

Minutes of the meeting of the Finance Committee held 6pm Tuesday, 30 March 2021, held via remote attendance.

Present: Cllr M Booth, Cllr Brewis, Cllr Goodwin, Cllr Scarlett (chair), Cllr York, Mr R Smith (clerk), Mrs K Croxford (admin. assistant).

21.029 No apologies were received.

21.030 There were no declarations of interests and/or consider any dispensations.

21.031 It was **resolved** to approve the minutes of the meeting held 23 February 2021 as an accurate record.

21.032 It was **resolved** to accept and sign off the February bank reconciliation and cash book.

21.033 It was **resolved** to accept and sign off the March payroll.

21.034 It was **resolved** to approve all payments to 31 March 2021 set out in the table below. Cllr Scarlett and Cllr York agreed to undertake BACS payments (BP).

Payee	Detail	Net £	VAT £	Total £
Talk Talk Feb 21	Calls & Broadband	26.95	5.39	32.34
Talk Talk March 21	Calls & Broadband	26.95	5.39	32.34
The Curlew Centre	Office Rent	1,000.00		1,000.00
GES Water Ltd	Pavilion Water Tank Cleaning	580.00	116.00	696.00
Mrs K Croxford	Home Allowance	10.00		10.00
Mrs K Croxford	Mobile Telephone	8.33	1.67	10.00
Mrs K Croxford	Adobe Acrobat Subscription	12.64	2.53	15.17
Mrs K Croxford	Travel Expenses	8.37		8.37
Anglian Water	Water 6/12 - 5/3 PC	38.84	2.35	41.19
Anglian Water	Water 7/12- 6/03 Pavilion	27.06		27.06
Mr R King	Refund for Memorial Rights	30.00		30.00
Mr R Smith	Expenses	56.01		56.01
XBM LTD	Photocopier 22/02- 21/03	0.10	0.02	0.12
GES Water Ltd	Legionella Logbook	60.00	12.00	72.00
GES Water Ltd	Legionella Training	159.96	31.99	191.95
Mr D Large	LCC Picnic Area Maintenance	95.00		95.00
Mr D Large	Tree Works	150.00		150.00
Mr D Large	Tree works Memorial Park	40.00		40.00
HMRC	PAYE	1,776.03	-	1,776.03
Staff	Salaries	2,445.20	-	2,445.20
WYPF	Pension Scheme	801.81	-	801.81
Total		7,353.25	177.34	7,530.59

21.035 Delegated expenditure £40.00 for tree works in the Memorial Park.

21.036 The following receipts were noted: bank Interest £60.28; agency fees for LCC picnic site £1,092.50; Garden of Rest fees £960.00. Late receipt from LCC £1,450.00 for the bus stop refurbishment.

21.037 It was **resolved** to recommend to approve grant request for the extension of the ongoing churchyard maintenance agreement for the next three years @ £2,750.00 (LGA 1972 s214).

21.038 It was **resolved** to recommend to adopt the Council's annual investment strategy for 2021-22 as circulated.

21.039 There were no other grant applications to consider.

21.040 It was **resolved** on moving into closed session on the grounds of confidentiality, in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1 (2).

21.041 It was resolved to recommend the quote of £140 for legionella remedial works in the sports pavilion.

21.042 It was **resolved** to hold the next meeting of the Finance Committee at 6pm 27 April 2021, via remote attendance.

There being no other business, the meeting closed at 6.16 pm.

Signed.....
Committee Chair

Date.....Finance