

Sutton Bridge & Wingland Parish Council

Minutes of the Parish Council meeting held 7pm Tuesday, 30 April 2019 in the Farmers' Room at The Curlew Centre, Sutton Bridge.

Present: Cllrs Grimwood (chair), S Booth (vice-chair), M Booth, Brewis, Cook, Scarlett, Summers, York.

Clerk: Mr R Smith. Admin Assistant: Mrs K Croxford

Public: 8 members

Press: Ms Lynne Harrison, Spalding Guardian

Cllr Grimwood greeted everyone present.

2 members of the public requested to speak during the public forum and the following items was discussed:

- The drain in the Curlew car park had overflowed, depositing silt by the lottery funded garden. Chair to investigate.
- Mr P Clery thanked Cllr Grimwood for all the work he had done for the Parish.
- Mr P Clery submitted a statement in support of a grant application for football club equipment. He reported that he had resigned his position as chair of the club to avoid any conflict with being a Councillor.

83.19 Apologies (1)

Received from Cllrs. K Davies & N Fenton

84.19 Declarations of interest (2)

None were declared.

85.19 Signing of the minutes (3)

It was **resolved** to approve the minutes of the meeting held 26/03/19 as an accurate record.

86.19 Police matters (4).

- i. Insp. Boxall had written to say Police staff would no longer regularly attend Parish Council meetings.
- ii. CCTV footage of antisocial behaviour at the back of the Curlew Centre had been released to the Police.

87.19 Chair's remarks (5)

See appendix 1.

Councillors thanked the Cllr Grimwood for his tireless work on behalf of the Village while in office. He would be a hard act to follow and greatly missed.

88.19 Clerk's report (6)

- i. The website had been updated.
- ii. The Keep Britain Tidy Campaign, which took place in the village on 17th April with the South Holland District Council (SHDC) Pride team, had been reported as being very successful.
- iii. A list of clean-up areas had been sent to the Pride team. Confirmation of a date for a pre-clean up inspection was awaited.
- iv. The replacement of the pavilion shower pump had been fitted.
- v. Cllr Davies had been assisting the office by writing out burial records in formal hand.
- vi. A calligraphy pen had been donated to the Parish Council anonymously.
- vii. The Parish grass cutting agreement with Highways had been signed and submitted.
- viii. A new vacuum cleaner for the office had been purchased @ £99 as previously resolved.
- ix. The first grave burial had taken place in the Garden of Rest.
- x. The organiser had now paid all charges relating to the fair's visit.
- xi. Letters requested at the last meeting had yet to be sent.
- xii. As there had been insufficient nominations to fill the vacancies arising from the ordinary election of 2nd May, the election of Parish Councillors would be uncontested and one vacancy arose. Under the Parish Council's Co-option Policy, and in accordance with the Representation of the People Act 1985 s21, this vacancy would be advertised on the notice board and web site. Co-option would take place at the Council meeting on 25th June. To date, there had been two expressions of interest.

89.19 To receive reports from County and District Councillors (7)

Cllr M. Booth reported:

- i. SHDC had taken 6 weeks to clear away pig remains dumped in a dyke. This was very disappointing. Thanks were given to the press for their reports, which had helped move this forward.
- ii. A big thank you to the Keep Britain Spring Clean team. This event had been a great success, tidying up areas within the village.

Cllr Brewis reported:

- iii. Grit bins had been repaired
- iv. Highways' contractors were now instructed to fix nearby potholes when dealing with those reported.
- v. Highways officer Mr. Steve Willis had retired
- vi. New updated bus timetables were available from Cllr C Brewis.

90.19 Financial matters (8)

- i. Schedule of Payments to 30/04/2019:

Payee	Detail	Payment	Net £	VAT £	Total £
XBM	Photocopier	DD	2.89	0.58	3.47
Unity Trust Bank	Service Charge	BP	18.00		18.00
Amazon UK	Tape Measure	CP	15.26	3.05	18.31
Amazon UK	Ink cartridges	CP	1.32	0.26	1.58
Amazon UK	Calligraphy Set	CP	9.12	1.83	10.95
HMRC	Tax & NI	BP	1553.54		1553.54
St Matthews PCC	Churchyard Grant	1203	2500.00		2500.00
ICCM	Subscription	BP	95.00		95.00
Bridge Hardware	Burial Markers	CP	18.18	3.63	21.81
SHIDB	Drainage Rates	DD	656.65		656.65
N Power	Electricity	DD	155.56	7.78	163.34
BT	Calls & Broadband	DD	63.04	12.60	75.64
Amazon UK	Blotting Paper	CP	2.69		2.69
SHPVCS	Voluntary Car Scheme	BP	1131.87		1131.87
LALC	Ann Subscription	BP	711.77		711.77
Savills	Allotment Rent	BP	835.00		835.00
LALC	Ann Training Scheme	BP	130.00		130.00
Heronwood Landscapes	Grass cutting	1204	160.00		160.00
Paul Kierman Plumbing	Pavilion Shower	BP	673.33	134.67	808.00
Post Office Ltd	Postage	CP	7.00		7.00
XBM	Photocopier	DD	2.26	0.45	2.71
Mr D Large	MP Maintenance	BP	465.00		465.00
Dhothar Shoes UK	Office stationary	CP	21.66	4.33	25.99
Curry's PC World	Office Equipment	CP	82.50	16.50	99.00
Mr D Emerson	Salary	BP			
Mrs K Croxford	Salary	BP			
Mr R Smith	Salary	BP			
Lincs Pension Fund	Pension Scheme	BP	623.82		623.82

It was **resolved** to approve payments as above.

- ii. To note receipts: precept £63,841; interest £122.16; allotment rent £40.50; Christmas light donation £57.60; fair rent £354.48; fair Memorial Ground repair £150.00; burial fee £400.00.
- iii. It was **resolved** to approve the end of year accounts including the level of ear- marked reserves.
- iv. It was **resolved** to approve the Asset Register.
- v. It was **resolved** for the period of Public Rights to be from Monday 17th June to Friday 26th July 2019.
- vi. It was **resolved** to approve a grant for £ 400.00 to SBIB for the purchase of plants (LGA 1972, s137).
- vii. It was **resolved** to approve a grant for £1000.00 to SBUFC for the purchase of a goal (LGA 1976, s19)

91.19 **Correspondence (9)**

- i. It was resolved to request SHDC for new bins near to the gate on the old A17 and on corner of West Bank opposite the Bridge Hotel.
- ii. Relating to the SHDC Summer Fun brochure, anyone having a leisure or culture activity planned for the school summer holidays, please contact the Parish office.
- iii. A SHDC Great Get Together sports and taster day was being held on 23 June 2019 at Sir Halley Stewart Playing Field from 11am to 3pm. For more information contact SHDC.
- iv. It was resolved for the clerk to send a letter to the football club thanking them for their hard work on the painting of the pavilion.

92.19 **Planning matters (10)**

- i. New applications
 - H18-0401-19: Westmere County Primary School. Modification of Condition 4 to allow an extension of time for the erection of mobile classroom. It was **resolved** to support the application.
 - H18-0402-19: Westmere County Primary School. Modification of Condition 2 to allow an extension of time to retain mobile buildings. It was **resolved** to support the application.
 - H18-0375-19: 3 Falklands Road, PE12 9XF. Extension and alterations. It was **resolved** to support the application.
 - H18-0352-19 8A High Street, PE12 9UH Conversion of shop/residential into 3 self-contained units. It was **resolved** to object to the application and make the following comments: The site was overdeveloped and had insufficient parking. The building should remain two storey and not raise the skyline.
 - H18-0371-19: St Matthews Church, Bridge Road, PE12 9SD. Siting of Church Notice Board. It was **resolved** to support the application
- ii. Decided applications
 - H18-0205-19: Wagon Wheels, King John Bank, Walpole St Andrew, PE14 7JT. Extension and alterations. Approved.

- H18-1013-17: W146 Field Farm North. Proposed conversion of barn into 2 holiday cottages. No further action.

93.19 **Highways & footways (11)**

- Update on outstanding matters- nothing to report
- New matters.
 - It was **resolved** for the clerk to write to Highways to ask again for repairs to the old A17 gate.
 - Pot holes remained on the roundabout near the south side of the bridge.

94.19 **Reports from working parties & committees (12)**

Playing Field Report – see appendix 2.

95.19 **Outside bodies' representatives (13)**

Cllr Brewis reported that a new member would be needed for the Power Station Liaison Committee.

96.19 **Community Speed Watch (14)**

It was **resolved** to spend up to £500.00 on the purchase of equipment for the Community Speed Watch.

97.19 **Open Spaces (15)**

- It was **resolved** to move the agenda item relating to the CCTV maintenance invoice into closed session.
- It was **resolved** to proceed with a quote for new swing and toddler play surface @ £8280.93 plus VAT.
- It was **resolved** to approve to spend up to £60.00 on new litter picking equipment.
- It was **resolved** to apply for grant funding to provide maintenance of the War Memorial.

8.10pm It was **resolved** to suspend standing orders to allow a member of the public to speak and move agenda item 18i into open session

98.19 **Allotments & Farm Tenancies (14) (moved from agenda item 18)**

- The allotment tenant provided an explanation and update regarding the condition of plot number 16B, a copy of the appeal documents were circulated to councillors for their consideration.
- It was **resolved** to reinstate standing orders.
- It was **resolved** for the notices to quit issued by the Council to the tenant to be withdrawn.

99.19 **To receive members' requests for consideration at the discretion of the chair (16).**

- Given recent new housing, concern was expressed about the location of the 30mph signs at the edge of the Village on New Road. It was confirmed that the location of the signs was correct. It was expected that the area would be monitored under the Community Speed Watch scheme.
- Cllr M Booth thanked Cllr York for arranging the purchase of the new Millstone in the burial ground.
- A repeated request was made for 'children at play' signage near the Princess Street play area. To be reported to Highways.
- The dangerous condition of the Bridge Hotel had been reported to SHDC; three departments were now dealing with this matter.

100.19 **It was resolved that the meeting move into closed session to deal with confidential matters in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2). (15)**

8 members of the public and one member of the press left the meeting at 8.30pm

101.19 **To consider invoice relating to the CCTV maintenance contract previously agenda item (18i)**

The matter was **resolved** on appropriately.

102.19 **Staffing & administration (19)**

It was **resolved** to implement previously budgeted pay scale increments, with the new NJC hourly rate and annual pay adjustment for 2019/20.

There being no further business the meeting was declared closed at 8.35pm.

Signed:
Chair - Sutton Bridge Parish Council

Date: