

Sutton Bridge & Wingland Parish Council

Minutes of the Parish Council meeting held 7pm Tuesday, 26 March 2019 in the Farmers' Room at The Curlew Centre, Sutton Bridge.

Present: Cllrs Grimwood (chair), S Booth (vice-chair), M Booth, Brewis, Cook, Davies, Fenton, Scarlett, Summers.

Clerk: Mr R Smith

Public: 4

Press: Ms Lynne Harrison, Spalding Guardian

Cllr Grimwood greeted everyone present.

1 member of the public requested to speak during the public forum and the following item was discussed:

- Following a request for information about the land over which the path from Nenelands passed, Cllr M. Booth confirmed that the District Council was unable to maintain the path as it was not its land. The land was reportedly owned by the Henry Smith's Charity. Its agent, Savills in Peterborough, could be contacted for any request to widen the path.

57.19 **Apologies (1)**

Received from Cllr York.

58.19 **Declarations of interest (2)**

None were declared.

59.19 **Signing of the minutes (3)**

It was **resolved** to approve the minutes of the meeting held 26/02/19 as an accurate record.

It was **resolved** to approve the minutes of the extraordinary meeting held 11/03/19 as an accurate record.

60.19 **Police matters (4).**

i. No report had been received from the police.

ii. There had been two requests for CCTV footage from the Police. One related to antisocial behaviour between at the back of the Curlew Centre 17:00-17:16hrs 12/03/19. The other related to damage occurring to a vehicle parked in the car park between 16:00-22:00hrs 22/03/19.

61.19 **Chair's remarks (5)**

i. See appendix 1.

62.19 **Clerk's report (6)**

i. Comments on planning applications had been submitted as resolved.

ii. The website had been updated.

iii. A quote for cleaning the war memorial had recently been received. A further quote was to be obtained and the matter considered for the next meeting.

iv. A date for the fitting of the replacement of the pavilion shower pump was to be arranged.

v. A letter to the Lincolnshire Police Commissioner still had to be written.

vi. The owner of the antique warehousing on Bridge Road had yet to be written to.

vii. New security patrols had yet to be commissioned.

63.19 **To receive reports from County and District Councillors (7)**

Cllr M. Booth reported:

i. The matter of action being taken to address the condition of the Bridge Hotel would be raised at the full District Council meeting to be held 27/03/19.

Cllr Brewis reported:

ii. Lincolnshire County Council (LCC) Highways had increased the number of budgeted safety cuts from 2 to 3, with 2 weed sprays and all gulleys inspected.

iii. All grit bins had been inspected and the one on Hospital Road had been reported as taking in water.

iv. It was expected that business rates on public toilets would be removed. This should allow for increased investment in their upkeep.

v. Litter picking equipment was available from Cllr Brewis or Cllr M. Booth on request.

vi. It was argued that costs relating to the Spalding Wygate Centre should be set against the Spalding Special Account and not subsidised from finances allocated for use outside of the town.

64.19 **Financial matters (8)**

i. Schedule of Payments to 26/03/2019:

Payee	Detail	Chq. No.	Net £	VAT £	Total £
XBM	Photocopier	DD	4.31	0.86	5.17
The Bridge Magazine	Magazine Subscription	1196	15.00		15.00
BT	Calls & Broadband	DD	54.63	10.92	65.55
UK Map Centre	Map	CP	105.51	21.10	126.61
Co-op Food Store	AP Refreshments	CP	6.19		6.19
Fenland Fire Appliance	Fire Report	1197	70.50	14.10	84.60
Anglian Water Ltd	Water Rates - Toilet	1202	29.34	1.66	31.00
Anglian Water Ltd	Water Rates - Pavilion	1199	17.26		17.26

Mr R Smith	Expenses	BP	1.78		1.78
Mr K Croxford	Expenses	BP	15.88		15.88
Lincolnshire County Council	Tree Report	BP	146.61		146.61
Mr D Large	Drain Maintenance	BP	30.00		30.00
Mr D Large	BG Remedial Work	BP	834.00		834.00
Mr D Large	BG Remedial Work	BP	480.00		480.00
Mr T York	Expenses	BP	200.00		200.00
Mr J Grimwood	Chairman's Allowance	1200	550.00		550.00
Lincs Pension Fund	Pension Scheme	BP	592.87		592.87
HMRC	Tax & NI	BP	1810.89		1810.89
Mrs K Croxford	Salary	BP			
Mr D Emerson	Salary	BP			
Mr R Smith	Salary	BP			
Cozens (UK) Ltd	Christmas Lights	1201	4,595.00	919.00	5,514.00
The Curlew Centre	Office rent	BP	1,000.00		1,000.00
Garn Transport	Delivery of Millstone	CP	65.46	13.09	78.55

It was **resolved** to approve payments as above.

- ii. Receipts: interest £117.27; VAT refund £567.90; Insurance for stolen fountain £448.99; District Councillors Christmas light donations £850.00 & £787.64; allotment rent £61.10; Land Registry refund £4.00.
- iii. It was **resolved** to approve amended Payment Authorisation Procedure, to allow for electronic payments.
- iv. Following review, it was **resolved** to approve the Risk Assessment Schedule without amendment.
- v. Following review, it was **resolved** to approve the Financial Regulations last updated 24/04/18, without amendment.
- vi. It was **resolved** to confirm the Parish Council's employer pension contribution rate with West Yorkshire Pension Fund at 21.6% including a 2.3% deficit funding contribution.

65.19 **Correspondence (9)**

- i. A Keep Britain Tidy spring clean event for Sutton Bridge would be taking place 9:30-16:00hrs Wednesday 17th April 2019. Volunteers should sign up on the South Holland District Council (SHDC) website <https://www.keepbritaintidy.org/join-cleanup?eid=11750>. In total there are 20 spaces available. Notice to be posted on noticeboard and website.
- ii. It was **resolved** to approve the request by Sutton Bridge Community Larder to allow the storing of flat pack shelving units in the disused toilet block.
- iii. It was **resolved** that the Parish Council sign up for the campaign for the government to develop a rural strategy.
- iv. A request for the District Council to finance the cost of a new PA system for the Church, as used for the propeller memorial service, should be resubmitted in the new financial year following the election.
- v. It was noted that a request from Lincolnshire County Council for information on contractors able to empty the bin and litter pick at the lighthouse picnic site had been replied to by the Clerk.
- vi. It was **resolved** not to enter the Best Kept Village Competition.

66.19 **Planning matters (10)**

- i. New applications
 - H18-0205-19: Wagon Wheels, King John Bank, Walpole St Andrew, PE14 7JT Extension and alterations. It was **resolved** to make no comment.
- ii. Decided applications
 - H18-0025-19: 26 Wharf Street. Change of use of land to domestic garden and erection of fence (retrospective). Approved 14/03/19.
 - H18-1195-18: Plot 1, Golf Club, New Road. Reserved matters. Approved 05/03/19.
 - H18-0435-18: Land North: Nightingale Way, PE12 9RG. Outline planning for approximately 60 dwellings. Approved 01/03/19.
 - H18-0098-19: Greenworld Park, PE12 9RN. Change of use of former Greenworld site to storage and distribution (Use Class B8), including security fencing. Approved 25/03/19.
- iii. Developers' contributions to community projects
 - It was **resolved** for the clerk to write to SHDC planners informing them of community projects planned by the Parish Council in order to access S106 money.

67.19 **Highways & footways (11)**

- i. Update on outstanding matters
 - A request for a road sweeper along Bridge Road had been submitted.
 - Contact with the Chair of Long Sutton had been established to arrange a joint Community Speed Watch programme.
- ii. New matters.
 - It was **resolved** for the clerk to write to SHDC to request the road sweeper attend the village on a

regular basis.

68.19 **Reports from working parties & committees (12)**

- i. Playing Field Report – see appendix 1. It was **resolved** for the clerk to write to Mr David Smith to thank him for removing the concrete block in the Memorial Park.

69.19 **Outside bodies' representatives (13)**

- i. The Chair had attend the Wash & North Norfolk Advisory Group. It was noted that there were continuing problems with the depth of the cabling.
- ii. The Chair had attended the Volunteer Car Service and reported that they had sufficient funds until the end of the financial year.

70.19 **Open Spaces (14)**

- i. The Chair was to check the water supply to the old toilet block prior to Anglian Water being contacted to demonstrate that there were no sewage connections.
- ii. Cllr Brewis to check the District Council's Open Spaces obligations prior to a response being made on the Parish Council's policy on adopting Open Spaces.
- iii. Councillors to put forward proposals by Friday 05/04/19 to the Clerk for clean-up areas for the District Council's Pride team to address.
- iv. A meeting of the Open Spaces Committee was to be arranged to consider the Memorial Park tree report.

71.19 **Garden of Rest (15).**

- i. It was **resolved** to make no changes to the Burial Ground charges for the 2019/20 financial year.
- ii. It was agreed that the no remedial action should as yet be taken regarding the southern hedge. Instead, the condition of the hedge should be reviewed later in the growing season.
- iii. Members of the Burial Ground Committee would meet at the Burial Ground at 1.30pm on Tuesday 02/04/19 to set the site for the ornamental mill stone.

72.19 **To consider matters relating to the Bridge Hotel (16)**

- i. It was **resolved** for the clerk to write to the Leader of the District Council, copied to the Chief Executive and the Parish's District Councillors to put as much pressure on the District as possible to take action to address the appalling and dangerous condition of the Bridge Hotel.

73.19 **Pavilion (17)**

- i. A response from land owners regarding access to the proposed pavilion site on Parish Council land was not expected until the beginning of May.

74.19 **To consider football club pitch fees for 2019/20 (18).**

- i. It was **resolved** to set the pitch fees and pavilion charge for the forthcoming year at £310, plus 50% of the pavilion's utility bill charges. The current year's charge was £300 plus 50% of utility charges.

75.19 **Election Matters (19)**

- i. Notices for the Parish and District elections had been posted on the notice board and website.

76.19 **To ratify photocopying charges and amend model publication scheme accordingly (20)**

- i. It was **resolved** to ratify the inclusion of photocopying charges on the model publication scheme document:
A4 Black & White - £0.10; colour - £0.50, per copy.
A3 Black & White - £0.20; colour - £1.00, per copy

77.19 **To receive members' requests for consideration at the discretion of the chair (21).**

- i. A donation of £50 for the Christmas light was passed to the Clerk by Cllr Cook. Another donation of £7.60 from a donor who wished to remain anonymous had previously been handed over.
- ii. It was **resolved** that the clerk, following discussion with the Curlew Centre, write a letter to the Police noting that the Parish Council does not give permission for anyone to be on the property at the back of the Curlew Centre.
- iii. The siting of a movement sensitive LED spotlight at the back of the Curlew Centre was to be investigated by the clerk as a potential deterrent to anti-social behaviour.
- iv. Two live cats had been observed being thrown out of a car on Guy's Head Road. Cllr S. Booth would report to the relevant authorities.
- v. A request was made for 'children at play' signage on the lane running beside Princes Street Park between Princes Street and King Street. Cllr Brewis was to take up with Highways' Officer.
- vi. It was reported that a manhole cover on the corner of Wharf Street had been unseated. The Chair was to take a look to confirm whether works were in hand.

78.19 **It was resolved that the meeting move into closed session to deal with confidential matters in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2). (22)**

Four members of the public and one member of the press left the meeting at 8:15pm.

79.19 **Allotments & Farm Tenancies (23)**

- i. It was **resolved** that the tenant of plot 16B be given immediate notice to quit on the grounds of failing to

cultivate and maintain the land to a proper standard.

80.19 **Works within the Memorial Park (24)**

- i. It was **resolved** to go ahead with a play equipment inspection @ £101.25 + VAT.
- ii. It was **resolved** to approve the following works in the Memorial Park:
 - Fill in hole near stepping stones @ £10.00.
 - Fill in surface edges near roundabout, supply turf, compact down and make good around see-saw, multi-play area, log climb, picnic table and bench @ £120.00.
 - Fill in hole removing tree stump and re-seed near children's play area.
- iii. The cleaning of the play equipment, the clearing of leaves in the play area and a general clean of the car park to be considered for works by the Pride team.

81.19 **To consider matters relating to Parish Council land at Kenzie Drive (25)**

- i. As agreed at the extraordinary meeting the price of land was lowered to £125,000.
- ii. It was **resolved** to take no further action with regard to fencing the land. However, the adjacent land owner was to be asked if they were aware of any specific dangers relating to the land that might be within the scope of the Occupiers Liability Act 1984.

82.19 **Staffing & administration (26)**

- i. It was **resolved** to approve the purchase of a new vacuum cleaner for the office up to a cost of £100..
- ii. The clerk's appraisal was set for midday Tuesday 2nd April.

There being no further business the meeting was declared closed at 9:08pm.

Signed:
Chair - Sutton Bridge Parish Council

Date: