

Minutes of the meeting of the Finance Committee held 6pm Tuesday, 27 April 2021, held via remote attendance.

Present: Cllr Brewis, Cllr Goodwin, Cllr Scarlett (chair), Cllr York, Mr R Smith (clerk), Mrs K Croxford (admin. assistant), two members of the public.

21.043 Apologies were received from Cllr S Booth

21.044 There were no declarations of interests and/or consider any dispensations.

21.045 It was **resolved** to approve the minutes of the meeting held 30 March 2021 as an accurate record.

21.046 It was **resolved** to accept and sign off the March bank reconciliation and cash book.

21.047 It was **resolved** to approve all payments to 30 April 2021 set out in the table below. Cllr Scarlett and Cllr York agreed to undertake BACS payments (BP).

Payee	Detail	Net £	VAT £	Total £
Unity Bank	Service Charge	18.00		18.00
LALC	Annual Subscription	739.85		739.85
Savills	Land Rent	835.00		835.00
Mrs K Croxford	Expenses	58.42	9.37	67.79
Heronwood	Parish Grass Cutting	15.00		15.00
Heronwood	Highways Grass Cutting	80.00		80.00
ICCM	Annual Subscription	95.00		95.00
SBPCC	Churchyard Grass Grant	2,750.00		2,750.00
Kwik Signs	Hi- Vis Jackets & Stickers	95.00	19.00	114.00
Talk Talk	Calls & Broadband	26.95	5.39	32.34
GES Water Ltd	Pavilion water monitoring	140.00	28.00	168.00
EON	Pavilion Electricity 1/12 -28/2	184.03	9.20	193.23
HM Land Registry	Land Title Search	6.00	-	6.00
Mr R Smith	Expenses	42.75	3.36	46.11
Staff	Salaries	2,439.96		2,439.96
WYPF	Pension Scheme	822.28		822.28
SHIDB	Drainage Rates	682.70		682.70
XBM	Photocopier	0.21	0.04	0.25
SHPVCS	Vol. Car Service 2021/22	1,139.28	-	1,139.28
A.J Electrical	PAT safety Testing	68.00	-	68.00
Total		10,238.43	74.36	10,312.79

21.048 Delegated expenditure (excl. VAT) by the clerk included above was noted: land title search £6.00, PAT safety testing £68.00, cable ties for notices £4.41, First Aid Kit for Utility Vehicle £7.68.

21.049 The following receipts were noted: precept £65,759.00, bank Interest £65.94, allotment rent £415.94, memorial rights £20.00, farm business tenancy rent (incl. drainage rates) £1883.89.

21.050 It was **resolved** to recommend to approve the final quarter budget review with budget transfers as circulated.

21.051 It was **resolved** to recommend to approve the end of year accounts.

21.052 It was **resolved** to recommend to defer the approval of the asset register till the next meeting and that the Outside Operative undertake a physical review with photographs.

21.053 It was **resolved** to recommend the period for the exercise of public rights commencing Monday 14th June and ending on Friday 23rd July 2021.

21.054 There were no applications for grants.

21.055 It was **resolved** on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2).

21.056 It was **resolved** to recommend the quote of £110 + VAT to carry out the annual play inspections and risk assessment.

21.057 It was **resolved** to recommend quote to replace vandalised fencing on the Memorial Park @ £250.00 + VAT.

21.058 To consider quotes for new play equipment. Proposals and quotes awaited. To be deferred to future meeting.

21.059 It was resolved to recommend a charge of £8.00 per month based on one full charge to the Outside Operative for charging the electric vehicle.

21.060 It was **resolved** to hold the next meeting of the Finance Committee at 6pm 25 May 2021, via remote attendance.

There being no other business, the meeting closed at 6.40 pm.

Signed.....
Finance Committee Chair

Date.....