

## Minutes of a meeting of the new pavilion & projects committee held 7.00pm, Tuesday 23<sup>rd</sup> March 2021, via remote attendance.

**Present:** Cllr S Booth, Cllr M Booth, Cllr C Brewis (chairman), Cllr K Davies, Cllr A Scarlett, Cllr T York, Mr D Earth (co-opted, SBUFC), Mr R Smith (clerk), Mrs K Croxford (admin. Assistant).

**Absent:** Mr D Smith (co-opted, SBUFC)

21.10 There were no apologies for absence.

21.11 There were no declarations of interest.

21.12 It was **resolved** to approve the minutes of the meeting held on 16 February 2021.

21.13 It was **resolved** to move into closed session on the grounds of confidentiality in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2), as the following matters relate to terms of tenders, or proposals in negotiations.

### 21.14 **Consultancy proposals.**

- I. The clerk reported that officers at South Holland District Council had recommended two consultants. Unfortunately, one of these was unable to help as they did not have any spare capacity.
- II. A proposal had been received from the other consultant and this was considered by the committee along with a previously received consultant's proposal.
- III. The clerk gave the opinion that both proposals concentrated on helping with grant applications, whereas the immediate priority was to produce a brief that would allow for quotations to be sought from building contractors. The previously received consultant's proposal did allow for an architect's brief.

### 21.15 **Next steps**

- I. It was **resolved** for the clerk was to contact a nearby local council and consultants to seek contact information for other providers.
  - II. It was **resolved** that, subject to consultation with the chairman of the committee and the chairman of the council, the clerk was authorised to commission an architect's brief @ £500.
  - III. It was **resolved** for Mr Earth was to contact Terrington Football Club with the view to arrange a visit by the committee to the Terrington St Clements sports hall.
  - IV. It was **resolved** for the clerk was to contact Marshland Hall with a view to arrange a visit by the committee.
  - V. It was **resolved** that the matter of the new pavilion be included on the agenda for the next Council meeting, at which the clerk would report further progress.
  - VI. Proposals for CCTV, raised by the open spaces working party, was to be considered once matters had progressed.
- 21.16 It was **resolved** not to set a date for the next meeting. The clerk would arrange a meeting once further information had been received.

The chairman closed the meeting at 7.36 pm.

Signed .....  
Chairman

Date.....