 27 July 2021, held in the Diamond Hall of the Curlew Centre, Sutton Bridge.

Present: Cllr S Booth, Cllr Brewis, Cllr Bruch, Cllr Scarlett (chair), Cllr York, Mr R Smith (clerk), Mrs K Croxford (admin. assistant),

Absent: Cllr Goodwin

21.073 Apologies were received from Cllr Goodwin.

21.074 As a member of the Curlew Centre committee, Cllr Bruch declared an interest on the agenda item on the office lease (min ref 21.085).

21.075 It was **resolved** to approve the minutes of the meeting held 29 June 2021 as an accurate record.

21.076 It was **resolved** to accept and sign off the June bank reconciliation and cash book.

21.077 It was **resolved** to approve all payments to 27 July 2021 set out in the table below. Cllr Scarlett and Cllr York agreed to undertake BACS payments (BP).

Payee	Detail	Net £	VAT £	Total £
Talk Talk	Calls & Broadband	28.95	5.79	34.74
Heronwood	Parish Grass Cutting	220.00		220.00
Heronwood	Garden of Rest	130.00		130.00
Heronwood	Highways Grass Cutting	160.00		160.00
Heronwood	LCC Picnic Area	15.00		15.00
Jelly's & Jolly's	Grant s.137	500.00		500.00
LALC	Training	135.00	27.00	162.00
Shelter Maintenance	Bus shelter maintenance	1,450.00	290.00	1,740.00
The Curlew Centre	Room hire	22.00		22.00
Staff	Salaries	2,360.70		2,360.70
Mr D Large	Repair lock & brass plaque	34.78	0.95	35.73
LCC	WYPF pension scheme	801.81		801.81
XBM	Photocopier	2.43	0.49	2.92
Mr R Smith	Expenses	99.60	12.48	112.08
Mrs K Croxford	Expenses	62.13	9.98	72.11
SHDC	Election recharge	446.22		446.22
GES Water Ltd	Water monitoring	140.00	28.00	168.00
Mr D Borkertas	Home electric allowance	8.00		8.00
Total		6,616.62	374.69	6,991.31

21.078 The following delegated expenditure included in the above payments as reported by the clerk:

- i. Brass plaque £15.00
- ii. Repair lock on old toilet block £19.78 plus VAT.

21.079 The following receipts were noted: bank Interest £77.18.

21.080 It was **resolved** to approve the first quarter cash book and bank reconciliation.

21.081 It was **resolved** to approve the first quarter budget review noting all major headings were within budget.

21.082 It was **resolved** to delegate power to the Finance Committee to authorise August payments.

21.083 There were no applications for grants.

21.084 It was **resolved** on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2).

21.085 To consider the Curlew Centre office lease [confidential, as matters relate to commercial negotiations]

- i. Cllr Bruch declared an interest in the agenda item as a member of the Curlew Centre committee

19:22hrs Cllr Bruch left the meeting at 19:22hrs.

- ii. It was **resolved** to recommend to full council that the clerk initiates negotiations with the Curlew Centre concerning matters relating to the Parish office.

18:25hrs Cllr Booth left the meeting to deal with a noise disturbance outside

18:26hrs Cllr Booth & Cllr Bruch returned to the meeting.

- 21.086 To consider quotes relating to Parish Council activities. [confidential, as matters relate to commercial negotiations]
- i. It was resolved to recommend to full council that authority is delegated to the Finance Committee to approve quotes for the demolition and removal of the West Bank bus stop and notice board.
 - ii. It was resolved to recommend purchasing ID cards/lanyards for staff and councillors as proposed by the Open Spaces Working Party @ £9.99 each with no expiry dates.
 - iii. It was resolved to recommend approving quotes for the annual control of water monitoring in the pavilion at a cost up to £2530.00.
 - iv. It was resolved to recommend that authority is delegated to the Finance Committee to approve quotes for low priority tree work and cutting back of branches along the Arnie Broughton Walk.
 - v. It was resolved to recommend further discussions of the repairs to the children's area fence at the full council meeting.
 - vi. It was resolved to recommend further discussions of the repair to the Football target wall at the full council meeting.
 - vii. It was resolved to recommend approving quotes for work in the Memorial Park at a cost up to £360.00
 - viii. It was resolved to recommend approving quote for work in the Garden of Rest works at a cost up to £420.00
- 21.087 Due to time restraints, it was **resolved** to defer the following items to the full council meeting:
- i. To mark out individual garden allotments at Wright's Lane
 - ii. Catering proposals for the Propeller Service Sunday 5th September 2021
- 21.088 It was **resolved** to hold the next meeting of the Finance Committee at 18:00hrs 31 August 2021.

There being no other business, the meeting closed at 18:58hrs.

Signed.....
Finance Committee Chair

Date.....