

# SUTTON BRIDGE & WINGLAND PARISH COUNCIL

Due to medical emergency declared by the Government in respect of the Coronavirus pandemic, during the period when the Council is unable to meet, resolutions and matters to be brought to the attention of the Parish Council will be resolved via email. The clerk will keep a record of these matters, and any resolutions made through this process will be ratified at the next Parish Council Meeting. For transparency purposes, appropriate notes will be published on the Parish Council's website.

On 29<sup>th</sup> March 2020, the following resolutions were passed based on an absolute majority of those councillors responding. A record of councillors' responses is published separately.

## **Coronavirus Emergency Resolutions (to be ratified at the next Parish Council meeting)**

**CV1** It was resolved to sign off the payroll, bank reconciliation and cash book expenditure as an accurate record.

**CV2** It was resolved to approve the payment schedule as below:

Payee	Detail	Payment	Net	VAT	Total
Npower	Electricity 20/09/19-14/12/19 CREDIT	DD	-£ 118.98	-£ 5.95	-£ 124.93
Npower	Electricity 20/09/19-14/12/19 REVISED	DD	£ 157.60	£ 7.88	£ 165.48
Npower	Electricity 15/12/19-24/02/20	DD	£ 132.08	£ 6.60	£ 138.68
The Curlew Centre	Office Rent	BP	£ 1,000.00		£ 1,000.00
Mrs K Croxford	Office supplies	BP	£ 2.00		£ 2.00
Mrs K Croxford	Refreshments AP S137	BP	£ 1.84		£ 1.84
Mrs K Croxford	Travel expenses	BP	£ 2.97		£ 2.97
Anglian Water -Wave	Water Rates Pavil 07/12/19 - 06/03/20	BP	£ 14.76		£ 14.76
Anglian Water- Wave	Water Rates tblock 06/12/19 - 06/03/20	BP	£ 42.01	£ 2.39	£ 44.40
Mr D Large	Tree work in MP	BP	£ 160.00		£ 160.00
Mr D Large	Repairs to car park holes	BP	£ 25.00		£ 25.00
Cheap Sales	Postage	CP	£ 29.25		£ 29.25
JDN Products	Postage	CP	£ 7.47	£ 1.49	£ 8.96
XBM Ltd	Photocopier	DD	£ 15.00	£ 3.00	£ 18.00
TalkTalk Business	Calls & Broaband March	DD	£ 26.95	£ 5.39	£ 32.34
Staff	Salaries	BP	£ 2,613.68	£ -	£ 2,613.68
Lincs Pension Fund	Pension Scheme	BP	£ 932.91	£ -	£ 932.91
HMRC	Tax & NI	BP	£ 2,097.69	£ -	£ 2,097.69
Lift Safe Ltd	Electric Utility Vehicle	BP	£ 9,850.00	£ 1,970.00	£ 11,820.00
Land Registry	Land Registry enquiries	DD	£ 9.00	£ -	£ 9.00
<b>Total</b>			<b>£ 17,001.23</b>	<b>£ 1,990.80</b>	<b>£ 18,992.03</b>