

Sutton Bridge & Wingland Parish Council

Minutes of the Annual Parish Council meeting held 7pm Tuesday, 14 May 2019 in the Farmers' Room at The Curlew Centre, Sutton Bridge.

Present: Cllrs Grimwood (outgoing chair), S Booth (chair), Scarlett (vice- chair), M Booth, Brewis, Davies, Ebbs, Summers, York.

Clerk: Mr R Smith

Admin Assistant: Mrs K Croxford

Public: 2 members

Cllr Grimwood greeted everyone present.

1 member of the public requested to speak during the public forum and the following items were discussed:

- Thanks were expressed to the Council for their support for Sutton Bridge in Bloom (SBIB). In turn, Cllr Grimwood thanked SBIB for their hard work.
- New flower tubs had been distributed by SBIB throughout the village.

103.19 Election of Chair (1)

- i. It was unanimously resolved to elect Cllr S Booth as chair for the year.
- ii. The declaration of acceptance of office for the position of chair was signed by Cllr Booth, witnessed by the clerk.

As Mr Grimwood had not stood for election as a member of the Council, he duly retired from the Council and joined the members of the public.

104.19 Election of Vice-chair (2)

- i. It was unanimously **resolved** to elect Cllr Scarlett as vice-chair for the year.
- ii. The declaration of acceptance of office for the position of vice-chair was signed by Cllr Scarlett, witnessed by the clerk.

105.19 Apologies (3)

Received from Cllrs Clery & Cook

106.19 Declarations of interest (4)

Cllr M Booth declared an interest in agenda item 15, due to a family interest in farming land owned by the Councils.

107.19 Signing of the minutes (5)

It was **resolved** to approve the minutes of the meeting held 30/04/19 as an accurate record.

108.19 Police matters (6).

Nothing to report.

109.19 Chair's remarks (7)

- i. The chair thanked Mr Grimwood for all his hard work undertaken on behalf of the Parish Council.
- ii. The chair thanked Cllr Scarlett for taking up the position as vice chair.
- iii. New Councillors were welcomed.
- iv. Congratulations were passed to Cllrs M Booth & Brewis for retaining their seats as District Councillors and to Cllr Brewis for retaining his seat as the area's County Councillor..

110.19 Clerk's report (8)

- i. The website had been updated.
- ii. Planning comments had been submitted as resolved.
- iii. Contractors were visiting tomorrow to discuss CCTV proposals.
- iv. The Speed Watch equipment had yet to be purchased.
- v. Increased sums insured had been reported to insurers (increasing outside equipment by 43% to £31,125 and increasing the limit on Fidelity to by £41,505 to £50,000 – as recommended by internal auditors). This would lead to premiums increasing from October 2019 to £2,220, an increase of 7.7%, causing a budget overspend on this item of approximately £76.
- vi. Work on the internal audit had largely been completed.

111.19 To receive reports from County and District Councillors (9)

Cllr M. Booth reported:

- i. Thanked those involved for helping with the local elections
- ii. SHDC ward profile stated that Sutton Bridge population was 4,454 which represented 5.5 % of South Holland District Council of which alarmingly 32% of children were still living in poverty.
- iii. A copy of the ward report would be made available from the parish office.
- iv. He would continue over the next 4 years to promote employment in the area for well paid jobs, especially promoting work over the river on the West bank industrial area.

Cllr Brewis reported:

- v. Essential maintenance work was to commence on 16th June 2019 on the A17 roundabout.
- vi. United Lincolnshire Hospital Trust had the 2nd highest deficit in the country, a consultation meeting was being

held at the United Reformed Church in Spalding on the 13th June 2019 2pm to 7pm. Everyone was welcome to attend and voice their concerns.

112.19 Financial matters (10)

i. Schedule of Payments to 14/05/2019:

Payee	Detail	Chq. No.	Net £	VAT £	Total £
Sutton Bridge in Bloom	Grant Application	1205	400.00		400.00
Post Office Ltd	Postage	CP	21.96		21.96
Lincs Pension fund	Pension Scheme	BP	623.82		623.82
Mr D Emerson	Salary	BP			
Mrs K Croxford	Salary	BP			
Mr R Smith	Salary	BP			
BT	Calls & Broadband	DD	54.53	10.90	65.43
Microsoft	Computer Services	CP	225.60	45.12	270.72
Heronwood Landscapes	Grass Cutting	1206	375.00		375.00
Mrs K Croxford	Expenses	BP	11.88		11.88
The Helping Hand Company	Litter Picker Pro	30.28	6.06		36.34

It was **resolved** to approve payments as above.

ii. To note receipts: allotment rent - £2,382.75.

iii. It was **resolved** to discuss the Finance committee membership under agenda item 15.

iv. It was **resolved** to approve the annual investment policy.

v. Due to timings on the completion of the internal audit it was **resolved** to alter the period of Public Rights so that they occurred from Monday 1st July to 9th August 2019.

113.19 Correspondence (11)

i. It had been reported that litter had been seen being thrown from a local haulier's cab. It was **resolved** to contact the person who made the report, thanking them for bringing it to Council's attention and advising them to report the matter to the Police.

ii. Highways notices of temporary local road closures:

- Anglian Water essential maintenance, New Road (450metres and 750 metres south of Avenue Farm Road) 11th to 13 June 2019
- A17 Sutton Bridge East Bank to Tydd Road roundabout from 10th to 23th June 2019
- Guy's Head Road - 1050 metres and 1600 metres southeast of Marsh Road, 17th to 21st June 2019 and 2nd to 6th September 2019.

iii. It was noted that an open invitation had been received to attend Wisbech Rose Fair Gala evening Wednesday 3rd July 2019 7-9pm @ £10 each. Contact the Clerk for details.

iv. Complaint of litter in picnic area by lighthouse. Highways were aware of the problem and were trying to appoint a litter person. A copy of the details would be passed to Cllr Brewis to chase up.

v. A request had been received for a fitness class to be held in the Memorial Park on Monday evenings 7.30pm to 8.30pm and Tuesday mornings 6am to 7am. It was **resolved** to approve this request.

114.19 Planning matters (12)

i. New applications

- None.

ii. Decided applications

- H18-0401-19: Westmere County Primary School. Modification of Condition 4 to allow an extension of time for the erection of mobile classroom. Approved.
- H18-0402-19: Westmere County Primary School. Modification of Condition 2 to allow an extension of time to retain mobile buildings. Approved.

iii. Enforcement appeal

- ENF-234-17-E18. Land at Rose Cottage, King John Bank, Walpole St Andrew, PE147JS. It was **resolved** to request the dismissal of the appeal and support the SHDC reason for issuing the Notice of Enforcement. Specifically, the noise, disturbance, and pollution caused by using the Land for a motorcycle track had an unacceptable impact on nearby residents and an adverse impact on the character and appearance of the countryside.

115.19 Highways & footways (13)

i. Update on outstanding matters

- A request for a 'Children at Play' sign on the lane beside Princes Street Park had been submitted.
- Highways had been written to again about the damaged gate on the old A17 footpath, as resolved.
- Work on repairing potholes and surface damage on the bridge roundabout had now been scheduled.
- A photo of the drainage issue outside the church had been passed to Highways for further investigation

ii. New matters.

- Loose kerb stones were reported near the Nisa store on Bridge Road and the entrance of the

Constitutional Club, New Road. Clerk to report.

116.19 Working parties & committees (14)

- i. To receive reports
Nothing to report
- ii. Membership of the following committees and working parties were considered:
 - a. **Finance Committee**
It was **resolved** to appoint Cllrs S Booth, Brewis, Clery, Cook, Scarlett and York. It was further **resolved** that all committee members be made signatories for all the Council's bank accounts.
 - b. **Burial Ground Committee**
It was **resolved** to appoint Cllrs Brewis, S Booth, Cook, Davies and Scarlett.
 - c. **Personnel Committee**
It was **resolved** to appoint Cllr Brewis, Cook, Ebbs, Scarlett and York
 - d. **New Pavilion and Projects Committee**
It was **resolved** to appoint Cllrs S Booth, Brewis, Cook, Clery, Davies, Scarlett and York. It was further **resolved** to change the name of the committee to 'New Pavilion and Projects Committee'
 - e. **Allotments Working Party**
It was **resolved** to appoint Cllrs Brewis, Davies, Ebbs & Summers. It was further **resolved** to appoint Cllr M Booth in an advisory role. Having declared a pecuniary interest, Cllr M Booth would submit a written request for dispensation to stand on the working party in an advisory role and to be able to speak on allotment matters.
 - f. **Open spaces Working Party**
It was resolved to appoint Cllrs Davies, Ebbs, Scarlett & York.
 - g. **Footpaths & Byways**
It was **resolved** to defer this until the June meeting when the operation of this working party would be discussed in more detail..
 - h. **Planning**
It was **resolved** to dissolve this working party.
 - i. **Parish Magazine**
It was **resolved** to dissolve this working party.
 - j. **Pavilion Refurbishment.**
It was **resolved** to dissolve this working party.

117.19 Outside bodies' representatives (15)

- i. Reports
Cllr Brewis reported that a Power Station Liaison Committee meeting was due shortly.
- ii. To consider nominations for new representatives
 - k. **Allen's Charities**
It was resolved to appoint Cllrs Cook, Scarlet and York.
 - l. **Thomas Blank's Charity**
It was **resolved** to appoint Cllr Cook and co-opt Mrs York as representative, subject to her agreement.
 - m. **Sutton Bridge Community Centre Fund (SBCCF)**
It was resolved to appoint Cllr Scarlett.
 - n. **King's Lynn Advisory Group (KLAG)**
It was resolved to appoint Cllr Brewis
 - o. **South Holland Parish Voluntary Car Service**
It was **resolved** to appoint Cllr M Booth
 - p. **Lincolnshire Association of Local Councils (LALC)**
It was **resolved** to appoint Cllr Brewis
 - q. **Sutton Bridge Power Station Liaison Group**
It was resolved to appoint Cllr York. Cllr Brewis was also a member of this group in his role as District and County Councillor.
 - r. **Sutton Bridge Charter of Friendship Group (town twinning)**
It was **resolved** to defer this until the June meeting.
 - s. **Sutton Bridge Emergency Planning Group**
It was **resolved** to appoint Cllr M Booth, Brewis, and York.
 - t. **Holbeach Seniors**
It was **resolved** to dissolve this group.

118.19 War memorial (16)

It was resolved for Cllr Brewis to investigate the current condition and tilt angle of the memorial and report back to Council..

119.19 Post-election matters (17)

- i. Members' declarations of acceptance of office were signed, witnessed and passed to the Clerk.
- ii. Register of members' disclosable pecuniary interests were completed, signed, and passed to the Clerk.
- iii. It was **resolved** to readopt the Parish Council's Code of conduct. Councillors signed the code of conduct

and passed to the Clerk.

- iv. Election expenses were completed, signed and passed to the Clerk.
- v. It was noted that, due to insufficient nominations, a vacancy existed on the Council and that this had been advertised and that a co-option meeting would take place at the next meeting on 25th June, in accordance with Council policy.
- vi. It was **resolved** that all Councillors were given the opportunity to attend training days. Anyone interested should contact the Parish office.

120.19 To receive requests from members for consideration at the discretion of the chair.

- i. There had been no information received regarding the condition of the Old Barn Antiques shop or the Royal British Legion.
- ii. Cllr M Booth would report back any further news on the Bridge Hotel.

121.19 It was resolved that the meeting move into closed session to deal with confidential matters in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2). (18)

3 members of the public left the meeting at 8.14pm

122.19 To consider quotes for water testing in the Pavilion

It was **resolved** to proceed with a competitive quote for water testing.

123.19 Staffing & administration (19)

Nothing to report.

There being no further business the meeting was declared closed at 8.16 pm.

Signed:
Chair - Sutton Bridge Parish Council

Date: