

Sutton Bridge & Wingland Parish Council

Minutes of the Parish Council meeting held 7pm Tuesday, 29 January 2019 in the Farmers' Room at The Curlew Centre, Sutton Bridge.

Present: Cllrs Grimwood (chair), M Booth, S Booth (vice-chair), Brewis, Cook, Davies, Scarlett, Summers, York.

Clerk: Mr R Smith

Public: 5

Press: Ms Lynne Harrison, Spalding Guardian

Cllr Grimwood greeted everyone present.

3 members of the public requested to speak during the public forum and the following items were discussed:

- Youths were reported congregating behind the Curlew Centre and throwing rubbish over the boundary fence.
- The drain on Bridge Road outside the Curlew Centre was reported as regularly overflowing into the car park.
- It was reported that the kerb build-out into the road at the top of Churchgate was regularly being hit by traffic causing a danger to traffic and pedestrians, as well as noise.
- Speeding was reported between the Co-op and Tears garage. A fixed speed camera was suggested.
- Speeding and vehicle stunts were reported on the Bridge roundabout particularly on Friday and Saturday nights.
- Crime figures were seen to be rising for the area with an apparent lack of convictions.
- The proliferation of prohibition and control signs was considered to be a waste of time without any enforcement.
- It was suggested that the barrier to the Curlew Centre car park was shut at night. There was an indication some residents would be prepared to join a volunteer rota.
- It was stated that the CCTV around the Curlew Centre needed to be monitored to have any meaningful effect.
- It was suggested for a volunteer litter pick to be organised on old A17 footpath and that a dog poo bin be put beside gates at path entrance.
- It was reported that the roadside drain at zebra crossing by the school regularly floods.

One member of the public left the meeting at 7.25pm

1.19 Apologies (1)

Received from Cllr Fenton.

2.19 Declarations of interest (2)

- i. Cllr Summers declared an interest agenda item 9.iii., as a relative of the correspondent.
- ii. Cllr S. Booth declared an interest in agenda item 9 ix., as he was farming land adjacent to the footpath.

3.19 Signing of the minutes (3)

It was **resolved** to approve the minutes of the meeting held 11/12/18 as an accurate record.

4.19 Police matters (4).

- i. Theft of a cycle reported from the Curlew Centre car park on 26th December. At the request of the Police a review of the CCTV took place, but no footage of the incident could be found.
- ii. The Curlew Centre had agreed for Police anti-social behaviour signs to be put up on the side of the building.
- iii. Police sickness coverage during a recuperation period required by the area's PCSO was considered to be unsatisfactory and would be taken up by Cllr. M. Booth.

5.19 Chair's remarks (5)

- i. Feedback on the Christmas lights had been very positive and another improvement on the previous year.
- ii. Thanks were expressed to Mr Mark Everitt for putting up the Christmas lights on the Church.
- iii. There had been apparent lessening of fly-tipping along the river bank.

6.19 Clerk's report (6)

- i. The precept requirement had been submitted to the District Council as resolved.
- ii. Comments on planning applications had been submitted as resolved.
- iii. The website had been updated.
- iv. The new fire safe had been installed.
- v. The marketing of Parish Council land at Kenzie Drive had commenced. Guide price £135,000.
- vi. A quote for cleaning the war memorial was awaited.
- vii. A meeting with the SHDC Pride clean-up team was being arranged.
- viii. Bank interest rates were now paying 1% on balances over £4,999.00 (previous rate 0.15%). This was broadly considered to be competitive. Although it was noted that rates of up to 2.5% for 12 months fixed deposits were available. It was **resolved** that the Council expected the clerk, under the financial regulations, to actively manage its bank accounts, so as to maximise interest and minimise bank charges.
- ix. The Curlew Centre had signed the agreement for use of the land at the back of the building.
- x. Lincolnshire County Council (LCC) had indicated the tree risk assessment would take place in February.
- xi. As resolved press reports had been initiated about the theft of the ball fountain from the cemetery.
- xii. The transfer of the domain 'suttonbridgeparishcouncil.co.uk.' had been transferred @ £10 plus VAT, out of

the name of a previous clerk. The registrant was now correctly recorded as Sutton Bridge Parish Council.

7.19 **To receive reports from County and District Councillors (7)**

Cllr Booth reported:

- i. A review of the public toilets in the district was being put to the policy monitoring panel for discussion at its meeting to be held 30/01/2019.
- ii. A request had been submitted that future council briefing meetings, such as the anti-social behaviour briefing of 21/11/18, should be held in Council chambers, where speakers would be better heard.
- iii. Fly-tipping on Woad Lane had been reported on the District's web-site and a clean-up time of three days had been indicated. Ten days later the rubbish was still in situ. District officers had been advised that performance statements should be achievable and adhered to.
- iv. District Community Wardens had been active on the Memorial Park. Across the District 2,836 interactions with the public had been reported, 211 verbal warnings given, and 69 fixed penalty notices issued. Wardens had now been fitted with body cameras, which would allow them to operate alone.
- v. Three recent cases of fly-tipping had gone to court with fines issued of between £515 and £1,687.

Cllr Brewis reported:

- vi. An incident of hare coursing had been reported to the Police and the perpetrators arrested.
- vii. A large number of fly-tipped tyres had been reported.
- viii. Business rates on Council owned public toilets had been abolished.
- ix. Near misses had been reported on the zebra crossing by Westmere Community Primary School and a school safety zone was still being lobbied for.
- x. After reporting as damaged, a local grit bin had been replaced. Residents should report empty or damaged grit bins to Cllr Brewis, on the LCC website <https://fixmystree.lincolnshire.gov.uk>, or to the clerk.
- xi. It was noted that in spite of there being numerous pot holes remaining on local roads, the County was reportedly one of the best in the Country for dealing with them.
- xii. The matter of a fixed speed camera for Bridge Road would be raised with County Highways, however with the cost and criteria required to justify their instalment was such that it was unlikely to be approved.

8.19 **Financial matters (8)**

i. Schedule of Payments to 29/01/2019:

Payee	Detail	Chq. No.	Net £	VAT £	Total £
BT	Calls & Broadband	DD	61.42	12.28	73.70
Unity Trust Bank	Service Charge	SC	18.00		18.00
Nominet	Domain Hosting	CP	10.00	2.00	12.00
Mr B Watson	Clock Service	1176	85.00		85.00
The Curlew Centre	Office Rent	1177	1000.00		1000.00
S H Everitt	CCTV repair	1178	40.00	8.00	48.00
Ms T Chambers	Burial Cancellation	1179	100.00		100.00
Complete Weed Control	Weed Control	1180	240.00	48.00	288.00
N-Power	Electricity	DD	123.98	6.20	130.18
Post Office Ltd	Postage	CP	1.77		1.77
Fraser Dawbarns LLP	Legal Fees	1181	22.16		22.16
Baco - Compak	Waste Collection	1182	150.00	30.00	180.00
BT	Calls & Broadband	DD	50.79	10.15	60.94
Heronwood Landscapes	Grass Cutting	1183	135.00		135.00
Mr R Smith	Salary	1184			
Mrs K Croxford	Salary	1185			
Lincs Pension Scheme	Pension Scheme	1186	627.84		627.84
Mr D Emerson	Salary	1187			
Safe Lincs	Fireproof Safe	1188	1517.00	303.40	1820.40
D Large	Garden of Rest Remedial works	1189	105.00		105.00

It was **resolved** to approve payments as above.

- ii. Receipts: £50.00 Burial Interment Fee, £198.36 Western Power Wayleave, £1260.00 SHDC Litter Reclaim, £84.52 Bank Interest. £13.50 Allotment notice to quit payment
- iii. It was **resolved** to cancel chq no. 001063 to SLCC for £200.
- iv. It was resolved to accept quarterly budget, noting funds remaining under individual headings.

9.19 **Correspondence (9)**

- i. It was **resolved** to give permission to Student Cross to use the pavilion's showers on Tuesday 16th April.
- ii. It was **resolved** to provide Parish land information as requested by a resident.
- iii. A note of thanks was received from resident for Highways' works undertaken on footpath on old A17.
- iv. Responses from Stagecoach and LCC to the Council's complaint about the 505 bus service were noted.
- v. The invitation for feedback on the County's Minerals & Waste Planning 'Statement of Community

Involvement' via www.lincolnshire.gov.uk/mineralsandwasteon was noted.

- vi. Receipt of the Citizens Advice annual review was noted.
- vii. Thanks were expressed to Cllr S. Booth for clearing up the reported rat bait in the Memorial Park.
- viii. It was **resolved** that the Council would provide practical support, cleaning equipment, and undertake an appropriate risk assessment for a volunteer litter pick along the old A17 footpath. It was noted that discarded needles and sharps that might be present should first be assessed and directed to the District Council for clear-up. Council staff and volunteers should not, under any circumstance, attempt to pick up 'sharps'.
- ix. It was noted that the clerk had responded to a complaint about footpath No.1, indicating that the state of the path as photographed was unlikely to merit remedial action.
- x. A resident had written that drug dealing outside the Constitutional Club had been reported to the Police.
- xi. Report of antisocial behaviour littering behind Curlew Centre over Christmas. This had been reported by the Parish Office to the District's community wardens
- xii. New bank charges from Unity Trust Bank were noted.

10.19 **Planning matters (10)**

- i. New applications
 - H18-1222-18: Rylton House, Mill Lane, PE12 9UE. Outline residential. Comment submitted following email consultation of members. "Requires a robust flood risk assessment".
 - H18-1240-18: 25 Wrights Lane, Extensions and alterations. It was **resolved** to make no comment.
 - H18-0025-19: Widgeon, 26 Wharf Street. Change of use of land to domestic garden and erection of fence (retrospective). It was **resolved** to make the following comments: Highways needed to be content that the height of the fence did not adversely affect the adjacent junction's visibility splay; As the Parish Council had reason to believe that the ownership of the land might be disputed, the District Council should receive sufficient evidence to assure itself that the applicant had the right to erect the fence now in place; further evidence that the land might not be owned by the applicant was given due to the fenced land now appearing to enclose a public street light (attached to electrical pole); the Parish Council requested that the matter be considered by full committee.
 - H18-0054-19: Land rear 9 New Road, PE12 9RA. Outline, dwelling replacing existing garage. No plans available. It was **resolved** to make no comment.
- ii. Late application:
 - H18-0098-19: Former Greenworld Site, PE12 9RN. Change of use of former Greenworld site to storage and distribution (Use Class B8), including security fencing. No documents or plans available were accessible at the time of the meeting. It was **resolved** that the application would be kept under review so that a comment might be submitted at a later time.
- iii. Decided applications
 - H18-1048-18: land East: Bridge Auto's Bridge Road. Pair of semi-detached houses. Refused.
 - H18-1110-18: 290 Bridge Road. Two-storey extension to rear of dwelling. Approved.
 - H18-1109-18: 215 Bridge Road. Proposed vehicular access (part retrospective). Approved.
 - H18-1119-18: Clear View, King John Bank, Walpole St Andrew, PE14 7JT. Sunroom and loft conversion over garage. Approved.

11.19 Planning appeals

- H18-1167-18 Off Bridge Road Sutton Bridge Spalding PE12 9SL Proposed pair of semi-detached dwellings. It was **resolved** to confirm the Council's previous comment to the inspectorate.
- H18-0450-18: land adjacent Fenland Lodge, King John Bank, Walpole St Andrew. Residential dwelling. It was **resolved** to confirm the Council's previous comment to the inspectorate.

12.19 To consider draft planning policy.

It was **resolved** to adopt the draft as Council policy.

13.19 **Highways & footways (11)**

- i. Update on outstanding matters
Nothing to report.
- ii. New matters.

It was reported that the drain outside the Church, regularly overflowed onto the road directly outside the Church's lychgate creating an obstacle and hazard to pedestrians and Church users. Additionally the build-out beside Churchgate contained surface water to within this area. It was **resolved** that the clerk write to Highways asking for the build-out to be removed, the drainage addressed, and the street furniture on the pavement removed or relocated, so that it no longer presented an obstruction to pedestrians.

14.19 **Reports from working parties & committees (12)**

- i. To consider Burial Ground committee recommendations and quotes for works.
 - As only one quote had been received, it was **resolved** to consider this matter at a later meeting.
 - Cllr S.Booth reported that the only items that the IDB had that might be of use for ornamentation in the Garden of Rest were concrete pipes which could be used as planters. It was suggested that a millstone might be sourced.
 - Topping the hedge was to be considered in the summer when the adjacent field was clear of crops and

- after the owner had been contacted.
- ii. To receive an update on pavilion committee matters and to consider recommendations.
 - At the last Pavilion Committee meeting it had been agreed to investigate the use of Parish owned land to the north of the Village as a possible new site for a pavilion and sports fields. Lincolnshire Football Association had indicated that from their perspective this might offer better outcomes and therefore potentially increased funding.
 - A telephone interview with the Football Associations consultants to discuss with the clerk the Local Facility Plan for South Holland had been arranged for 12th February.
 - Cllr York stated that conversations with Lincolnshire Hockey Association had given an expression of interest in the potential for a hockey pitch in this area.
 - Following an offer from a SBUFC member of the Pavilion Committee, it was **resolved** to permit the removal of the concrete base in the Memorial Park and reinstatement of surface at no charge to the Parish Council. This would allow an increase in the area of playable grass surface in the park.
- 15.19 **Outside bodies' representatives (13)**
Cllr Brewis reported that a meeting of the Power Station Liaison Committee was due to meet in May and that prior to that meeting the Parish Council should appoint a representative.
- 16.19 **To consider filling the Council vacancy by co-option (14)**
As there were elections due to be held in May, it was **resolved** not to fill the current vacancy on the Council by co-option.
- 17.19 **Christmas Lights (15)**
It was **resolved** for the clerk to contact Westmere Community Primary School, The Peele Community College, Sutton Bridge Children's Centre, and Sunbeams Playgroup about the best day for an event to turn on the Village Christmas lights between the last week in November and the first week in December.
- 18.19 **Open Spaces (16)**
- i. It was **resolved** to approve the dates for the Fun Fair arriving Sunday 24th March and departing Sunday 31st March. Open 28-30th March.
 - ii. It was **resolved** to approve the purchase of the installation of a replacement polycarbonate panel for the bus stop opposite the Village green at a maximum cost of £300.
 - iii. It was **resolved** to obtain quotes for the repair of damage to the RAF memorial circles in the Park, caused by vandalism.
 - iv. It was **resolved** to take over responsibility for future water bills of the old toilets from the District Council, subject to a meter reading being obtained and water charges being minimised. The chair would turn off the water when taking the reading.
 - v. It was **resolved** to approve the specification for the proposed CCTV upgrade in order for a quote to be obtained. The clerk was to investigate any grant funding that might be available.
 - vi. While quotes for the repair of the pavilion shower pump were still awaiting, A quote has been requested from 2 contractors, both of whom have yet to get back with a price, it was **resolved** that in conjunction with approval from the chair, the clerk was authorised under the financial regulations to arrange the pump's repair or replacement [maximum cost £1,000 plus VAT].
- 19.19 **Historic Council documents**
It was **resolved** to approve the transfer of old receipt and payment books, and other historic documents, to Lincolnshire Archives
- 20.19 **Annual Parish Meeting (APM) (18)**
- i. It was **resolved** not to pay to advertise the APM this year.
 - ii. It was **resolved** for the clerk to contact suggested speaker for the APM.
- 21.19 **To consider LALC annual training scheme for 2019/20 (19)**
It was **resolved** to approve joining the LALC training scheme @ £130.
- 22.19 **To receive members' requests for consideration at the discretion of the chair.**
- i. Thanks were expressed to Cllr York for the improved state of the Police Room.
 - ii. It was noted that residents experiencing problems with Universal Credit could get help from the Citizens' Advice Bureau (CAB), operating out of the Market House in Long Sutton.
 - iii. CAB were looking for volunteers.
 - iv. The gate at the east end of the old A17 footpath was broken so that vehicles could be admitted. Clerk to report to LCC.
 - v. The bus stop at the top of Railway Lane was reported as not having side panels. The chair stated that it had previously been considered that this offered sufficient shelter.
 - vi. A request was made for reactive lights on Bridge Road. To be considered at next meeting.
 - vii. There had been no information received regarding the Bridge Hotel.
 - viii. There had been no information received about the Old British Legion building.
 - ix. It was agreed for the clerk to contact the chair of St Matthew's Parochial Church Council prior to the next Council meeting when the Council's grant for the Churchyard would be discussed.
- 23.19 **It was resolved that the meeting move into closed session to deal with confidential matters in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2). (16)**

Members of the public and press left the meeting at 8:40pm.

24.19 **Staffing & administration (20)**

Matters relating to staff working hours were related.

There being no further business the meeting was declared closed at 9.00pm.

Signed:
Vice-chair - Sutton Bridge Parish Council

Date: